
Manitoba 

**Annual Report
1993 - 1994**

**Manitoba Family
Services**



Includes 10% post-consumer waste



**Minister of
Family Services**

Room 357
Legislative Building
Winnipeg, Manitoba, CANADA
R3C 0V8

December, 1994

His Honour W. Yvon Dumont
Lieutenant-Governor
Province of Manitoba

May It Please Your Honour:

I have the pleasure of presenting herewith the Annual Report of the Department of Family Services of the Province of Manitoba for the year 1993/94.

Respectfully submitted,

Bonnie Mitchelson





Deputy Minister of
Family Services

Winnipeg, Manitoba, CANADA
R3C 0V8

December, 1994

The Honourable Bonnie Mitchelson
Minister of Family Services
357 Legislative Building

Madam:

I have the privilege of respectfully presenting herewith the Annual Report of the Department of Family Services of the Province of Manitoba for the year 1993/94.

The department was actively involved in implementing several significant policy initiatives of the Government of Manitoba during 1993/94. Provincial regulation of Municipal Assistance resulted in standardized eligibility criteria and rates of assistance among Manitoba's municipalities. Under legislation proclaimed in April 1993, Manitoba's first Children's Advocate began carrying out his responsibilities to represent the rights and interests of children involved with the child and family services system. In addition, new legislation was developed and approved by the Legislative Assembly respecting vulnerable persons living with a mental disability.

In the coming year, the department intends to actively encourage and assist social assistance recipients to obtain jobs, in order to reduce the cycle of welfare dependency. The department also plans to place a new emphasis on family responsibility, family support and family preservation. In keeping with its mission and goals, the department will continue to ensure that essential social services are provided to Manitobans most in need.

Respectfully submitted,

A handwritten signature in cursive script that reads "Roxy Freedman".

Roxy Freedman



Table of Contents

Title	Page
Minister's Letter of Transmittal	3
Deputy Minister's Letter of Transmittal	5
Table of Contents	6
Mission and Goals	9
Overview	11
Minister and Executive Support	14
Children's Advocate	14
Management Services	15
Financial and Administrative Services	15
Program Budgeting and Reporting	16
Human Resource Services	17
Information Systems	18
Policy And Planning	19
Internal Audit	21
Agency Relations Bureau	22
Vital Statistics	23
Residential Care Licensing	28
Income Security and Regional Operations	29
Central Directorate	30
Income Maintenance Programs	30
Social Allowances Program	30
Social Allowances Health Services	36
Municipal Assistance	37
Income Assistance for the Disabled	40
Income Supplement Programs	42
55 PLUS - A Manitoba Income Supplement	42
Child Related Income Support Program	45
Regional Operations	48

Title	Page
Rehabilitation, Community Living and Day Care	50
Administration	50
Community Living and Vocational Rehabilitation Programs	51
Staff Development and Training	54
Community Living	54
Day Services	61
Vocational Rehabilitation	63
Children's Special Services	66
Manitoba Developmental Centre	68
Child Day Care	70
Child and Family Services	75
Administration	75
Child and Family Support and Seven Oaks Centre	77
Family Conciliation	91
Family Dispute Services	94
Wife Abuse Program	94
Women's Resource Centres	97
Social Services Advisory Committee	99
Financial Information	102
Revenue Summary Table	102
Five-Year Expenditure and Staffing Summary Table	103
Expenditure Summary Table	104

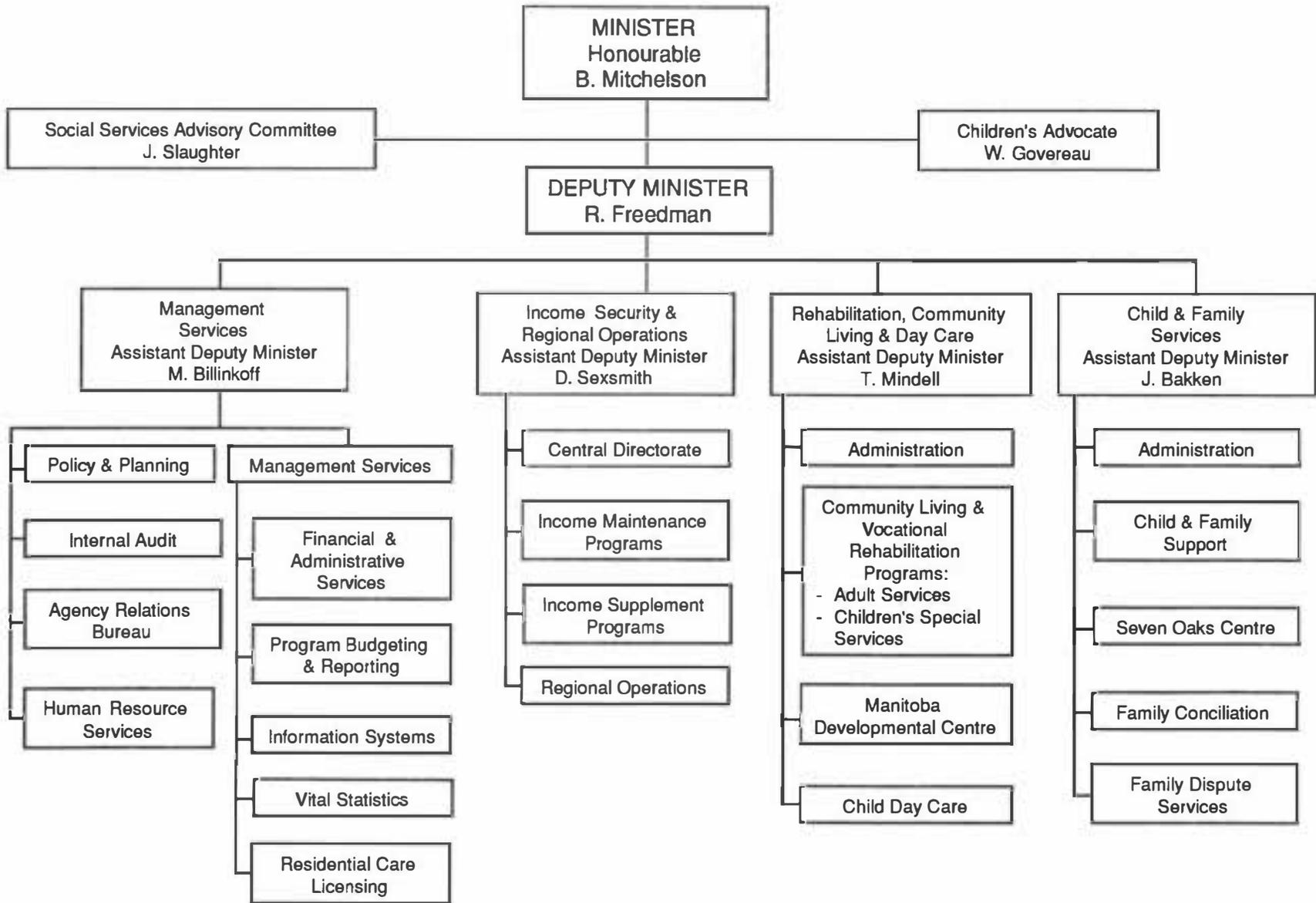
Mission and Goals

The mission of the Department of Family Services is to strengthen and support Manitoba families, ensuring the provision of financial assistance and social services which protect and assist Manitobans in need, in a manner which fosters self-reliance and reduced dependency.

The goals of the department are:

- to ensure that Manitobans' basic needs for food, clothing, shelter, safety and care are met while encouraging and supporting efforts to reduce dependency and enhance self-sufficiency;
- to protect children and to ensure the well-being of vulnerable adults, providing a wide range of alternate or institutional care for those requiring such services;
- to promote and support independent living and participation in the community for Manitobans with mental or physical disabilities;
- to assist families in times of stress or difficulty in maintaining their integrity, resolving their own problems, and fulfilling their responsibilities; and
- to help social assistance recipients, persons with disabilities and other Manitobans facing serious barriers to stable employment adapt to, and participate in, the province's work force.

Organization Chart—Department of Family Services
 at March 31, 1994



Overview

The Department of Family Services provides a comprehensive range of social services and income security programs for Manitobans who are vulnerable or in financial need.

The department is organized into four divisions: Management Services; Income Security and Regional Operations; Rehabilitation, Community Living and Day Care; and Child and Family Services. The executive function in the department includes support for the offices of the Minister and Deputy Minister. The Children's Advocate and the Social Services Advisory Committee, an independent appeals body, report directly to the Minister.

The department delivers services throughout the province through several networks of regional offices. The two major regional service systems are the Income Security District Offices, which deliver the Social Allowances Program, and the combined Health and Family Services Regional Offices, which provide a range of social services. Maps of these regional systems are provided following this Overview.

The statutory responsibilities of the Minister of Family Services are as follows:

- *The Change of Name Act;*
- *The Child and Family Services Act;*
- *The Community Child Day Care Standards Act;*
- *The Marriage Act;*
- *The Mental Health Act - Part II;*
- *The Parents Maintenance Act (Section 10);*
- *The Social Allowances Act;*
- *The Social Services Administration Act;* and
- *The Vital Statistics Act.*

The Social Allowances Act, The Social Services Administration Act and The Vital Statistics Act require the Minister to report annually to the Legislature. These reporting requirements for 1993/94 are met by this Annual Report. The Children's Advocate's report to the Legislature under *The Child and Family Services Act* is tabled by the Minister separately from the department's Annual Report.

INCOME SECURITY DISTRICT OFFICES REGIONS SERVED

1993/94



**HEALTH AND FAMILY SERVICES
REGIONAL OFFICES
REGIONS SERVED**

1993/94



Minister and Executive Support

Specific responsibilities of these areas follow.

Minister

- Provides overall policy direction to the department pertaining to program and financial matters, as they relate to the provision and delivery of services by the department.

Executive Support

- Provides advice to the Minister and leadership to the department on program matters, policy development and resolution of policy issues.
- Interprets and implements government policy through the delivery of departmental programs.
- Ensures effective and efficient management of departmental programs.
- Safeguards the public interest through enforcement of legislation and regulations.
- Ensures effective development and management of the department's human resources.

09-1A Minister

09-1B Executive Support

Expenditures by Sub-Appropriation	Actual 1993/94 \$	Estimate 1993/94 SY	\$	Variance Over/(Under)	Expl. No.
Total Salaries	455.4	11.00	429.2	26.2	
Other Expenditures	87.8		83.9	3.9	

Children's Advocate

Provides advocacy services to ensure that the rights, interests and preferences of children who receive or are entitled to receive services under *The Child and Family Services Act* are respected and protected.

Under the legislation, the Children's Advocate reports his activities directly to the Minister of Family Services.

09-1C Children's Advocate

Expenditures by Sub-Appropriation	Actual 1993/94 \$	Estimate 1993/94 SY	\$	Variance Over/(Under)	Expl. No.
Total Salaries	165.9	4.00	172.8	(6.9)	
Other Expenditures	105.1		111.3	(6.2)	

Management Services

The Management Services Division is comprised of nine branches. Financial and Administrative Services, Program Budgeting and Reporting, Human Resource Services, and Information Systems provide centralized administration and financial support services to the department. Policy and Planning provides a central policy coordinating function, Internal Audit provides an independent appraisal function, and the Agency Relations Bureau provides a monitoring and funding control function to external agencies. Vital Statistics is a regulatory branch responsible for registering and certifying records related to vital events, and for issuing certificates to the public. Residential Care Licensing is also a regulatory branch, responsible for licensing, and for ensuring that fire, safety and health standards are maintained in residential care facilities.

Financial and Administrative Services

The Financial and Administrative Services Branch is responsible for maintaining an active comptrollership function, by ensuring that financial and administrative policies, services and reporting systems are developed, implemented and administered to effectively meet management and internal requirements. Specific responsibilities of the branch follow.

