



**MANITOBA
LEGISLATIVE ASSEMBLY**

To All Members of the Legislative Assembly of Manitoba

I have the privilege of presenting for your information, the Annual Report of the Legislative Assembly Management Commission for the Fiscal Year ended March 31, 2013.

Respectfully Submitted,

A handwritten signature in black ink that reads "Daryl Reid".

Honourable Daryl Reid
Speaker of the Legislative Assembly and
Chairperson of the Legislative Assembly
Management Commission

Composition of the Commission

Members as at March 31, 2013

Honourable Daryl Reid, MLA
Speaker and Chairperson

Honourable Jennifer Howard, MLA
Government House Leader

Mr. Kelvin Goertzen, MLA
Official Opposition House Leader

Mr. James Allum, MLA

Mr. Greg Dewar, MLA

Mr. Ralph Eichler, MLA

Mr. Blaine Pedersen, MLA

Mr. Matt Wiebe, MLA

Secretary to the Commission

Ms. Patricia Chaychuk
Clerk of the Legislative Assembly

REPORT OF THE LEGISLATIVE ASSEMBLY MANAGEMENT COMMISSION FOR THE FISCAL YEAR ENDED MARCH 31, 2013

COMMISSION PROCESS

This is the annual report to the Legislative Assembly of the Legislative Assembly Management Commission (the Commission) for the fiscal year ended March 31, 2013.

The Commission is comprised of the Speaker as Chairperson, four MLAs appointed by the government caucus and three from the official opposition caucus. The Clerk of the Legislative Assembly is the Secretary.

During the 2012/2013 fiscal year the Commission held meetings on the following dates to consider various matters:

May 31, 2012

February 11, 2013

March 21, 2013

The Legislative Assembly Management Commission Act assigns the following duties and responsibilities to the Commission:

- carrying out those Rules of the Assembly and those provisions of *The Legislative Assembly Act* which relate to the financial management of the Assembly;
- reviewing the estimates of expenditure and the establishment of positions for staff required for the proper conduct of the business operation of the Assembly and for the Assembly offices and for the Auditor General, the registrar appointed under The Lobbyists Registration Act, the Chief Electoral Officer, the Information and Privacy Adjudicator appointed under The Freedom of Information and Protection of Privacy Act, the Children's Advocate, the Conflict of Interest Commissioner appointed under The Legislative Assembly and Executive Council Conflict of Interest Act, and the Ombudsman and their respective offices;
- in cooperation with the government, providing facilities and services required by the Members of the Assembly, by the caucuses of the various parties to the Assembly and by the leaders of the parties in opposition;
- formulating administrative policies in respect of the Clerk and the offices required for the administration of the Assembly, *The Legislative Assembly Act* and *The Legislative Assembly Management Commission Act*;
- maintaining a proper system of security for the Chamber and the Assembly Offices, subject to the administrative authority of the department of the executive government of the province charged with the responsibility for such security; and
- advising and giving directions respecting the efficient and effective operations and management of the Assembly.

Meetings are held in camera, however Officers of the Assembly and staff required to be present may attend. Members of the Assembly who are not Commission members may attend Commission meetings if so invited by the Commission.

As of November 2009, the minutes of Commission meetings, and the Annual Report of the Commission are posted on the Legislative Assembly website.

This report provides an overview of the decisions and recommendations made by the Commission.

2012/2013

LEGISLATIVE ASSEMBLY MANAGEMENT COMMISSION

DECISIONS/RECOMMENDATIONS

2013/2014 LEGISLATIVE ASSEMBLY ESTIMATES

The Commission met on February 11 and March 21, 2013, to consider and approve the 2013/2014 estimates for the Legislative Assembly and for the Offices of the Independent Officers.

CONSTITUENCY ALLOWANCES

In order to achieve efficiencies in Assembly spending, the Commission agreed at the May 31, 2012 meeting, caucuses would be empowered to determine how best to achieve a savings of \$6,000 per MLA from MLA constituency allowance spending. This decision is to be in effect for the 2012/2013 fiscal year and is to achieve a total savings of \$342,000.

CONSTITUENCY ALLOWANCE OFFICE OPERATING EXPENSES - FRAMING COST

Under the provisions of the Constituency Allowance Office Operating Expenses, MLAs can be reimbursed once per Legislature for the cost of framing a photograph of all members of the Legislative Assembly. Members were provided after the 2011 election with composite headshots of all MLAs, and the cost of framing this photograph were reimbursed. In 2012, MLAs were given a second group photo of all MLAs seated in the Chamber; however the cost of framing this second photo could not be reimbursed under the current Constituency Allowance provisions.

As a result of the provision of this second photograph, the Commission agreed at the March 21, 2012 meeting that MLAs could be reimbursed for the framing cost of two MLA group photos per Legislature, provided that one photo is of the composite headshots and the second photo is the group photo of all MLAs in the Chamber.

MLA FRANKING PIECES

It was a long-standing decision of the Commission that only one item consisting of a single sheet of paper could be mailed out as part of an MLA's franking piece to constituents. To keep current with more modern methods of printing and communication, the Commission agreed at the March 21, 2013 meeting that more than one item could be included in a franking, provided that the total number of pieces are within the Members' standard mailing and printing householder amounts per franking, and have not added to the printing or mailing costs for that franking.

TICKETS FOR SPORTING EVENTS

In order to provide clarity and to ensure guidelines followed are suited to contemporary practices, the Commission agreed that the Conflict of Interest Commissioner would be invited to a future meeting. The purpose of the invitation would be to provide the Conflict of Interest commissioner with the opportunity to review MLA conflict of interest provisions and to give advice on policies for acceptance of complimentary tickets for sporting events.