



R.M. of Yellowhead

Head Office

Box 278, 306 Elm Street
Shoal Lake, MB. R0J 1Z0
Ph: 204-759-2565 Fax: 204-759-2740

Email: shoalake@goinet.ca

Satellite Office

127 Veteran's Way
Strathclair, Manitoba
Ph: 204-365-2196 Fax: 204-365-2056

May 25, 2015

Director
Environmental Approvals Branch
Manitoba Conservation and Water Stewardship
Suite 160, 123 Main Street
Winnipeg, Manitoba
R3C 1A5



To Whom It May Concern

Please accept this as the Rural Municipality of Yellowhead's application to operate a collection facility for used oil and antifreeze at our Recycling Centre.

Enclosed are a completed Dangerous Goods Handling and Transportation Act Application Form as well as a cheque as payment for the application fee.

Documents included with the application are Certificate of Title for the property, a zoning map, a satellite map, a sketch of the site and the proposed development.

Nadine Gapka, CMMA
Chief Administrative Office
RM of Yellowhead

Dangerous Goods Handling and
Transportation Act Application Form



| | |
|--|---|
| Name of facility: SHOAL LAKE RECYCLING CENTRE | |
| Legal name of the applicant of the facility: RM OF YELLOWHEAD | |
| Location (street address, city, town, municipality, legal description): Box 278 306 Elm Street Shoal Lake, MB ROJ 1Z0 | |
| Name of proponent contact person for purposes of the environmental assessment: NADINE GAPKA, CAO | |
| Phone: 204-759-2565 | Mailing address: Box 278 |
| Fax: 204-759-2740 | SHOAL LAKE, MB. ROJ 1Z0 |
| Email address: shoalake@go.net.ca | |
| Webpage address: | |
| Date: MAY 15, 2015 | Signature of person representing the legal applicant <i>Nadine Gapka</i> Printed name: Nadine Gapka |

A complete Dangerous Goods Handling and Transportation Act application consists of the following components:

- Cover letter
- Dangerous Goods Handling and Transportation Act Application Form
- Reports/plans supporting the application*
- Application fee (Cheque, payable to Minister of Finance, for the appropriate fee)

| | |
|---|-------|
| Per Dangerous Goods Handling and Transportation Fees Regulation (Manitoba Regulation 164/2001): | |
| Hazardous Waste Storage, Handling and/or Treatment | \$250 |

Submit the complete application to:

Director
Environmental Approvals Branch
Manitoba Conservation and Water Stewardship
Suite 160, 123 Main Street
Winnipeg, Manitoba R3C 1A5

For more information:

Phone: (204) 945-8321
Fax: (204) 945-5229
<http://www.gov.mb.ca/conservation/eal>

*The required information, as well as the quantity and types of copies required, are as described in Information Bulletin - Environment Act Proposal Report Guidelines. The applicant should also take facility impacts on environmental and human health into consideration.



Cert.
131050

Certificate of Title.
UNDER "THE REAL PROPERTY ACT"

THE VILLAGE OF SHOAL LAKE

is now seized of an estate in fee simple in possession subject to such encumbrances as are notified by memorandum underwritten (or endorsed hereon) in all that part of land known and described as follows,

The most Easterly Four Hundred feet in width of the most Northerly Six Hundred and Fifty feet in depth of the North West Quarter of Section Ten, in Township Seventeen and Range Twenty-three, West of the Principal Meridian, in Manitoba.

EXCEPT: All Mines and Minerals as set forth in a Transfer registered in the Neepawa Land Titles Office as No. 59655.