- Provision of financial accounting services, including processing of all departmental payments of accounts and revenues, maintaining departmental receivables, reconciling expenditure data from the voucher accounting and special chequing records, provision of expenditure reports and expenditure information for cost-sharing purposes, monitoring the departmental commitment accounting system, and the provision of direction on financial and administrative policies and procedures.
- Provision of administrative services, such as management of the department's vehicle fleet, coordination of parking requirements, purchasing, records management, coordination of office space requirements, coordination of *The Freedom of Information Act* and Workplace Health and Safety activities, and provision of analytical support to managers.
- Administration of the Social Allowances Health Services Program, which provides drug, dental and optical goods and services to social allowances recipients. Areas of responsibility include: providing statistical and financial data; developing annual budget and cash flow information; negotiating various agreements with professional organizations supplying health services and goods; and providing pharmaceutical liaison services, including auditing of pharmacy drug claims for product eligibility, pricing, prescription drug abuse and inappropriate prescribing and dispensing.
- Administration of the Social Allowances Lien Registry, including registration of lien renewals, lien discharges and collection of related revenue.
- Maintenance of the departmental audit follow-up action plan, ensuring that issues identified in the audit report are resolved.
- Provision of administrative support to the Child Abuse Registry Review Committee and the Day Care Staff Qualifications Review Committee. Activities include the coordination, attendance, and scheduling of hearings for approximately 100 appeals per year.
- Coordination of French Language Services, e.g., the development and monitoring of the department's French Language Services Implementation Plan.

In 1993/94, the branch recorded a number of achievements:

- continued improvement and enhancement of the department-wide commitment accounting system, the centralized vehicle system, and the paid parking program;
- ongoing assistance to other departments in the implementation and training of staff for commitment accounting;
- assistance with departmental reviews and implementation of comptrollership activities, including development of proposals for re-engineering the departmental disbursements accounting system, review of Child Day Care accounting systems and the review of required financial and administrative systems.

In addition, the branch has: completed action plans for Environmentally Sensitive Initiatives for Management Services; handled 36 applications under *The Freedom of Information Act*; and continued to update the department's Records Management function.

09-1E-1 Financial & Administrative Services

Expenditures by Sub-Appropriation	Actual 1993/94 \$	Estimate 1993/94 SY	\$	Variance Over/(Under)	Expl. No.
Total Salaries	1,898.4	54.00	1,885.7	12.7	
Other Expenditures	538.4		547.7	(9.3)	

Program Budgeting and Reporting

Program Budgeting and Reporting's objective is to strengthen and support the departmental comptrollership function by ensuring that effective management control, accountability and reporting systems are in place, and that principles of sound financial and program management are adhered to by program managers.

Major responsibilities of the branch include:

- directing the department's annual Estimates exercise; evaluating and analyzing program requirements; and linking planning with budgeting, monitoring and reporting;
- coordinating the department's financial forecasting exercises; monitoring departmental financial performance; and assisting managers with the development and identification of program performance indicators;
- coordinating the development of departmental financial management policies and providing functional direction and advice regarding financial planning, controlling and reporting;
- identifying and monitoring potential financial and program management issues, ensuring that effective control and accountability systems are in place, and advising executive management regarding such issues on a timely basis; and
- supporting departmental management through the provision of analytical, consultative and evaluative advice on new departmental program and financial proposals and ongoing operations.

In 1993/94, the branch continued to build upon its past achievements, including:

- enhanced management reporting within the department, including the refinement of the quarterly report to Treasury Board in which the department's fiscal status, as well as emerging financial and program management issues, are brought to the attention of executive management and central government;
- continued strengthening of the department's financial forecasting processes;
- ongoing identification and monitoring of emerging financial and program management issues and monitoring to ensure that control and accountability systems were in place;
- enhancement of the structured, decision-focused budgeting and resource allocation process; and
- coordination of the preparation and production of the department's annual report and Estimates Supplement.

09-1E-2 Program Budgeting and Reporting

Expenditures by Sub-Appropriation	Actual 1993/94 \$	Estimate 1993/94 SY	\$	Variance Over/(Under)	Expl. No.
Total Salaries	246.9	7.00	336.7	(89.8)	
Other Expenditures	71.3		80.6	(9.3)	

Human Resource Services

The objectives of the Human Resource Services Branch are to assist the department in recruiting, selecting, developing, managing and retaining a well-qualified and highly-motivated workforce that will carry out departmental objectives.

Specific services provided for the department include recruitment and selection, job analysis, job classification and evaluation, consultation and investigation in areas relating to employee relations, grievance handling, staff development, and human resource policy development and administration. Staff development services included continued delivery of sexual harassment training to managerial staff, training in recruitment and selection, revisions to the process for approval and reporting of education and training activities, and a review of the mechanism to best provide staff with training in the diffusing of hostility. The branch ensures the integrity of employee records, and ensures employees are appropriately compensated and paid in a timely fashion.

The branch continued its work in promoting and integrating the principles and practices of Affirmative Action by implementing the revised planning process, conducting outreach recruitment, and working with managers to create and apply special measures, such as the creation of individual development opportunities. The branch actively participated and played a lead role in designing the parameters of the organization review at the Manitoba Developmental Centre, and provided significant input to the department's French Language Services Implementation Plan.

09-1E-3 Human Resource Services

Expenditures by Sub-Appropriation	Actual	Estimate		Variance Over/(Under)	Expl. No.
	1993/94 \$	SY	1993/94 \$		
Total Salaries	935.1	21.00	849.6	85.5	
Other Expenditures	137.7		138.9	(1.2)	

Information Systems

The Information Systems Branch is responsible for providing technical expertise in developing and maintaining computer systems which serve departmental programs. These systems may be operational or administrative in nature. The branch's support includes strategic and operational technology planning, information systems analysis, design, implementation and ongoing technical support to the users of existing systems.

Existing automated systems support the Social Allowances Program, the Child Related Income Support Program, 55 PLUS - a Manitoba Income Supplement Program, the Child Day Care Program, Residential Care Licensing, Vital Statistics, Rehabilitation and Community Living, and Child and Family Services programs.

During the year, the branch has implemented enhancements to the Social Allowances Management Information Network (SAMIN), for residential address verification, registration of residences of concern, revised rate structure and new Social Allowances Health Services regulations.

The Information Systems Branch also modified the Child Day Care Information System to accommodate the capping of subsidized spaces, implement the pre-evaluation of clients systems, improve archiving, and the licensing and payments portions of the program.

The development phase of the Child and Family Services Information System has been completed and implementation in 28 agency and regional offices has been undertaken. A massive training effort of several hundred professional and clerical staff was undertaken, and field support organization and procedures were established during the first months of system operation.

A client registry with the ability to produce management and statistical reports was implemented in the Children's Advocate's Office.

"Micro-based coding" and "mainframe processing" components were added to the Vital Statistics Information System to derive the underlying cause of death, to support standardization with Statistics Canada. Full parent names were added to all registration events from 1980 to the present.

A feasibility study and requirements analysis for the migration of the SAMIN system from the mainframe environment to a lower-cost and more flexible "open systems" environment was completed.

The branch will continue to support all existing production systems, and will develop new systems to improve productivity and efficiency.

09-1E-4 Information Systems

Expenditures by Sub-Appropriation	Actual	Estimate		Variance Over/(Under)	Expl. No.
	1993/94	SY	1993/94		
	\$		\$		
Total Salaries	992.2	22.00	1,006.4	(14.2)	
Other Expenditures	149.1		151.8	(2.7)	

Policy and Planning

Policy and Planning provides a central coordination function for policy formulation and the development of priorities, providing the Minister, Deputy Minister and senior management with information and assistance contributing to effective policy development and planning within the department. The branch is also responsible for coordinating intergovernmental relations and federal-provincial cost-sharing.

Specific activities of the branch include:

- management support; strategic planning and policy coordination, including implementation of processes for departmental strategic planning and priority setting; preparation and coordination of submissions, policy papers and briefing information on a range of topics and issues; and coordination of support for the Minister during legislative sessions;
- policy research and analysis on social service and income security issues;
- program analysis and evaluation supporting departmental operations;
- preparation and negotiation of Manitoba's cost-sharing claims under the Canada Assistance Plan and Vocational Rehabilitation for Disabled Persons Agreement; and
- representation of the department on intergovernmental and interdepartmental committees relating to a broad range of social services and income security issues.

Management Support, Strategic Planning and Policy Coordination

During 1993/94, Policy and Planning coordinated strategic planning across the department and helped establish departmental priorities and strategies for the next three to five years. On request, the branch assisted program branches with the development of strategic plans. The branch prepared briefing notes and submissions on various policy issues, and coordinated the preparation of briefing material for legislative debate as well as estimates review.

Policy Research and Analysis

In 1993/94, the branch undertook the coordination of the department's submissions of legislative proposals for review by the Legislative Review Committee and was actively involved in the preparation of *The Vulnerable Persons Living with a Mental Disability Act*, including participation on implementation committees. The branch also reviewed policy and implementation issues for the Welfare to Work strategy, and provided assistance to Child Day Care to analyze various aspects of its day care subsidies.

Program Analysis and Evaluation

During 1993/94, the branch assisted Child and Family Support in a review of services to pregnant and parenting single adolescent and adult mothers. In addition, the branch proceeded with the evaluation of several programs, including an evaluation of the "In The Company of Friends" pilot project.

Federal-Provincial Cost-Sharing

The branch was responsible for recoveries under the Canada Assistance Plan (CAP) and the Vocational Rehabilitation of Disabled Persons (VRDP) Agreement on behalf of the departments of Family Services, Health, Education and Training, and Justice. This involved recovery of about \$290 million under these arrangements in 1993/94. Staff negotiated the resolution of various claims issues and responded to federal inquiries. Staff also represented Manitoba on the Federal-Provincial Audit Steering Committee which coordinated the completion of the first external audit of annual claims under the new single-level structure. Several ongoing claims were negotiated with CAP officials, including the Main Street Project, Clinic, the Community Living Pilot Project, Children's Special Services, the Society for Manitobans With Disabilities Preschool, and the Independent Interpreter Referral Service.

Intergovernmental Relations and Interdepartmental Representation

The branch provided support to several Ministers' and Deputy Ministers' interprovincial and federal-provincial meetings, including those meetings associated with federal social security reform. The branch continued to represent the province on the Support Committee for Provincial/Territorial Social Services Deputy Ministers. Branch staff also represented the department in interdepartmental committees and working groups examining various issues on a government-wide basis.

09-1E-5 Policy and Planning

Expenditures by Sub-Appropriation	Actual 1993/94 \$	Estimate 1993/94 SY	\$	Variance Over/(Under)	Expl. No.
Total Salaries	717.9	16.26	762.0	(44.1)	
Other Expenditures	307.2		329.1	(21.9)	

Internal Audit

Internal Audit is an independent appraisal function established within the department to examine and evaluate its activities and service. Internal Audit staff conduct broad-scoped audits of the department's financial, managerial and operational policies, practices and controls, including the information systems used for reporting purposes. Internal Audit activities are carried out on a consultative and coordinated basis with other jurisdictional audit bodies and other internal functional review groups.

Major audit activities are directed at reviews and assessments in the areas of:

- the design, development, implementation and operation of financial, managerial and operational systems, policies and practices, processes and controls, including computer-based systems;
- the reliability and adequacy of information available for decision-making and for accountability purposes, including the extent to which management information is utilized;
- the adequacy of protection afforded public funds and assets; and
- the extent of compliance with legislative, central agency and departmental directions.

The branch also conducts special management-directed assignments encompassing a wide range of issues directly affecting the department or its external agencies.

The branch provides advice and consultation to encourage the implementation of appropriate policies, practices and controls.

Long-term branch plans require the review of all major programs, functions and systems over an audit cycle of five years.

Each audit results in the timely issuance of an observations/recommendations report that assists managers in carrying out their responsibilities.

In 1993/94, the branch scheduled ten audit projects as part of the approved audit cycle. Nine of these projects were completed during the fiscal year. The one remaining project was completed early in 1994/95. In addition, the branch undertook and completed three management-directed assignments.

