

How to submit a WRARS levy remittance report in the online WRARS system

1. Visit <https://wrars.ca> in an Internet browser.
2. Click the **Login** button on the right.



The image shows the WRARS logo on the left, which consists of the letters 'WRARS' in a bold, sans-serif font. The 'W' is green, the 'R' is blue, and the 'A' is yellow. To the right of the logo is a photograph of various recycling materials: a stack of newspapers, several green glass bottles, a clear plastic bottle, and a blue recycling bin. The background is a light blue sky with white clouds.

WASTE REDUCTION & RECYCLING SUPPORT PROGRAM

Home

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Welcome to the WRARS Program

The Waste Reduction and Recycling Support (WRARS) Program was established to improve Manitoba's waste diversion rate, encourage sustainable waste management practices and enhance municipal waste diversion activities.

Beginning July 1, 2009, all solid waste disposed at Manitoba landfills is subject to a \$10 per Tonne WRARS Levy. The Levy applies to all residential waste, industrial, commercial and institutional waste, construction, renovation and demolition waste, and other solid waste materials.

The WRARS Levy functions as a disincentive to waste disposal by increasing waste disposal costs. The program rewards municipal recycling efforts through a revenue sharing formula. Municipal governments and businesses can reduce their waste bill by reducing the amount of waste sent to landfill and municipalities can increase their financial reward through enhanced recycling and waste diversion activities.

All WRARS Levy revenues are deposited in the WRARS Fund established under The Waste Reduction and Prevention Act. Eighty per cent of the revenues is rebated to municipalities to further promote recycling in Manitoba. The remaining twenty per cent is used to support provincial waste management program priorities of the Manitoba government.

3. Enter account name (username or email address) and password.

If you forget your password, click “**Forgot your password?**” to receive an email to reset the account holder’s password.

To request an account or to ask for help, contact recyclemb@gov.mb.ca.



WRARS

WASTE REDUCTION & RECYCLING SUPPORT PROGRAM

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Site Login

Sign in

[Forgot your password?](#)

6. Select the appropriate reporting period (January 1 to June 30 or July 1 to December 31) and year.

7. Under **Levy Remittance Forms**, click the **pencil icon** on the left of the listed waste management facility. This takes you to the levy remittance form.

If there is more than one waste management facility listed, you will submit a levy remittance form for each facility.

The screenshot shows a web application interface for managing levy remittance forms. On the left is a green sidebar with a 'List' button and a 'Levy Remittance' section. The main content area has a navigation bar with 'Home', 'Landfills', 'Municipalities', and 'Reports'. A 'Logout' button is in the top right. Below the navigation is a 'Filter By:' section with several dropdown menus: 'Period*' (July 1 to December 31), 'Year*' (2021), 'Class' (All), 'Region' (All), 'Remittance Form*' (All), 'Remittance Received*' (All), 'Balance*' (All), and 'WRARS # or Name*'. A 'Search' button is located below the filters. A 'Print' button is in the top right of the main content area. The main section is titled 'Levy Remittance Forms' and contains a table with the following columns: WRARS #, Name, Owner, Class, Waste Per Capita, Remittance Submitted, Remittance Received, Amount Received, Levy Total, and Approved. The table has one row, which is currently empty. A red circle highlights a pencil icon in the first column of the table. Below the table, it says '1 Landfill Remittance(s)'.

Home Landfills Municipalities Reports

Logout

Filter By:

Period* Year*
July 1 to December 31 2021

Class Region
All All

Remittance Form* Remittance Received*
All All

Balance* WRARS # or Name*
All

Search

Print

Levy Remittance Forms

WRARS #	Name	Owner	Class	Waste Per Capita	Remittance Submitted	Remittance Received	Amount Received	Levy Total	Approved

1 Landfill Remittance(s)

8. Check the accuracy of the pre-populated facility and authorized contact information. If any fields need updating, please inform the administrators by email at recyclemb@gov.mb.ca and they will update the information.

Part B: Levy Remittance Form

Facility*
<input type="text"/>
<input type="text"/>
<input type="text"/>

Landfill Owner
<input type="text"/>
Authorized Contact*
<input type="text"/>
Title*
<input type="text"/>
Address*
<input type="text"/>
Postal Code*
<input type="text"/>
Town/City*
<input type="text"/>
Province*
<input type="text"/>
Phone Number
<input type="text"/>
Formatted like this: (xxx) xxx-xxxx
Fax Number
<input type="text"/>
Formatted like this: (xxx) xxx-xxxx
Email Address
<input type="text"/>

9. Click on the appropriate Catchment Area(s). Select each municipality and community that uses the facility. Hold down the Control (CTRL) key to select more than one municipality from each catchment area.