IN WITNESS WHEREOF I have hereunto signed my name and

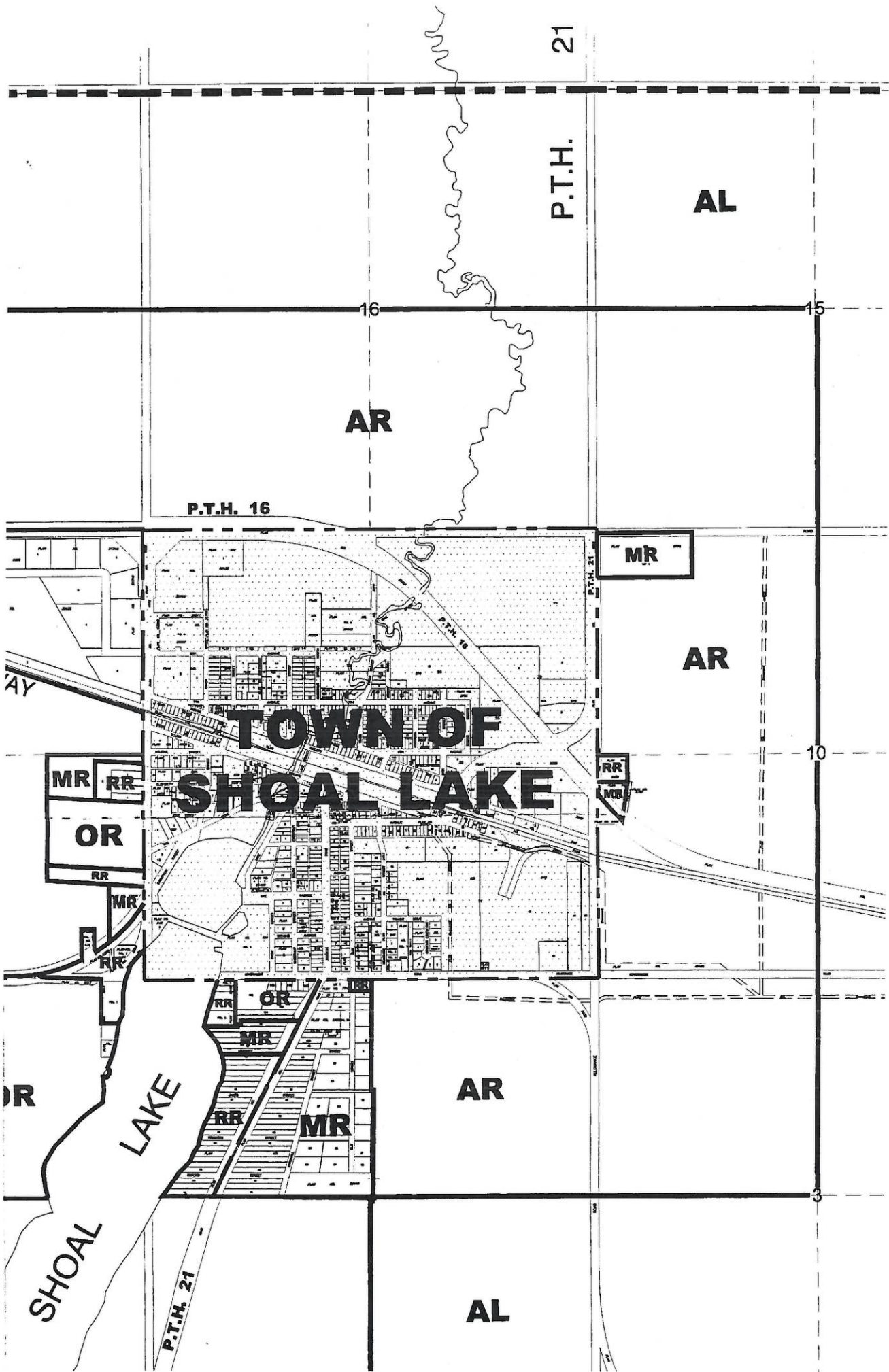




EXHIBIT "A"

This Plan is an integral part of
Licence # _____-WCW-_____
issued under *The Water Rights Act*.

Issued to: _____

Licensed Drainage Works
10-17-23 W

I certify that above depicts an accurate representation of the
intended Minor Works as defined by *The Water Rights Act*
Signatures:

| | | |
|----------|------|-----------------|
| Licensee | Date | Officer Witness |
|----------|------|-----------------|

| | |
|--|--|
|  Licensed Culvert |  Licensed Dam/Dyke |
|  Licensed Drain |  Flow Direction |