09-1E-6 Internal Audit

Expenditures by Sub-Appropriation	Actual 1993/94 \$	Estimate 1993/94 SY	\$	Variance Over/(Under)	Expl. No.
Total Salaries	253.8	5.00	251.4	2.4	
Other Expenditures	22.3		24.9	(2.6)	

Agency Relations Bureau

The Agency Relations Bureau focuses on coordinating the ongoing efforts of the Department of Family Services to strengthen its partnership with the external agencies it funds to deliver services to Manitobans on its behalf. The bureau plays a proactive role in the development of policies, standards and procedures, which ensure the accountability of agencies in receipt of public funds.

Responsibilities of the bureau include:

- developing and establishing purchase-of-service principles, policies and procedures;
- approving all external agency service contracts;
- providing consultative assistance and training to operating division staff and agency boards, to improve and enhance effective management practices; and
- conducting special financial and management reviews of external agencies, as required.

During 1993/94, the Department entered into 21 service purchase agreements with agencies, using a standardized contract developed by the bureau. The bureau also issued an External Agencies Catalogue listing the funding received from the department for all agencies, as well as program and client descriptions for departmental use.

09-1E-7 Agency Relations Bureau

Expenditures by Sub-Appropriation	Actual 1993/94 \$	Estimate 1993/94 SY	\$	Variance Over/(Under)	Expl. No.
Total Salaries	189.8	4.00	201.1	(11.3)	
Other Expenditures	33.4		42.0	(8.6)	

Vital Statistics

The Vital Statistics Branch registers and certifies records of vital events and public services related to *The Vital Statistics Act*, *The Marriage Act* and *The Change of Name Act*. Other important activities conducted in accordance with these statutes include revising records after change of name, correction or adoption registration, providing statistical data regarding vital events, issuing marriage licenses, appointing marriage commissioners and license issuers, recognizing religious denominations and registering clergy to perform marriages.

In 1993, Vital Statistics registered 17,154 births, 6,752 marriages, 9,337 deaths and 147 stillbirths under *The Vital Statistics Act*. A total of 66,783 certificates and copies were issued as proof of vital events from nearly 4,000,000 records which date from 1882 to present.

Under *The Marriage Act*, religious denominations were recognized, clergy were registered to perform marriages, and marriage licence issuers were appointed.

In 1993, of the 6,752 marriages that were registered in Manitoba, clergy officiated at 4,618, while marriage commissioners performed 2,134. A total of 131 marriage commissioners and 2,299 members of the clergy are registered to perform marriages in Manitoba.

Data submitted under *The Vital Statistics Act* is provided by more than 3,200 district registrars representing hospitals, health facilities, personal care and nursing homes, funeral homes, members of the clergy, and marriage commissioners located throughout the province.

As well as providing the source information for the issuing of certificates, this data is used to produce important statistical reports for use by federal, provincial and municipal government offices, various research groups and other agencies. In 1993, more than 800 reports were distributed to assist these organizations in fulfilling their mandates.

Vital Statistics also processed 336 adoption registrations, 73 delayed registrations, 1,119 corrections, 27 disinterment orders under *The Public Health Act*, and provided free verification of approximately 18,000 events to other government departments. There were 848 changes of name registered in 1993.

Vital Statistics staff conducted seminars at the School of Medicine, School of Mortuary Practice, Health Sciences Centre, and the department of Indian and Northern Affairs Canada for students and professional users of Vital Statistics services.

Effective March 9, 1994, responsibility for the Vital Statistics Branch was transferred from the Department of Family Services to the Department of Consumer and Corporate Affairs. On March 23, 1994, approvals for Special Operating Agency status were granted, effective April 1, 1994. This alternative method of service operation is part of the Manitoba Government's initiatives to enhance services and reduce the costs of government.

Vital Statistics
Live Births, Marriages, Deaths and Stillbirths -
Rate Per 1,000 Population (MHSC and Statistics Canada Population Figures)
 Manitoba 1991 - 1993

Events	1991			1992			1993		
	Number	Rate Per MHSC Population	Rate Per Statistics Canada Population	Number	Rate Per MHSC Population	Rate Per Statistics Canada Population	Number	Rate Per MHSC Population	Rate Per Statistics Canada Population
Live Births	17,726	15.6	15.9	17,071	15.1	15.3	17,154	15.1	15.4
Marriages	7,032	6.2	6.3	6,899	6.1	6.2	6,752	5.9	6.1
Deaths	8,984	7.9	8.1	9,028	8.0	8.1	9,337	8.2	8.4
Stillbirths	127	7.2 ¹		147	8.6 ¹		147	8.6 ¹	

1. Rate is the number of fetal deaths of 20 or more weeks' gestation or weighing 500 grams or more per 1,000 live births.

Vital Statistics

Deaths in Manitoba by Age and Sex - 1993

By Age and Totals - 1991 to 1993

Age	1991	1992	1993		
			Male	Female	Total
Under 1 Year	125	117	63	61	124
1 - 4 Years	44	24	16	11	27
5 - 14 Years	42	32	13	11	24
15 - 24 Years	132	120	91	32	123
25 - 44 Years	405	400	274	142	416
45 - 64 Years	1,258	1,291	816	505	1,321
65 - 79 Years	3,316	3,303	1,984	1,347	3,331
80 Years and Over	3,662	3,741	1,709	2,262	3,971
Total	8,984	9,028	4,966	4,371	9,337

Vital Statistics

Certain Selected Causes of Death in Manitoba

With Rate Per 100,000 Population - 1993

Causes of Deaths	Number	Rate ¹	Rate ²
Heart Disease (410 - 429)	2,676	235.4	239.8
Cancer (140 - 208)	2,414	212.3	216.3
Cerebrovascular Disease (430 - 438)	827	72.7	74.1
Accidents (E800 - E949)	352	31.0	31.5
Pneumonia (480 - 486)	407	35.8	36.5
Suicide (E950 - E959)	142	12.5	12.7
Diabetes (250)	205	18.0	18.4

1. Rate per MHSC population records at June 1, 1993

2. Rate per Statistics Canada population count June 1, 1993

Vital Statistics
Death Rates Under One Year of Age in Manitoba
 1984 - 1993

Year	Stillbirth ¹	Perinatal	Neonatal	Post-Neonatal	Infant
1993	8.6	12.1	5.1	2.2	7.1
1992	8.6	12.3	4.3	2.6	6.9
1991	7.2	10.8	4.2	2.9	7.1
1990	6.7	10.9	5.1	3.1	8.2
1989	7.9	11.2	3.9	3.1	7.0
1988	6.1	10.2	5.1	3.0	8.1
1987	6.8	11.5	5.7	3.0	8.7
1986	5.9	11.4	6.3	3.1	9.4
1985	7.0	12.6	7.1	3.4	10.5
1984	6.9	11.5	5.4	3.3	8.6

1. 20 or more weeks' gestation or weighing 500 grams or more. Perinatal rates per 1,000 births. All other rates are per 1,000 live births.

Vital Statistics
Manitoba Infant Mortality by Region of Residence
 1991 - 1993

Regions	Infant Deaths			Live Births			Rate Per 1,000 Live Births		
	1991	1992	1993	1991	1992	1993	1991	1992	1993
Central	8	12	9	1,544	1,486	1,480	5.2	8.1	6.1
Eastman	17	10	9	1,563	1,496	1,602	10.9	6.7	5.6
Interlake	7	7	6	935	886	953	7.5	7.9	6.3
Norman	6	1	3	498	441	461	12.0	2.3	6.5
Parklands	3	3	4	579	490	544	5.2	6.1	7.4
Thompson	11	12	7	1,071	1,026	1,105	10.3	11.7	6.3
Westman	6	7	9	1,537	1,421	1,445	3.9	4.9	6.2
Winnipeg	54	56	67	9,443	9,247	9,010	5.7	6.1	7.4
Manitoba Residents	112	108	114	17,170	16,493	16,600	6.5	6.5	6.9
Non-Residents	13	9	10	556	578	554	23.4	15.6	18.1
Total	125	117	124	17,726	17,071	17,154			
Average Rate							7.1	6.9	7.2

Vital Statistics
Deaths of Children Under One Year of Age
by Cause and Age in Manitoba
1993

Cause of Death	Less Than 7 Days	7 Days to Less Than 28 Days	28 Days to Less Than 1 Year	Total
Congenital Anomalies (216.9, 243, 255.2, 270-272, 275, 277, 279.0, 362.7, 425.3, 740-759)*	16	6	9	31
Respiratory Distress Syndrome (769)	6	1	0	7
Other Respiratory Conditions (770)	2	1	1	4
Immaturity (765)	20	2	2	24
Injury at Birth (767)	0	1	1	2
Sudden Infant Death Syndrome (798.0)	0	1	10	11
Pneumonia (480-486)	0	0	2	2
Accidents (E800-E949)	0	1	1	2
Other Causes	19	11	11	41
Total	63	24	37	124

* *International Classification of Diseases, Injuries, and Causes of Death (9th Edition)*

Vital Statistics
Deaths and Death Rates Due to Accidents
Motor Vehicle and Other in Manitoba 1988 to 1993

Year	Motor Vehicle Accidents		Other Accidents		Total Accidents	
	Deaths	Death Rate¹	Deaths	Death Rate¹	Deaths	Death Rate¹
1993	138	12.1	214	18.8	352	31.0
1992	131	11.6	213	18.8	344	30.4
1991	129	11.4	233	20.6	362	31.9
1990	132	11.7	210	18.6	342	30.2
1989	165	14.6	222	19.6	387	34.3
1988	145	12.9	258	22.9	403	35.8

1. *Death Rate is per 100,000 population - MHSC population records.*

09-2A Vital Statistics

Expenditures by Sub-Appropriation	Actual 1993/94 \$	Estimate 1993/94 SY	\$	Variance Over/(Under)	Expl. No.
Total Salaries	875.7	31.32	894.5	(18.8)	
Other Expenditures	409.2		419.9	(10.7)	

Residential Care Licensing

The Residential Care Licensing Branch is responsible for licensing community residential care resources which provide service to the mentally disabled, mentally ill, infirm aged and children in care. The branch ensures that care facilities comply with fire, safety and health standards.

Services provided by the branch include: developing and maintaining standards; processing applications for licensing; monitoring facility operations for conformity with regulated and established licensing criteria; maintaining and providing facility registries; disseminating statistical information; and assistance in program development.

In 1993/94, the 50 licensed children's group homes (453 bed spaces) and 180 licensed residential care facilities (1,435 bed spaces) in the adult programs were inspected for continued compliance with standards.

The branch also provides a consultative and support role to the designated licensing authorities for approved facilities in the adult and foster care programs. In 1993/94, there were 517 approved homes (1,038 bed spaces) in the adult program licensed by Regional Directors, and 2,400 foster homes (4,900 bed spaces) in the children's program licensed by Regional Directors and Executive Directors of child caring agencies.

09-2B Residential Care Licensing

Expenditures by Sub-Appropriation	Actual 1993/94 \$	Estimate 1993/94 SY	\$	Variance Over/(Under)	Expl. No.
Total Salaries	274.3	6.00	271.5	2.8	
Other Expenditures	23.9		27.3	(3.4)	

Income Security and Regional Operations

Income Security and Regional Operations is responsible for six major income transfer programs and the delivery of a comprehensive range of social services throughout the province.

The income transfer programs include: the Social Allowances Program; Social Allowances Health Services; Municipal Assistance; Income Assistance for the Disabled; 55 PLUS - A Manitoba Income Supplement; and the Child Related Income Support Program (CRISP). These programs are designed to assist Manitobans in need by providing basic assistance or income supplements.

The social services provided through Regional Operations include vocational rehabilitation, services to the mentally disabled, child and family services, children's special services, family conciliation, child day care, social allowances and emergency social services.

Income Security and Regional Operations consists of four major branches: Central Directorate, Income Maintenance Programs, Income Supplement Programs, and Regional Operations.

