



Memorandum

Date: April 19, 1994

To: District Directors
Income Security

From: A. Enns/G. Schmidt
Directors of Field Operations
Income Security Program
Income Security &
Regional Operations

Telephone:

Subject: **Application from Sponsored Immigrants**
(Ref. Directive 93-47 "Application From Sponsored Immigrants")

This directive introduces the procedure for Income Security Counsellors to notify Canada Immigration and to request verification of information when sponsored immigrants apply for social allowances.

Further to Directive 93-47, a FAX form has been prepared to notify Canada Immigration about the sponsored immigrant's application for social allowances, to verify information and, if required, to request a copy of the Undertaking.

In reviewing the FAX form with staff, please note that:

- Income Security Counsellors must complete the top right section and "Part 1." If available, a copy of the sponsored immigrant's Landing Record should accompany the FAX.
- Canada Immigration will review the request for verification, complete "Part 2," then provide a response to the Income Security Counsellor.

If you have any questions regarding the FAX form or issues related to sponsored immigrants, please do not hesitate to contact us.

Original Signed by G. Schmidt
Director of Field Operations

cc: Distribution List