0 150 300
Meters

0 500 1,000
Feet



RECYCLE SHED + STORAGE

SHED SIZE TO
BE DETERMINED
AS TO REQUIREMENT

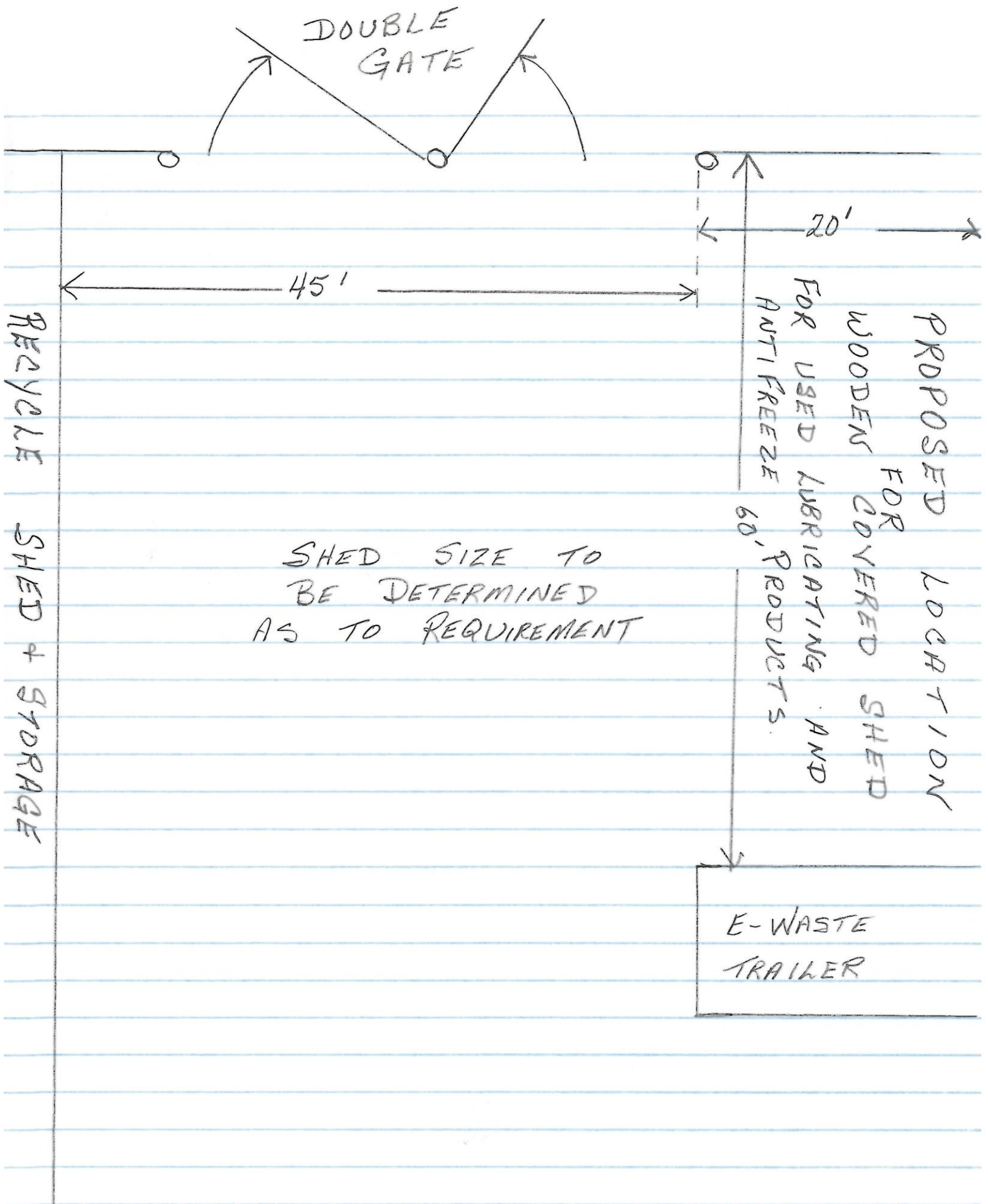
E-WASTE
TRAILER

PROPOSED LOCATION
FOR COVERED SHED
FOR USED LUBRICATING AND
ANTI-FREEZE PRODUCTS.
60'

20'

45'