The major objectives of this division are:

- to assist Manitobans in financial need through the effective and efficient administration of income maintenance and income supplement programs;
- to promote the financial independence of Manitobans in need through employment incentives and linkages with training and employment programs, as well as with other support services;
- to contribute financially to municipalities providing assistance to persons in need within their municipal boundaries and to provide support to municipalities in administering the Municipal Assistance Regulation; and
- to provide for the delivery of a range of social services throughout the province.

Financial Assistance Expenditures by Program (\$000)

1991/92 to 1993/94

Program	1991/92	1992/93	1993/94
Social Allowances	\$210,010.6	\$235,252.2	\$229,975.6
Social Allowances Health Services	14,440.7	15,599.3	14,307.0
Municipal Assistance	74,606.0	108,002.9	118,077.8
Income Assistance for the Disabled	— *	8,216.7	9,097.8
55 PLUS - A Manitoba Income Supplement	8,197.8	8,223.2	8,428.2
Child Related Income Support Program	5,315.9	5,018.1	4,934.7
Total	\$312,571.0	\$380,312.4	\$384,821.1

* *Income Assistance for the Disabled was introduced on January 1, 1992. Expenditures for 1991/92 of \$2,482.6 were paid through the Social Allowances Program.*

Central Directorate

The Central Directorate provides overall management, central budgeting and administration for the Income Security Programs and Regional Operations. In addition, the directorate provides program policy direction, analysis, and strategic program planning for the Income Security Programs. Other activities include overpayment recovery from former social allowances recipients, investigative support, and Social Allowances Management Information Network (SAMIN) user support.

In addition to these ongoing activities, the Central Directorate was involved in a number of specific achievements during 1993/94, including: improved targeting of resources to those individuals most in need; regulation of municipal assistance resulting in standardized eligibility criteria and rates of assistance among Manitoba's municipalities; establishment of the Municipal Assistance Office, which provides support to municipalities; development of new initiatives that will enhance employment and training opportunities for social assistance recipients so that they may become independent of social assistance; and creation of a new Social Allowances Program brochure.

09-3A Central Directorate

Expenditures by Sub-Appropriation	Actual 1993/94 \$	Estimate 1993/94 SY	Estimate 1993/94 \$	Variance Over/(Under)	Expl. No.
Total Salaries	1,071.5	25.00	1,073.3	(1.8)	
Other Expenditures	693.3		694.4	(1.1)	

Income Maintenance Programs

The Income Maintenance Programs provide financial assistance to ensure that no Manitoban lacks the goods and services essential to his or her health and well-being. The Social Allowances and Municipal Assistance programs provide financial assistance for basic necessities, while the Social Allowances Health Services Program provides assistance for essential health services. Income Assistance for the Disabled provides additional financial assistance to disabled social allowances recipients.

Social Allowances Program

The Social Allowances Program, operating under the authority of *The Social Allowances Act*, is the largest of the Income Security Programs in terms of both caseloads and expenditures. The objective of the Social Allowances Program is to ensure that persons likely to be in need of long-term assistance do not lack those goods and services essential to their health and well-being.

Financial assistance is provided to persons in need who are eligible for benefits under *The Social Allowances Act*, including sole-support parents, persons with physical or mental disabilities, aged persons, persons requiring the protection of a crisis intervention facility, children whose parents are dead or unable to support them, persons with dependents in need of special care, and unemployed employable persons in areas of the province where municipal assistance is not available (general assistance). Eligibility may also be granted under special case consideration at the discretion of the Minister. Persons in need who do not qualify for social allowances may apply to their local municipality for assistance under the Municipal Assistance Program.

Eligibility for social allowances is further determined by a needs test in which the total amount of a household's financial resources is compared to the total costs of its basic necessities as defined in *The Social Allowances Act* and Regulations. Certain items and income are not included in the calculation of financial resources.

Generally, exempted assets include liquid assets up to \$1,000 per person for the first two persons and \$500 for each additional dependent to a maximum of \$3,000 per family, equity in the home in which the person lives, essential personal property and a life insurance policy with a cash surrender value of up to \$2,000. A higher liquid asset exemption level is available for disabled recipients. Disabled recipients are allowed liquid assets up to \$2,000 for the first person, \$1,000 for the second person, and \$500 for each additional dependent to a maximum of \$4,000 per family. After enrollment, general assistance recipients are eligible for a liquid asset exemption of up to \$400 per person to a family maximum of \$2,000. Elderly persons are permitted to retain a funeral plan valued at up to \$1,000 if the plan is purchased at least one year prior to their application for social allowances. Essential farm or business equipment, a basic stock herd, and seed for next year's crop are also considered allowable assets.

All earned or unearned income is expected to be totally available for a recipient's maintenance, subject to the exemptions provided in the Social Allowances Regulation. Exempted unearned income sources include the Child Tax Benefit, tax credits, small gifts, and foster home payments for children. With respect to earned income, recipients who are eligible for the work incentive provisions are allowed exemptions which represent \$50 per month, 70 cents per hour worked, or 30 percent of gross monthly earnings, whichever is the greatest amount. Those who are not eligible for the work incentive provisions (i.e., newly enrolled, self-employed and special dependent care cases), are allowed earning exemptions of up to \$50 per month. Allowances are also made for necessary work expenses and most compulsory payroll deductions. The remainder of the earned income is applied to the recipient's budget, thereby reducing the amount of social allowances granted. The exception to these rules is that the earnings of children who attend school full-time are totally exempted from consideration when calculating social allowances benefits.

Benefits are paid monthly and represent the amount by which the cost of a household's basic needs (food, clothing, personal needs, household supplies, shelter, fuel, and utilities) exceeds its financial resources. Additional assistance is available for special needs and health needs not otherwise covered.

The rates for basic needs are reviewed and adjusted periodically. Rates for shelter are approved within administrative guidelines which are also reviewed and adjusted periodically. Assistance for fuel, utilities, approved special needs, and health needs is provided at actual cost.

The Social Allowances Program provided assistance to an average monthly caseload of 27,124 in 1993/94, a decrease of 2.7 percent from the previous year.

During 1993/94, approximately 15 percent of the social allowances caseload made use of the work incentive provisions of the program.

Social Allowances Program

Average Monthly Caseload by District Office and Category of Assistance

1993/94

District Office	Children	Sole-Support Parents	Aged	Disabled	Crisis Facility Cases	Students	General Assistance	Special Cases	Total
Beausejour	13	394	24	616	—	5	108	—	1,160
Brandon	18	1,032	64	1,299	15	15	42	2	2,487
Dauphin	3	306	47	386	10	9	154	—	915
Flin Flon	5	161	14	72	1	2	245	—	500
Morden	6	253	52	472	4	4	3	—	794
Portage	11	391	30	897	11	4	91	1	1,436
Selkirk	7	437	53	665	10	7	102	1	1,282
Swan River	3	258	7	242	2	7	296	—	815
The Pas	2	279	3	116	15	4	282	—	701
Thompson	5	542	4	134	13	7	406	5	1,116
Winnipeg Central	49	2,347	58	1,730	—	—	—	—	4,184
Winnipeg North	76	1,645	38	985	—	—	—	3	2,747
Winnipeg West	85	2,876	82	2,725	45	—	—	3	5,816
Winnipeg South	22	1,667	41	1,279	—	162	—	—	3,171
Total	305	12,588	517	11,618	126	226	1,729	15	27,124

Social Allowances Program
Caseload by Month
1991/92 to 1993/94

Month	1991/92	1992/93	1993/94
April	26,894	27,580	28,386
May	26,744	27,610	28,236
June	25,530	26,752	27,039
July	25,739	26,938	27,139
August	25,988	27,331	27,394
September	26,366	28,397	27,134
October	26,656	28,449	26,734
November	26,656	28,219	26,676
December	26,687	28,123	26,569
January	26,929	28,158	26,626
February	27,068	28,558	26,714
March	27,580	28,462	26,835
Monthly Average	26,570	27,881	27,124

Social Allowances Program
Average Monthly Number of Recipients by District Office
1991/92 to 1993/94

District Office	1991/92	1992/93	1993/94
Beausejour	2,027	2,250	2,299
Brandon	4,405	4,635	4,677
Dauphin	1,741	1,868	1,895
Flin Flon	1,063	1,109	1,110
Morden	1,411	1,489	1,558
Portage	2,172	2,469	2,448
Selkirk	2,287	2,438	2,284
Swan River	1,661	1,757	1,822
The Pas	1,395	1,532	1,603
Thompson	2,667	2,645	2,683
Winnipeg Central	9,487	10,200	8,732
Winnipeg North	6,267	6,517	6,230
Winnipeg West	10,091	10,876	11,370
Winnipeg South	5,828	5,482	6,074
Total	52,502	55,267	54,785

Social Allowances Program
Average Monthly Caseload by Category
1991/92 to 1993/94

Category	1991/92	1992/93	1993/94
Children	329	368	305
Sole-Support Parents	11,475	12,240	12,588
Aged	631	583	517
Disabled	11,401	11,702	11,618
Crisis Facility Cases	136	137	126
Students	1,025	1,144	226
General Assistance	1,563	1,693	1,729
Special Cases	10	14	15
Total	26,570	27,881	27,124

Social Allowances Program
Expenditures by Category (\$000)
1991/92 to 1993/94

Category	1991/92	1992/93	1993/94
Children	\$1,177.7	\$1,362.8	\$1,139.3
Sole-Support Parents	113,691.7	130,050.2	131,704.0
Aged	1,309.2	1,491.8	1,311.7
Disabled	75,911.8	82,906.8	80,639.3
Crisis Facility Cases	1,760.7	1,251.2	1,160.0
Students	4,553.1	5,339.8	1,114.5
General Assistance	9,680.8	10,830.8	10,911.2
Special Cases	464.7	510.8	442.2
Other*	1,460.9	1,508.0	1,553.4
Total	\$210,010.6	\$235,252.2	\$229,975.6

* Other expenditures include items such as Home Care Services provided to social allowances recipients, the Blind Persons' Allowance and the Disabled Persons' Allowance.

Social Allowances Program
Expenditures by Month (\$000)
1991/92 to 1993/94

Month	1991/92	1992/93	1993/94
April	\$15,831.5	\$18,793.1	\$17,792.3
May	15,884.6	19,578.8	20,313.4
June	15,963.6	18,095.5	18,370.4
July	16,455.0	18,449.4	18,249.4
August	15,580.4	17,991.3	19,189.5
September	15,262.5	19,315.0	18,170.4
October	16,912.7	19,261.8	18,482.1
November	16,207.5	19,756.4	19,393.7
December	18,722.4	19,235.7	17,853.4
January	19,932.0	19,732.4	19,738.0
February	19,117.6	19,882.4	20,208.3
March	24,140.8	25,160.4	22,214.7
Total	\$210,010.6	\$235,252.2	\$229,975.6

Social Allowances Program: Work Incentive
Average Monthly Caseload by District Office and Category of Assistance
1993/94

District Office	Sole-Support Parents	Disabled	General Assistance	Total
Beausejour	94	183	24	301
Brandon	267	267	3	537
Dauphin	81	64	29	174
Flin Flon	37	5	24	66
Morden	77	165	—	242
Portage	96	285	4	385
Selkirk	98	100	8	206
Swan River	29	56	37	122
The Pas	39	6	67	112
Thompson	99	23	84	206
Winnipeg Central	292	151	—	443
Winnipeg North	145	70	—	215
Winnipeg West	395	236	—	631
Winnipeg South	328	113	—	441
Total	2,077	1,724	280	4,081

Social Allowances Health Services

The Social Allowances Health Services Program provides essential drug, dental and optical supplies and services to social allowances recipients and wards of the province.

Recipients enrolled for more than three months are issued a Social Allowances Health Services card, which allows them to receive basic drug, dental and optical supplies and services without further authorization. Recipients enrolled for three months or less may receive an interim health card which allows them to receive drug benefits. Recipients who are not eligible for a health services card, such as general assistance recipients and patients in a hospital or extended treatment facility, receive approval for their health needs on an item-by-item basis.

