

ANNUAL PROGRAM MONITORING REPORT  
RaY Emergency Shelter and Transition Program (REST)



Organization name: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Community: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Report for Period: From \_\_\_\_\_ To \_\_\_\_\_  
*Month-Year* *Month-Year*

**Report Analysis / Comments**

Please describe the progress achieved for each of the following activities and outcomes as outlined in your Service Purchase Agreement. Please provide specific examples.

**SERVICE ACTIVITIES**

- 1) Please describe how you pre-screen and select your participants. How many individuals were pre-screened and how many were selected as program participants during the reporting period?

- 2) How many individuals were provided with housing in Manitoba Housing units during the reporting period? How many units were vacant for how long during the reporting period?

- 3) How frequently do you conduct home visits of the Manitoba Housing units? What are the most frequent issues that RAY/REST participants have required support to maintain their housing? What strategies were used to provide appropriate supports?

ANNUAL PROGRAM MONITORING REPORT  
RaY Emergency Shelter and Transition Program (REST)



- 4) What were the most frequently requested internal and external services/information provided to RAY/REST participants? What supports and services were offered to participants to acquire and maintain longer term housing? How many services did participants receive per month?

- 5) How many program participants were referred to the RAY Homeless Outreach Mentor? How many participants did the RAY Homeless Outreach Mentor assist in accessing permanent housing?

- 6) How many transfers out of units were provided to RAY/REST participants during the reporting period? How many participants were supported through evictions and what strategies were used to lessen the impact of evictions?

ANNUAL PROGRAM MONITORING REPORT  
RaY Emergency Shelter and Transition Program (REST)



- 7) How does your organization provide short-term supports to individuals who have moved from REST into permanent housing? On average, how long are interim supports provided for?

- 8) What tools does your organization use to track participant interactions? Can de-identified participant data in the following areas be made available to Manitoba Housing upon request (intake numbers, participant goals set and goals achieved, unit inspection findings, aggregated exit interview information, lengths of tenancy and types of permanent housing acquired)?

- 9) Please mention any other topics of interest or issues of note that you would like to Manitoba Housing to be aware of.

---

*Date Report Submitted*

---

*REST Supervisor*