Catchment Areas:

Central



Central municipalities

- City of Winkler
- RM of Dufferin
- RM of Headingley
- RM of Roland
- RM of Stanley
- Town of Carman
- RM of Thompson
- RM of Victoria
- Town of Altona
- RM of Cartier
- RM of Portage la Prairie
- City of Portage la Prairie
- RM of Morris
- RM of Macdonald
- Dakota First Nations
- Long Plain First Nations
- RM of Grey
- Municipality of Lorne
- Municipality of Louise
- Municipality of Norfolk Treherne
- Municipality of North Norfolk

Eastern



Interlake



Mid Western



Northern



Parklands



Western



Winnipeg



10. Method of Measurement

Option 1: Weighed

Waste management facilities with scales will enter the amount of tonnes of waste. The WRARS system will calculate the **Total WRARS Levy Remitted**.

Enter the percentages into **Approximate % of waste disposed by source**, if known.

Enter a number in the **Population Served** field based on the total census populations of each municipality and community using the waste management facility.

Method of Measurement*			
<input type="text" value="Weighed"/> ▼			
	Amount	Unit	Tonnes
Weighed	<input type="text"/>	<input type="text" value="-----"/> ▼	<input type="text"/>
Total WRARS Levy Remitted			
<input type="text"/>			

Approximate % of waste disposed by source		
Percent	Tonnes	
Residential	<input type="text"/>	<input type="text"/>
Industrial, Commercial & Institutional	<input type="text"/>	<input type="text"/>
Construction & Demolition	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>

Population Served*
<input type="text"/>
<input type="button" value="Calculate"/>

10. Method of Measurement

Option 2: Estimated

Waste management facilities without a scale can estimate tonnage of waste or use the per capita factor (see next slide) to calculate the **Total WRARS Levy Remitted**. When estimating, provide supporting documentation to recyclemb@gov.mb.ca.

Enter the percentages into **Approximate % of waste disposed by source**, if known.

Enter a number in the **Population Served** field based on the total census populations of each municipality and community using the waste management facility.

Method of Measurement*			
Estimated ▾			
	Amount	Unit	Tonnes
Estimated	<input type="text"/>	----- ▾	<input type="text"/>
Total WRARS Levy Remitted			<input type="text"/>
		cubic yard cubic feet cubic meter Tonnes	

Approximate % of waste disposed by source		
Percent	Tonnes	
Residential	<input type="text"/>	<input type="text"/>
Industrial, Commercial & Institutional	<input type="text"/>	<input type="text"/>
Construction & Demolition	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>

Population Served*
<input type="text"/>
<input type="button" value="Calculate"/>

10. Method of Measurement

Option 3: Per Capita

Waste management facilities without a scale can use the per capita factor of 0.33 tonnes waste for each six-month period or 0.66 tonnes waste for the entire calendar year. Enter a number in the **Population Served** field based on the total census populations of each municipality and community using the waste management facility. Select 0.33 for a six-month reporting period or 0.66 to report for a full year. The WRARS system will calculate the **Total WRARS Levy Remitted**.

Enter the percentages into **Approximate % of waste disposed by source**, if known.

Method of Measurement*			
Per Capita ▼			
	Population	Factor	Tonnes
Per Capita	<input type="text"/>	----- ▼	<input type="text"/>
The Annual Per Capita Factor is 0.66		----- 0.33 0.66	
Total WRARS Levy Remitted			
<input type="text"/>			

Approximate % of waste disposed by source		
Percent	Tonnes	
Residential	<input type="text"/>	<input type="text"/>
Industrial, Commercial & Institutional	<input type="text"/>	<input type="text"/>
Construction & Demolition	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>

Population Served*
<input type="text"/>
<input type="button" value="Calculate"/>

11. Complete the **Submitted By** fields and click **Submit**.

Submitted By	
Contact*	Title*
<input type="text"/>	<input type="text"/>
Phone Number*	
<input type="text"/>	
Formatted like this: (xxx) xxx-xxxx	
Date signed*	
(select a date)	

I understand that typing my name above constitutes a legal signature confirming that this report is accurate to the best of my knowledge and is endorsed by the organization that I represent.*

The Disclaimer must be accepted before you may submit your data.

Ensure the Manitoba government receives payment by

- **July 31** for the January to June reporting period
- **January 31** of the following year for the July to December reporting period

Make cheques payable to Minister of Finance. Send by mail to:

WRARS Program
Environment and Climate Change
Box 37 – 14 Fultz Blvd
Winnipeg, MB R3Y 0L6

To send payment by electronic funds transfer (EFT), email recyclemb@gov.mb.ca for further information.