Supplies and services must be in accordance with approved fee schedules. Specialized dental and optical services must receive special approval. Arrangements for the delivery of health care supplies and services have been made through the establishment of service agreements with the following professional and business organizations:

- Drugs — Manitoba Society of Pharmacists
- Dental — Manitoba Dental Association
- Denturist Association of Manitoba
- Optical — Manitoba Optometric Association
- Ophthalmic Dispensers of Manitoba

The service agreements specify the types of goods and services to be provided, and outline the eligibility criteria for these goods and services, the level of payment and related billing procedures.

Social Allowances Health Services provided benefits to an average monthly caseload of 30,187 in 1993/94. Almost 85 percent of the caseload is comprised of social allowances cases, while the remaining 15 percent are wards of the province.

Social Allowances Health Services Expenditures and Caseload

1991/92 to 1993/94

	1991/92	1992/93	1993/94
Expenditures (\$000)			
Dental	\$ 3,125.8	\$ 3,222.6	\$ 2,712.5
Drugs	10,578.0	11,657.4	11,050.3
Optical	736.9	719.3	544.2
Total	\$14,440.7	\$15,599.3	\$14,307.0
Average Monthly Number of Cases	27,115	29,470	30,187
Average Monthly Number of Recipients	50,827	54,882	56,795

Municipal Assistance

The Municipal Assistance Program encompasses the individual financial assistance programs administered by municipalities in Manitoba. In accordance with *The Social Allowances Act* and *The Municipal Act*, municipalities are responsible for providing assistance to persons in need within their municipal boundaries who are not eligible for provincial social allowances benefits. These are primarily persons in need of short-term assistance, such as unemployed employable persons or persons with disabilities likely to last 90 days or less.

Municipalities are responsible for the administration and provision of municipal assistance. Each municipality formerly established its own by-laws governing the provision of assistance within the municipality. Effective April 1, 1993, following consultation with municipal representatives, a new provincial Regulation resulted in standardized eligibility criteria and rates of assistance. Municipalities retain the authority to establish exemptions for earnings and liquid assets, and may exceed provincially established assistance benefits at municipal expense.

The Department of Family Services has two main roles with respect to municipal assistance. The first is the administration of cost-sharing arrangements between the three levels of government. The province cost-shares financial assistance payments and certain administrative costs with municipalities, according to the provisions of *The Social Allowances Act*. Municipalities are reimbursed 100 percent for financial assistance paid on behalf of non-area residents, while reimbursement for assistance paid on behalf of area residents represents the greater of 40 percent of gross payments or 80 percent of gross assistance costs in excess of .2 mill of total assessment of that municipality. The province also reimburses the municipalities 50 percent of the amount by which the salaries of staff engaged in full-time welfare work exceed the costs incurred in 1964 and 50 percent of eligible administrative costs. (These two expenditures are known as "Welfare Services.") The federal government cost-shares with the province 50 percent of the total financial assistance and eligible administrative expenditures, minus 1964 salary costs, in accordance with the Canada Assistance Plan.

A second departmental role is to administer the new Regulation and provide support to municipalities.

Municipalities provided assistance to an average monthly caseload of 22,227 in 1993/94. The City of Winnipeg caseload accounted for approximately 91 percent of the total municipal assistance cases.

Municipal Assistance

Total Expenditures for Manitoba and the City of Winnipeg* (\$000)

1991/92 to 1993/94

Month	Total Province			City of Winnipeg		
	1991/92	1992/93	1993/94	1991/92	1992/93	1993/94
Financial Assistance by Month						
April	\$ 5,975.4	\$ 9,517.1	\$10,671.7	\$ 5,524.7	\$ 8,886.6	\$ 9,909.5
May	6,348.9	9,616.4	10,182.6	5,908.9	8,974.5	9,478.8
June	5,701.3	10,037.8	10,710.8	5,305.7	9,416.5	9,982.7
July	6,346.1	9,905.0	10,951.8	5,963.8	9,289.1	10,206.6
August	6,463.5	9,584.6	10,345.9	6,054.0	9,001.5	9,550.6
September	6,563.2	9,742.6	11,115.2	6,200.2	9,187.5	10,323.6
October	7,344.9	10,054.6	10,455.4	6,927.8	9,480.7	9,680.1
November	7,173.3	9,779.2	10,861.8	6,705.3	9,188.4	10,027.3
December	8,182.0	11,055.4	12,068.0	7,565.1	10,285.1	11,025.5
January	8,367.7	10,552.6	10,470.6	7,853.0	9,926.5	9,585.5
February	8,226.8	10,547.2	11,146.5	7,654.7	9,851.6	10,081.7
March	8,932.3	11,102.3	12,923.6	8,323.8	10,389.4	11,809.0
Sub-Total	85,625.4	121,494.8	131,903.9	79,987.0	113,877.4	121,660.9
Welfare Services	8,144.2	8,673.0	9,152.6	7,692.5	8,164.8	8,596.6
Total Expenditures	\$93,769.6	\$130,167.8	\$141,056.5	\$87,679.5	\$122,042.2	\$130,257.5

* Gross municipal assistance expenditures (municipal and provincial shares before cost-sharing under the Canada Assistance Plan).

Municipal Assistance

Provincial Share of Expenditures for Manitoba and the City of Winnipeg*(\$000)

1991/92 to 1993/94

	Total Province			City of Winnipeg		
	1991/92	1992/93	1993/94	1991/92	1992/93	1993/94
Financial Assistance	\$70,754.2	\$103,887.0	\$113,745.2	\$66,577.0	\$97,579.7	\$105,199.1
Welfare Services	3,851.8	4,115.9	4,332.6	3,616.0	3,852.1	4,068.0
Total	\$74,606.0	\$108,002.9	\$118,077.8	\$70,193.0	\$101,431.8	\$109,267.1

* Provincial share of municipal assistance expenditures (before cost-sharing under the Canada Assistance Plan).

Municipal Assistance
Number of Cases for Manitoba and the City of Winnipeg
1991/92 to 1993/94

Month	Total Province			City of Winnipeg		
	1991/92	1992/93	1993/94	1991/92	1992/93	1993/94
April	13,271	19,693	21,289	11,919	17,803	19,392
May	13,739	19,930	21,210	12,466	18,041	19,403
June	13,755	20,232	21,977	12,510	18,436	20,153
July	14,171	20,740	22,218	12,897	18,860	20,312
August	14,621	20,545	22,364	13,258	18,717	20,394
September	14,979	20,834	22,390	13,744	19,003	20,354
October	14,907	20,014	21,772	13,668	18,210	19,789
November	15,434	20,199	22,004	14,000	18,390	19,967
December	16,335	20,802	22,406	14,668	18,819	20,174
January	16,971	20,734	22,460	15,591	19,030	20,374
February	17,419	21,094	23,052	15,876	19,224	20,649
March	18,021	21,349	23,583	16,306	19,440	21,178
Monthly Average	15,302	20,513	22,227	13,909	18,664	20,178

Municipal Assistance
Number of Recipients for Manitoba and the City of Winnipeg
1991/92 to 1993/94

Month	Total Province			City of Winnipeg		
	1991/92	1992/93	1993/94	1991/92	1992/93	1993/94
April	20,226	29,446	31,704	17,595	26,021	28,306
May	20,774	29,758	31,392	18,260	26,375	28,194
June	20,754	30,336	32,296	18,308	27,032	29,069
July	21,100	30,788	32,613	18,744	27,425	29,221
August	21,802	30,465	33,012	19,314	27,203	29,447
September	22,426	30,918	33,060	20,036	27,681	29,423
October	22,479	29,409	32,052	19,983	26,432	28,483
November	23,263	29,841	32,620	20,492	26,727	28,884
December	24,649	30,955	33,324	21,356	27,347	29,193
January	25,407	30,902	33,270	22,747	27,810	29,532
February	26,137	31,592	34,191	23,138	28,150	29,869
March	26,843	31,910	34,845	23,659	28,380	30,456
Monthly Average	22,988	30,527	32,865	20,303	27,215	29,173

Income Assistance for the Disabled

The Income Assistance for the Disabled Program, which was introduced on January 1, 1992, provides for additional financial assistance for disabled adults enrolled under the Disabled category of the Social Allowances Program, in recognition of the additional costs associated with living in the community.

Program benefits from January 1, 1992 to December 1, 1992 were \$60.00 per month. Benefits were increased by \$10.00 to \$70.00 per month effective January 1, 1993.

The Income Assistance for the Disabled Program provided assistance to an average monthly caseload of 10,666 in 1993/94.

Income Assistance for the Disabled Caseload by Month 1991/92 to 1993/94

Month	1991/92*	1992/93	1993/94
April	—	10,416	10,834
May	—	10,578	10,756
June	—	10,601	10,724
July	—	10,635	10,684
August	—	10,698	10,666
September	—	10,716	10,650
October	—	10,746	10,603
November	—	10,785	10,600
December	—	10,804	10,631
January	10,235	10,840	10,617
February	10,295	10,879	10,603
March	10,376	10,836	10,619
Monthly Average	10,302	10,711	10,666

* Income Assistance for the Disabled was introduced on January 1, 1992.

**Income Assistance for the Disabled
Expenditures by Month (\$000)**
1991/92 to 1993/94

Month	1991/92*	1992/93	1993/94
April	—	\$627.0	\$769.0
May	—	639.0	763.7
June	—	641.0	761.5
July	—	643.5	758.9
August	—	647.5	757.8
September	—	648.6	756.8
October	—	651.1	753.7
November	—	654.1	753.8
December	—	757.7	756.2
January	—	767.3	755.4
February	—	771.1	754.7
March	—	768.8	756.3
Total	—	\$8,216.7	\$9,097.8

* Income Assistance for the Disabled was introduced on January 1, 1992. Expenditures for 1991/92 of \$2,482.6 were paid through the Social Allowances Program.

09-3B Income Maintenance Programs

Expenditures by Sub-Appropriation	Actual	Estimate	Variance Over/(Under)	Expl. No.
	1993/94 \$	1993/94 SY \$		
Social Allowances	229,975.6	236,802.0	(6,826.4)	1
Health Services	14,307.0	14,727.4	(420.4)	
Municipal Assistance *	118,077.8	111,055.6	7,022.2	2
Income Assistance for the Disabled	9,097.8	9,410.0	(312.2)	

* Provincial share of municipal assistance expenditures before cost-sharing under the Canada Assistance Plan.

1. The 1993/94 actual expenditures for the Social Allowances Program were \$6,826.4 or 2.9 percent less than the estimate. This variance is primarily due to lower than estimated caseloads and lower than expected assistance-related costs.
2. The 1993/94 actual expenditures for the Municipal Assistance Program were \$7,022.2 or 6.3 percent greater than the estimate. This variance is primarily due to higher than expected assistance-related costs.

Income Supplement Programs

Income Security and Regional Operations administers two Income Supplement Programs for low-income Manitobans: 55 PLUS - A Manitoba Income Supplement and the Child Related Income Support Program (CRISP), administered from offices in Carberry and Killarney, respectively. Staff assess eligibility, monitor cases and provide information to clients and the general public.

55 PLUS - A Manitoba Income Supplement

The 55 PLUS Program provides quarterly income supplements to low-income Manitobans who are 55 years of age and over. The program has two components. The first, or Senior Component, is for persons eligible to receive certain levels of benefits from the Federal Old Age Security Programs (Guaranteed Income Supplement, Spouses' Allowance and Widowed Spouses' Allowance). Persons in this component are primarily 65 years of age and over. The second, or Junior Component, is for persons 55 years and over who are not eligible to receive Old Age Security benefits but whose income falls within certain specified ranges.

An application for benefits from the Senior Component is not necessary, as eligibility is determined from the person's annual application to the Federal Guaranteed Income Supplement Program. The 55 PLUS benefit is paid to those individuals with little or no personal income other than income from Old Age Security and Guaranteed Income Supplement benefits.

