

FAMILY SERVICES AND CONSUMER AFFAIRS CIRCULAR

Date: July 7, 2011

Circular Number: EIA #2011- 47

Alternate Program(s):

To: Community Social Service Supervisors/Program Managers

Subject: SAMIN Adjustments to the application: Barriers to Employment/ Medical Information

Reference: 6.1.5 Determining Categorical Eligibility; 6.3 Employment History and Personal Job Plan; 6.5 Employment Expectations

Type: Policy Procedure Rate Information Only Replaces # _____

Effective Date: Immediately

The purpose of this circular is to introduce changes to the SAMIN and Application (APPL) systems, with regards to obtaining personal health information. In a recent review of the Employment and Income Assistance (EIA) program, the Ombudsman recommended that the Department amend our EIA Application to ask applicants if they wish to declare any medical conditions they may have.

This information will help in determining: a participant's action plan, if work expectations should be deferred temporarily and/or if more detailed medical information should be requested (for assessing eligibility under the disability category).

As a result, changes have been made to the IBTE (Inquire Barriers to Employment) and CBTE (Change Barriers to Employment) screens in SAMIN, and the BE (Barriers to Employment) screen in the Application system.

Additional information can now be provided by the applicant or participant, with the newly added question: **Do you wish to declare a medical condition, impairment or disability? If so, please provide details.** The information added to this section, when the application information is being processed, will appear on the printed application.