DOUBLE
GATE



RM of YELLOWHEAD
PROPOSAL FOR USED OIL COLLECTION FACILITY

1. The RM of Yellowhead would like to develop a collection depot for used oil, filters, and containers, as well as antifreeze.
2. The construction of this oil collection depot would begin as soon as the RM receives their permit and should be completed within 3 months.
3. The collection site will be located at the current landfill and recycling centre which is situated at NW 10-17-23 in the RM of Yellowhead. This site is located outside of town limits away from schools, hospitals and residential areas.
4. The collection site will consist of an approved double walled steel tank to collect and store used oil and an enclosed building to keep the filters, containers and antifreeze in. This tank and building will be located in the compound at the landfill and recycling center and is only accessible when staff is in attendance.
5. The current hours of operation are Tuesday, Thursday, and Friday 8:30 AM to 4:30 PM and Saturday 9:00 AM to 1:00 PM. From April 2 to October 29 Thursday open till 7:00 PM.
6. The receiving and shipping of used oil would be supervised at all times by staff from the RM of Yellowhead who will have completed any training necessary for the safe handling of dangerous goods such as the used oil and antifreeze.
7. Notre Dame Used Oil will collect the used oil, filters, etc according to their pickup schedule.
8. All record keeping would be handled by RM staff.
9. Signage will be installed to clearly mark the used oil collection site and make it easily accessible for the public to use.
10. The RM of Yellowhead will continue to educate and promote the benefits of recycling to the ratepayers of the municipality and encourage everyone to participate in this worthwhile endeavor.

RECEIVED SEP 02 2015

RM OF YELLOWHEAD



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Satellite Office:

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Fax : 204-365-2056

August 21, 2015

Mr. Raj Rathamano
Environment Officer / Hazardous Waste Program Specialist
Manitoba Conservation and Water Stewardship
Environmental Stewardship Division
Environmental Approvals Branch
1007 Century Street
Winnipeg, Manitoba
R0H 0W4

Dear Mr. Rathamano

The Rural Municipality of Yellowhead received your letter requesting additional information for the proposed Used Oil Collection Facility that would be operated at the Recycling Centre in our municipality.

Please find enclosed additional information on the specific areas of the application that you had requested, as well as a detailed sketch of the proposed 20' X 60' Used Oil Collection Area.

If you require further information please feel free to contact me at 204-759-2565.

Sincerely

Nadine Gapka, CMMA
Chief Administrative Officer
RM of Yellowhead

RM of YELLOWHEAD
PROPOSAL FOR USED OIL COLLECTION FACILITY
ADDITIONAL INFORMATION AS REQUESTED

1. The used oil products that will be collected at this facility will be from the general public and commercial operations.
2. The storage tank for used oil will be a 2380 litre capacity ULC652 double walled steel tank with stairs, funnel and waterproof lockable cover. The storage tank will be situated on a cement pad. An approximately 400 square foot enclosed area will be used for the storage of the used oil filters, containers and antifreeze.

Due to amalgamation in 2015, the municipality has doubled in area and therefore it is very difficult to accurately estimate the volume that will be handled at this facility. A rough estimate would be 3200 litre of used oil, 700 filters, and 1500 containers. The RM of Yellowhead will promote this area of recycling when the facility is completed.

3. Trucks would unload containers (pails and jugs) of used oil directly onto the cement pad and then they would be emptied into the storage tank. If larger containers of used oil were delivered they could be pumped off the delivering truck directly into the storage tank. The storage tank would be pumped out by a Notre Dame Used Oil Collection truck. The enclosed collection area for used filters and containers will be easily accessible through a large entrance beside the oil storage tank. The used oil filters and containers are collected and stored in heavy duty bags and would also be loaded out by Notre Dame Used Oil collection trucks.
4. The used oil, filters and containers will be picked up by Notre Dame Used Oil and subsequently recycled by them in their Eco-Centre Facility.
5. Attached is a detailed sketch of the 20' x 60' area that will be used for the collection of used oil, filters, containers and antifreeze. The sketch shows the placement of the storage tank, cement pad and enclosed storage area as well as the loading/unloading area.
6. In the event of a major emergency such as a fire, 911 will be called immediately. Shoal Lake Fire Department will respond, with response time being from 1 to 5 minutes. The Fire Department have 24 hour access to the landfill, are trained for emergency response and are equipped with spill kits and foam. As well the EMO coordinator is a member of the Shoal Lake Fire Department.

For minor spills the collection site will be equipped with spill kits designed for oil cleanup and staff will have instructions for their use.