An annual application is necessary for benefits from the Junior Component. In 1993/94, maximum benefits were paid to single persons with a net income of \$8,930.40 or less. Partial benefits were payable to single persons with incomes between \$8,930.41 and \$9,722.40. Maximum benefits were paid to married persons with a net family income of \$14,479.20 or less. Partial benefits were payable to married persons with incomes between \$14,479.21 and \$16,207.20.

The maximum quarterly benefits available for both components for the April, July and October 1993 and January 1994 benefit periods were \$111.60 for single persons and \$119.90 for each eligible married person.

During 1993/94, 55 PLUS benefits were provided to an average of 21,657 individuals per quarter. Approximately 62 percent were in receipt of full benefits from the program.

55 PLUS - A Manitoba Income Supplement
Number of Recipients by Marital Status and Quarter
 1991/92 to 1993/94

Program Component	1991/92			1992/93			1993/94		
	Single	Married	Total	Single	Married	Total	Single	Married	Total
Senior									
April	10,058	4,371	14,429	10,127	4,162	14,289	10,662	4,253	14,915
July	10,257	4,427	14,684	10,721	4,478	15,199	11,066	4,440	15,506
October	10,312	4,391	14,703	10,545	4,299	14,844	10,908	4,324	15,232
January	10,343	4,346	14,689	10,536	4,258	14,794	10,911	4,280	15,191
Average	10,243	4,384	14,627	10,482	4,299	14,781	10,887	4,324	15,211
Junior									
April	2,729	3,192	5,921	2,787	2,963	5,750	2,868	2,970	5,838
July	2,964	3,489	6,453	3,011	3,340	6,351	3,122	3,386	6,508
October	3,027	3,545	6,572	3,091	3,424	6,515	3,191	3,457	6,648
January	3,108	3,581	6,689	3,188	3,515	6,703	3,222	3,568	6,790
Average	2,957	3,452	6,409	3,019	3,311	6,330	3,101	3,345	6,446
Total Program Average	13,200	7,836	21,036	13,501	7,610	21,111	13,988	7,669	21,657

NOTE: Single recipients include those who have never been married, as well as those who are no longer married (i.e., widowed, divorced, separated). For married recipients, in some cases, both members of a couple receive 55 PLUS and in other cases only one spouse is a recipient.

55 PLUS - A Manitoba Income Supplement
Expenditures by Quarter (\$000)
 1991/92 to 1993/94

Program Component	1991/92	1992/93	1993/94
Senior			
April	\$1,291.2	\$1,274.7	\$1,329.4
July	1,314.8	1,359.1	1,387.2
October	1,318.2	1,325.6	1,360.6
January	1,320.1	1,324.1	1,358.4
Total	\$5,244.3	\$5,283.5	\$5,435.6
Junior			
April	\$672.4	\$660.3	\$663.1
July	760.3	756.1	787.7
October	755.7	755.4	766.2
January	765.1	767.9	775.6
Total	\$2,953.5	\$2,939.7	\$2,992.6
Total Expenditures	\$8,197.8	\$8,223.2	\$8,428.2

Child Related Income Support Program (CRISP)

The Child Related Income Support Program provides monthly supplements to low-income families to assist them in meeting the costs of raising their children.

CRISP benefits are available to Manitoba families who:

- support one or more children under 18 years of age who are listed as their dependents on a valid Manitoba Health Services card;
- receive Child Tax Benefit for these children;
- have a total family income within specified levels; and
- have net family assets of \$200,000 or less.

Wards of the province and Treaty Indians living on reservation land or in receipt of federal social assistance are not eligible for CRISP benefits.

Benefits are determined by total family income for the previous tax year, less certain deductions. Estimated income for the current year may be used when there has been a change in the applicant's situation due to a relatively permanent or long-term disability, a change in marital status or the recent immigration of the family to Canada.

For the 1993/94 benefit year, which started on July 1, 1993, one-dependent families with net annual incomes of \$12,384.00 or less were eligible for the maximum benefit of \$30 per month. Annual benefits are reduced 25 cents for each dollar of net family income over the eligibility level for maximum benefits. Benefits are available only by application, and a new application is required for each benefit year.

Net family assets include all personal, farm and business assets of the family, excluding the principal residence, household furnishings and the family vehicle used most often. The value of an asset is determined to be its current market value less any amount owed on the asset.

During 1993/94, CRISP benefits were provided to an average of 6,337 families per month, representing 14,474 children. Approximately 44 percent of the families were headed by single parents, and approximately 87 percent were in receipt of full benefits from the program.

Child Related Income Support Program
Number of Cases and Number of Children
1991/92 to 1993/94

Month	1991/92		1992/93		1993/94	
	Number of Cases	Number of Children	Number of Cases	Number of Children	Number of Cases	Number of Children
April	7,531	16,977	7,386	16,770	6,841	15,711
May	7,683	17,279	7,491	16,955	6,895	15,809
June	7,779	17,446	7,536	17,032	6,947	15,905
July	4,542	10,211	3,894	8,841	4,350	9,833
August	5,618	12,574	5,037	11,381	5,096	11,496
September	6,303	14,414	5,726	13,117	5,660	12,918
October	6,675	15,377	6,086	14,069	6,138	14,116
November	6,868	15,773	6,372	14,745	6,461	14,839
December	7,000	16,053	6,517	15,056	6,672	15,290
January	7,087	16,177	6,617	15,236	6,862	15,630
February	7,161	16,297	6,696	15,390	6,997	15,953
March	7,274	16,533	6,800	15,611	7,128	16,190
Average	6,793	15,426	6,347	14,517	6,337	14,474

Child Related Income Support Program
Number of Cases by Family Type and Month
1991/92 to 1993/94

Month	1991/92		1992/93		1993/94	
	Single Parent	Two Parent	Single Parent	Two Parent	Single Parent	Two Parent
April	3,905	3,626	3,624	3,762	3,287	3,554
May	3,975	3,708	3,696	3,795	3,300	3,595
June	4,022	3,757	3,728	3,808	3,321	3,626
July	2,519	2,023	2,036	1,858	2,282	2,068
August	2,992	2,626	2,579	2,458	2,532	2,564
September	3,174	3,129	2,807	2,919	2,628	3,032
October	3,319	3,356	2,907	3,179	2,728	3,410
November	3,392	3,476	3,054	3,318	2,816	3,645
December	3,442	3,558	3,124	3,393	2,867	3,805
January	3,497	3,590	3,209	3,408	2,884	3,978
February	3,538	3,623	3,218	3,478	2,922	4,075
March	3,575	3,699	3,281	3,519	2,959	4,169
Average	3,446	3,348	3,105	3,241	2,877	3,460

Child Related Income Support Program
Monthly Expenditures and Average Monthly Payment
1991/92 to 1993/94

Month	1991/92		1992/93		1993/94	
	Expenditures (\$000)	Average* Monthly Payment	Expenditures (\$000)	Average* Monthly Payment	Expenditures (\$000)	Average* Monthly Payment
April	\$474.6	\$61.97	\$467.2	\$62.11	\$435.2	\$62.83
May	485.0	61.80	472.9	61.90	434.8	62.76
June	485.4	61.62	468.5	61.84	438.9	62.69
July	280.2	61.46	241.1	61.58	273.4	62.08
August	390.6	61.24	354.5	61.47	325.8	62.21
September	474.8	62.73	429.0	62.63	393.6	63.02
October	470.0	63.09	437.1	63.29	442.4	63.68
November	447.2	62.82	434.7	63.34	424.3	63.65
December	449.0	62.70	431.8	63.24	437.6	63.40
January	449.5	62.42	422.5	62.99	437.6	62.99
February	451.4	62.25	427.8	62.95	446.4	63.12
March	458.2	62.17	431.0	62.84	444.7	62.91
Total Expenditures	\$5,315.9		\$5,018.1		\$4,934.7	

* Average monthly payment does not include benefits paid retroactively.

09-3C Income Supplement Programs

Expenditures by Sub-Appropriation	Actual 1993/94 \$	Estimate 1993/94 SY	Variance Over/(Under) \$	Expl. No.	
Total Salaries	697.4	24.00	700.7	(3.3)	
Other Expenditures	206.8		277.2	(70.4)	
Financial Assistance	13,362.9		14,102.7	(739.8)	1
Total Other Expenditures	13,569.7		14,379.9	(810.2)	

1. The 1993/94 actual expenditures for the Income Supplement Programs - Financial Assistance were \$739.8 or 5.2 percent less than the estimate. This variance is primarily due to lower than estimated caseloads and lower than expected assistance-related costs.

Regional Operations

The Regional Operations Branch is responsible for the delivery of a comprehensive range of social services throughout the province, including: vocational rehabilitation; services to the mentally disabled; child and family services; children's special services; family conciliation; child day care; social allowances; and emergency social services. The Municipal Assistance Office also supports municipalities in the delivery of municipal assistance.

There are three major operating areas in Regional Operations, as described below.

Income Maintenance Field Operations

Income Maintenance staff are responsible for providing assistance to Manitobans in need in accordance with relevant legislation, regulation and policy. Field staff, located in 14 district offices, assess eligibility, provide assistance and monitor cases.

Income Security staff are responsible for the following programs:

- **Social Allowances Program**
- **Social Allowances Health Services**
- **Income Assistance for the Disabled**

Staff also refer clients to appropriate employment, training and rehabilitation programs and other support services, as required.

Municipal Assistance Office

Municipal Assistance staff develop regulations and policy for the Municipal Assistance Program and provide support to, and audit, each municipality's assistance program. Each municipality provides financial support to persons in need who are not eligible for benefits under the Social Allowances Program (primarily unemployed employable persons). Such support is provided in accordance with minimum standards set in provincial regulation. Municipal Assistance also administers the cost-sharing arrangement between the municipalities and the province. The cost of assistance to recipients is provided for under the division's Income Maintenance Programs.

Health and Family Services Field Operations

Health and Family Services staff are responsible for delivering a comprehensive range of community social services for the Department of Family Services and community health services for the Department of Health throughout the Province. Field staff, located in 8 regions, work closely with communities, program directorates, related agencies and other provincial and federal departments to promote the objectives of Family Services and its specific programs.

Health and Family Services staff deliver services for two areas of the Department of Family Services, as follows:

- **Rehabilitation, Community Living and Day Care:**

- community services for mentally disabled adults;
- vocational rehabilitation for mentally and physically disabled adults;
- children's special services for children with disabilities; and
- day care support services outside of the City of Winnipeg.

- **Child and Family Services**

- child and family support services, including assistance to families, child protection, child placement and services to minors and single parents, (in five of eight regions); and
- family conciliation services.

Caseload statistics for programs delivered by Regional Operations are reported in the respective program areas of the Annual Report.

09-3D Regional Operations

Expenditures by Sub-Appropriation	Actual 1993/94 \$	Estimate 1993/94 SY	\$	Variance Over/(Under)	Expl. No.
Total Salaries	20,112.9	538.09	20,073.1	39.8	
Other Expenditures	5,287.4		5,741.6	(454.2)	1

1. *The 1993/94 actual expenditures for Regional Operations - Other Expenditures were \$454.2 or 7.9 percent less than the estimate. This variance is primarily due to lower than estimated expenditures for computer systems and generally lower than anticipated operating costs.*

Rehabilitation, Community Living and Day Care

The Rehabilitation, Community Living and Day Care Division provides coordination, direction and support for a range of services to mentally and physically disabled adults and children, day care facilities, and families eligible for financial assistance using day care services.

The major objectives of the division are:

- to provide services for the care, accommodation and assistance of adults with a mental disability and vocational rehabilitation programs for adults who are physically, psychiatrically or mentally disabled;
- to provide program direction and funding support for services provided to children with mental or physical disabilities and their families;
- to provide care for the adults with a mental disability residing at the Manitoba Developmental Centre; and
- to facilitate the development, availability and accessibility of high-quality child day care services throughout Manitoba.

The branches of the division are:

- Administration;
- Community Living and Vocational Rehabilitation Programs;
- Manitoba Developmental Centre; and
- Child Day Care.

Administration

The Administration Branch includes the office of the Assistant Deputy Minister, and is responsible for overall management, policy direction, program analysis, management information and financial support functions for the division.

The main objectives of this branch are:

- to provide central administration, management and financial support to the program branches within the division;
- to ensure that division activities are consistent with department and government policy and legislation; and
- to provide sustaining grants to non-profit organizations which support or enhance the objectives of the division.

These objectives are achieved by the branch through the provision of program planning and policy development activities, external agency resource allocations, and development and maintenance of management information systems.

Major activities of this branch in 1993/94 included:

- coordination of the 1994/95 estimates process;
- ongoing maintenance and enhancement of the Financial and Client Tracking System (F.A.C.T.) to better enable the division to monitor services to clients, and to monitor or estimate costs associated with such services, on a regional basis;
- development of new legislation titled *The Vulnerable Persons Living with a Mental Disability and Consequential Amendments Act*, which received Royal Assent in July 1993; and
- establishment of an Investigations Unit to review and assess Child Day Care subsidy applications.

09-4A Administration

Expenditures by Sub-Appropriation	Actual 1993/94 \$	Estimate 1993/94 SV	\$	Variance Over/(Under)	Expl. No.
Total Salaries	590.8	15.00	614.3	(23.5)	
Other Expenditures	170.3		232.0	(61.7)	

Community Living and Vocational Rehabilitation Programs Branch

The Community Living and Vocational Rehabilitation Programs Branch is comprised of the following areas:

- Community Living, which is responsible for residential and support services for adults with a mental disability;
- Day Services, which is responsible for daytime activities and transportation services for adults with a mental disability;
- Vocational Rehabilitation, which is responsible for vocational rehabilitation and training services for persons with a mental, physical, psychiatric or learning disability;
- Children's Special Services, which is responsible for services to families with children with a mental or physical disability; and
- Special Projects, which is responsible for overseeing the development, drafting and negotiating of service contracts with funded external agencies; development and training programs for government and non-government staff, as well as implementation of the pilot project, "In the Company of Friends."

The major objectives of this branch are:

- to facilitate the development of community-based residential, day and support services for adults with a mental disability and their families, and for families with children with a mental or physical disability;
- to provide direction and standards governing services offered within the mandate of the branch;
- to ensure that policies and programs developed are responsive to the changing needs of the target populations;
- to provide leadership and direction to organizations, agencies and the regional operations system in promoting effective and efficient program administration practices;
- to establish and monitor funding to external agencies that deliver services to target populations;
- to work with Regional Operations' staff in developing and monitoring regional budgets for services to eligible adults and children;
- to monitor and evaluate programs and services provided by funded agencies and the regional delivery system;
- to work in partnership with departmental divisions, central government and community resources to ensure services are evaluated in a timely manner for effectiveness and efficiency;
- to provide consultation and technical direction to regional field management and external agencies which provide services to adults and children with a disability;
- to assist adults with a mental, physical, psychiatric or learning disability in accessing the workforce through the provision of assessment, training, education, and support services;
- to identify required training and development for regional and agency staff; ensure the appropriate prioritization and expenditure of funds for these activities; deliver and/or ensure the delivery of training programs; and evaluate the training programs offered;
- to provide information, options and recommendations to the Minister of Family Services concerning policies affecting persons with a disability; and
- to maintain positive and constructive relationships with program participants, advocacy organizations, community organizations and community parties.

Major activities of this branch in 1993/94 included:

- provision of residential resources and community-based supports for mentally disabled adults;
- the establishment of three new community residences in the Community Living program. (R.O.S.E. Inc., Prairie Places Inc., and Kaydee Homes Inc.);
- the Community Living unit's continued work with the Department of Education and Training and the Canadian Deaf Blind Rubella Association on an initiative to pilot a residential and educational program for three young persons who are deaf-blind;

- the Community Living unit's work with other Family Services' branches, the Department of Health, and the Office of the Public Trustee on the development of a policy on the Management of Personal Funds for adults with a mental disability. Implementation of this policy was initiated in the Department of Family Services during 1993/94, and will be completed in 1994/95;
- the Community Living unit's development and implementation of a transitional planning process for individuals approaching the age of majority. This process enabled child care agencies and Children's Special Services' staff to engage in long-term planning with children receiving care and support as they make the transition into adulthood;
- provision of day services for adults with a mental disability, including the funding of safe and reliable transportation for 80 percent of the participants. Other program participants used public transportation or were within walking distance of their day service;
- implementation of the funding of Supported Employment Follow-up Services to support 70 individuals with a mental disability in competitive employment settings;
- implementation of a School to Work Transition project for the provision of employment services with on-site training for high school students with a disability;
- provision of training and employment-related services for individuals with a mental, physical, psychiatric or learning disability;
- provision of case management and community-based supports for families caring for children with a disability and children with lifelong complex medical needs;
- coordination of early intervention resources through the inter-agency Service Coordination and Planning Committee for Preschool Children with Disabilities;
- participation in the activities of the non-government Manitoba Consortium on Alternative and Adaptive Communications;
- participation on the Interdepartmental Coordination of Services Committee chaired by Manitoba Education and Training;
- provision or purchase of staff development and training services for 1,442 agency and government staff serving individuals with a disability; and
- implementation of the pilot project, "In the Company of Friends," to assist individuals with a mental disability presently living in either institutional or unstable community settings, to live more independently in the community.

Staff Development and Training

In 1989, a staff development and training initiative was introduced in the Department of Family Services. This initiative was to include both government and non-government staff working with adults with a mental disability, and was to be provided through the Rehabilitation, Community Living and Day Care Division.

Since that time, in consultation and cooperation with agencies and their representative organizations, the Community Living and Vocational Rehabilitation Programs Branch has provided and facilitated a broad spectrum of training programs for staff at all levels of the service delivery system.

The objectives of the Development and Training Program are:

- to provide for staff development and training programs that enhance the ability of agencies and Family Services' staff to ensure the quality care and safety of individuals in residential and day programs; and
- to ensure the ongoing availability of education to government and non-government staff providing care and support to adults with a mental disability in the community.

Community Living

The Community Living unit provides residential and support services to assist adults with a mental disability and their families, and other primary care providers. These services are designed to promote maximum independence, and to allow adults with a mental disability to live in the least restrictive manner possible.

Residential and Support Services Consumers Served by Program

1991/92 to 1993/94

Program	Number of Consumers		
	1991/92	1992/93	1993/94
Community Residence Beds	606	629	629
Additional Care and Support	809	804	778
Supported Apartment Living	280	313	306
Respite	731	566	542
Crisis Intervention	150	140	86
Special Rate	114	147	145

Community Residences

Community residences are residential resources operated by a board or agency for adults with a mental disability. The board or agency assumes responsibility for the provision of accommodation, purchase of day-to-day operating necessities and provision of on-site care and support, consistent with the needs of individual residents. Community residences are licensed to operate as residential care facilities.

The objectives of the Community Residence program are:

- to provide community housing for adults with a mental disability who, for a variety of reasons, do not live independently or with family or friends;
- to provide a safe and supportive community environment for adults with a mental disability;
- to encourage integration of adults with a mental disability into regular community activities in order to promote social and life skills development; and
- to promote and support independence in a residential setting.

Residential and Support Services

Approved Community Residence Beds

by Regional Allocation

Approved Community Residence Beds			
Region	as at March 1992	as at March 1993	as at March 1994
Winnipeg	245	252	262
Eastman	54	54	53
Interlake	51	55	55
Central	95	95	96
Westman	90	90	83
Parklands	54	54	56
Norman	9	9	8
Thompson	8	8	8
Unallocated	0	12	8
TOTAL	606	629	629

Additional Care and Support

Additional Care and Support provides training, care and support to adults with a mental disability living in a variety of residential alternatives. Funding is provided on an individual basis, to address assessed needs and goals which are over and above basic care and support requirements.

The objectives of Additional Care and Support are:

- to provide for the professional and para-professional supports required to support adults with a mental disability in community-based settings;
- to augment basic residential care to address the varied and individual needs of adults with a mental disability; and
- to promote the movement of adults with a mental disability to increasingly independent residential options.

Additional Care and Support Consumers Served by Region

1991/92 to 1993/94

Region	Number of Consumers		
	1991/92	1992/93	1993/94
Winnipeg	351	348	348
Eastman	73	73	71
Interlake	110	94	86
Central	87	96	83
Westman	99	99	97
Parklands	63	61	62
Norman	13	21	20
Thompson	13	12	11
Total	809	804	778

Supported Apartment Living

Supported Apartment Living provides training and support to enable adults with a mental disability to live in their own accommodation.

The objectives of Supported Apartment Living are:

- to enable adults with a mental disability, capable of semi-independent living, to reside in the least restrictive alternative possible;
- to facilitate training and support which maintain adults with a mental disability in their own accommodation in a safe and healthy environment;
- to assist adults with a mental disability in developing skills in personal care, home maintenance, budgeting, menu planning, shopping, cooking, safety, recreation/leisure, community awareness and community participation; and
- to allow more capable individuals to vacate dependent and costly residential options, thereby freeing these residential options for individuals who have greater need of them.

Supported Apartment Living Consumers by Region 1991/92 to 1993/94

Region	Number of Consumers		
	1991/92	1992/93	1993/94
Winnipeg	92	107	108
Eastman	30	28	27
Interlake	24	31	24
Central	42	48	51
Westman	43	52	48
Parklands	33	34	35
Norman	1	3	4
Thompson	15	10	9
Total	280	313	306

Respite Services

Respite Services provides short-term care for adults with a mental disability in order to relieve primary caregivers from continuous care.

Primary caregivers, for the purpose of Respite Services, include natural families, as well as the operators of Licensed Foster Care Facilities.

The objectives of Respite Services are:

- to provide supports which enable primary caregivers to continue to provide community-based residential care; and
- to provide short-term alternative care in the least restrictive environment, and in a manner which is minimally disruptive to the individual's lifestyle.

Respite Services Consumers Served by Region

1991/92 to 1993/94

Region	Number of Consumers		
	1991/92	1992/93	1993/94
Winnipeg	372	245	215
Eastman	77	78	64
Interlake	79	55	51
Central	55	38	61
Westman	80	80	82
Parklands	57	58	59
Norman	7	6	5
Thompson	4	6	5
Total	731	566	542

Crisis Intervention

Crisis intervention provides individualized supports to adults with a mental disability whose continuation in community placement is in immediate jeopardy.

Crisis Intervention is designed to provide immediate support while appropriate longer-term plans are developed and put into place.

The objectives of Crisis Intervention are:

- to ensure the immediate physical safety and well-being of individuals in crisis and those around them;
- to maintain the individual in crisis in the least restrictive alternative while long-term plans are put into place;
- to provide immediate assistance or relief to caregivers and service providers who are experiencing crisis with an adult with a mental disability;
- to prevent institutional placement of individuals due to a lack of time to develop appropriate program options; and
- to provide caregivers and service providers with on-site assistance in dealing effectively with crisis situations.

Crisis Intervention Consumers Served by Region 1991/92 to 1993/94

Region	Number of Consumers		
	1991/92	1992/93	1993/94
Winnipeg	114	89	45
Eastman	5	9	6
Interlake	4	6	3
Central	11	10	11
Westman	6	12	16
Parklands	3	5	3
Norman	4	2	1
Thompson	3	7	1
Total	150	140	86

Special Rate

Special Rate allocates resources to support adults with a mental disability whose needs cannot be adequately met through existing programs and rates.

Resources provided in special rate situations may include, but are not restricted to, residential support, day service support, family support, and clinical/therapeutic input.

The objectives of Special Rate are:

- to provide short-term (2 - 12 months) intensive support to assist adults with a mental disability to fully access and benefit from existing community and support systems; and
- to provide long-term and stable environments for individuals requiring enriched community supports.

Special Rate Consumers Served by Region

1991/92 to 1993/94

Region	Number of Consumers		
	1991/92	1992/93	1993/94
Winnipeg	91	121	120
Eastman	1	2	4
Interlake	4	5	4
Central	0	2	3
Westman	14	12	11
Parklands	1	1	1
Norman	3	4	2
Thompson	0	0	0
Total	114	147	145

Administrative Support

The objectives of Administrative Support are:

- to provide funds to residential and day service operators to assist in offsetting the costs of program administration; and
- to acknowledge the administrative costs of program operation and improve the administrative capability of non-profit agencies.

Administrative Support - by Program

Program	Program Spaces Funded		
	1991/92	1992/93	1993/94
Community Residences	590	615	620
Day Services	1,620	1,671	1,695
Supported Apartment Living	180	211	228
Total	2,390	2,497	2,543

Day Services

Day services maximize the independence and productivity of adults with a mental disability by assisting them in adapting to and participating in the province's work force; facilitating their involvement in the community; and enhancing their potential for personal development.

Service options include supported employment and non-facility based services with a vocational focus; facility-based services with a vocational focus; personal development services; and follow-up services.

- The objective of supported employment and non-facility based services with a vocational focus is to develop, maintain, and maximize an individual's vocational and social skills. The ultimate goal is competitive employment in the community. Supported employment services, including support and training, are delivered at employment settings within the community. Integrated work sites are sought where individuals with a disability are provided with opportunities to work closely with other employees who are not disabled.
- The objective of facility-based services with a vocational focus is to develop, maintain, and maximize an individual's vocational and social skills. Services, support and training are delivered largely in-house, although a portion of the services may be delivered outside the facility. They may include, but are not limited to, mobile work crews, enclaves, and entrepreneurial business.
- The objective of personal development services is to develop, maintain, and maximize an individual's personal care skills, emotional growth, physical development, socialization opportunities and communication skills through the provision of in-house or community-based activities. Personal development services may also include activities with a vocational focus wherever possible. Individuals with more complex and challenging needs generally benefit from these types of services.
- The objective of follow-up services is to support individuals in jobs in community settings. Follow-up services include those activities that need to occur for the worker to maintain employment, are generally provided at the employment site, and include time spent with the individual. The follow-up services relate primarily to providing assistance to the individual for work-related issues, such as maintenance and development of work-related behaviours or skills expected of all employees in the employment setting, and assisting the worker in overall interpersonal relationships at the workplace.

Day Services
Consumers Served by Region
 1991/92 to 1993/94

Region	Number of Consumers		
	1991/92	1992/93	1993/94
Winnipeg	649	693	693
Eastman	236	242	242
Interlake	112	116	116
Central	263	265	265
Westman	222	224	224
Parklands	154	155	155
Norman	22	25	25
Thompson	17	17	17
Unallocated	20	20	20
TOTAL	1,695	1,757	1,757

Day Services - Transportation

The Community Living and Vocational Rehabilitation Programs Branch funds transportation services for adults with a mental disability who attend departmentally approved and funded day services.

Public transportation is the option of choice for individuals who, given the opportunity and appropriate training, are capable of utilizing it. Where distance or the level of disability dictate that public transportation is not the safest, most effective option, specialized transportation services are purchased from a number of private and non-profit carriers.

In 1993/94, the Community Living and Vocational Rehabilitation Programs Branch provided transportation services to 1,461 adults with a mental disability.

The objectives of Day Services - Transportation are:

- to purchase safe transportation from appropriately equipped and licensed carriers for individuals who require specialized services as a result of their mental and/or physical disability;
- to purchase public transportation (bus passes) for individuals who have the physical and mental skills to utilize such services; and
- to purchase services based on established rates and in consideration of historical experience with the quality of services provided.

Day Services - Transportation
Consumers Served by Region
 1991/92 to 1993/94

Region	Number of Consumers		
	1991/92	1992/93	1993/94
Winnipeg	591	660	660
Eastman	194	212	212
Interlake	92	93	93
Central	226	233	233
Westman	135	138	138
Parklands	68	72	72
Norman	17	17	17
Thompson	21	16	16
Unallocated	20	20	20
TOTAL	1,364	1,461	1,461

Vocational Rehabilitation

The Vocational Rehabilitation Program assists eligible adults with a disability to pursue and secure gainful employment, by providing a spectrum of vocational training, education and follow-up services.

Individual vocational training plans are submitted to the Vocational Rehabilitation Program by Vocational Rehabilitation Counsellors. Based on these plans, funds are approved to enable individuals to access vocational training services. The objectives of the Vocational Rehabilitation Program are:

- to provide vocational rehabilitation services to adults with a disability, to enhance their independence and ability to contribute socially and economically through employment in the competitive labour force; and
- to assist adults with a mental, physical, psychiatric or learning disability to access the competitive work force through the provision of assessment, training, education and support services.

**Vocational Training
Persons Served by Disability**
1991/92 to 1993/94

Disability	Number of Persons Served		
	1991/92	1992/93	1993/94
Physically Disabled	309	321	299
Psychiatrically Disabled	250	231	239
Mentally Disabled	156	181	176
Learning Disabled	37	32	47
Sight Disabled	34	45	52
Hearing Disabled	73	77	61
Total Persons Served	859	887	874

The two following tables outline the services purchased both by type of service and by disability group receiving that service. The number of services provided is much larger than the number of people served, as any one person may consume a number of different services simultaneously, or over time.

**Vocational Training
Purchased by Major Service**
1991/92 to 1993/94

Type of Service	Number of Services Provided		
	1991/92	1992/93	1993/94
Education - University	179	161	143
Education - Community College	183	138	136
Education - Other Colleges in Manitoba	59	53	46
Education - School	78	79	33
Education - Out of province	14	16	28
Work Assessment Training	257	1,071	1,148
Transportation	1,167	1,210	1,191
Special Services	1,915	1,863	1,873
Total	3,852	4,591	4,598

**Vocational Training
Services Purchased by Disability**
1991/92 to 1993/94

Disability	Number of Services Provided		
	1991/92	1992/93	1993/94
Physically Disabled	1,392	1,791	1,756
Psychiatrically Disabled	1,092	1,142	1,197
Mentally Disabled	584	811	765
Learning Disabled	187	156	230
Sight Disabled	148	191	199
Hearing Disabled	449	500	451
Total	3,852	4,591*	4,598

* Work assessment and work training services purchased from Evaluation and Training Centres were included in this data for the first time in 1992/93.

09-4B-1 Adult Services

Expenditures by Sub-Appropriation	Actual 1993/94 \$	Estimate 1993/94 SY \$	Variance Over/(Under)	Expl. No.
Total Salaries	1,081.9	24.00	1,110.6	(28.7)
Other Expenditures	259.3		413.4	(154.1)
Financial Assistance and External Agencies	38,230.8		38,586.8	(356.0)

Children's Special Services

The objectives of the Children's Special Services unit are to plan, develop, and monitor programs for children with a physical or mental disability, to support families to maintain children with a disability in their own homes to the greatest extent possible, and to ensure that high-quality alternative resources are available for those children with a disability who are receiving care outside their homes.

The objectives of Children's Special Services are achieved through the following activities:

- development of program policies and service guidelines for the delivery of services to Manitoba children with a disability living with their families;
- provision of program consultation, monitoring, and funding support to St. Amant Centre Inc., the Society for Manitobans with Disabilities Inc., and Community Respite Services;
- support of the delivery of services by regional offices and agencies through consultation, training, research, and evaluation across government departments and programs;
- leadership in the development of resources to meet evolving demands (e.g. children with medically complex/technology-dependent needs) within the context of current services; and
- provision of program consultation and funding support to external agencies and regional offices delivering therapy, respite services and family support services.

These activities involve the provision of the following services:

- **Community-Based Services to Families** caring for children with a disability, including training, and consultation for regional staff; and
- **External Agencies** providing residential care, early intervention, and respite services.

Community-Based Services to Families

Children's Special Services develops guidelines and provides resources for family supports such as respite care; child development; supplies and equipment; transportation; and training.

The purpose of family supports is to reduce the stress encountered by the family. Families receive differing levels of support depending on their individual needs. High-need families include single-parent families caring for a disabled child, families with more than one disabled child, or families with a disabled child at risk of institutionalization (or other alternate placement) due to very high or complex needs. For example, Children's Special Services provided program direction and funding to support community living arrangements for 39 medically complex/technology-dependent children in 1993/94.

Children's Special Services delivers services through the regional offices, staffed by the Regional Operations Branch of the Department of Family Services, and supports these services and staff by providing training, research, and evaluation. The unit consults with regional offices in the development of individualized care plans for families, and provides financial and program guidelines regarding service delivery.

In regions of the province where therapy services are not available, Children's Special Services contracts for a mobile therapy program, which provides occupational and physiotherapy on an itinerant basis. This therapy is delivered in the home, at school, at day care, or in nursery school programs.

External Agencies

Children's Special Services funds St. Amant Centre Inc. for the provision of residential care services to children and adults for whom no viable community care options currently exist.

Program consultation and funding support is also provided to the Society for Manitobans with Disabilities Inc., which offers assessment and early intervention including occupational therapy, speech therapy, and physiotherapy, early childhood education, and family counselling; and to Community Respite Services, which provides community-based respite.

The unit works closely with the Child Day Care and Child and Family Support programs, the voluntary sector, hospitals, schools, and private external agencies. In addition, the unit acts in conjunction with the Department of Education and Training and the Department of Health to ensure program coordination.

Number of Families Accessing Service in the Community

Type of Service	1991/92	1992/93	1993/94
Family Support Services	1,531	1,506	1,506
Medically Complex (Technology-Dependent)	14	34	39
Mobile Therapy *	195	190	222
TOTALS	1,545	1,540	1,545

* Included in Family Support Services total.

St. Amant Centre Inc.

Number of Residents

Year*	Number of Children	Number of Adults	Number of Residents	Children % of Residents
1990	133	124	257	51.8%
1991	112	137	249	45.0%
1992	108	138	246	43.9%
1993	94	144	238	39.5%
1994	94	155	249	37.8%

* As of March 31. The number of residents is based on long-term admissions and does not include temporary respite.

09-4B-2 Children's Special Services

Expenditures by Sub-Appropriation	Actual 1993/94 \$	Estimate 1993/94 SY	Variance Over/(Under)	Expl. No.
Total Salaries	214.7	5.00	223.9	(9.2)
Other Expenditures	64.8		83.7	(18.9)
Financial Assistance and External Agencies	20,316.3		20,590.5	(274.2)

Manitoba Developmental Centre

The Manitoba Developmental Centre is a residential facility providing care, supervision and developmental programs for adult mentally disabled individuals from all regions of Manitoba.

The major objectives of the Centre are:

- to provide comprehensive programs and developmental training for residents, in accordance with accepted standards in the health care field and consistent with client needs in all life areas;
- to provide medical, pharmaceutical, dental, physiotherapy, occupational therapy and special diet services;
- to provide communications, life skills, behavioral and pre-vocational training services for the residents;
- to provide recreation and physical fitness services;
- to ensure the provision of a safe and therapeutic environment for residents, staff and visitors at the Centre;
- to provide support to community resources and encourage families and friends of residents to take part in many aspects of the Centre's programming;
- to provide client assessment, planning and assistance to residents returning to the community;
- to encourage and engage in research which benefits the population at the Centre and mentally disabled persons in general;
- to provide respite care as needed, and maintain an active liaison with community agencies; and
- to contribute to the provision of orientation, training and ongoing education of all staff.

Major activities of the Centre in 1993/94 included:

- achievement of three-year accreditation status in the October 1993 survey by the Canadian Council on Health Facilities Accreditation;
- a reduction in workers' compensation claims costs due to the implementation of a claims management program;
- the continued upgrading of Information Systems equipment;
- continuation of the long-range maintenance and upgrading program by the Department of Government Services; and
- minor capital improvements.

Manitoba Developmental Centre Admissions and Separations

1986/87 to 1993/94

Fiscal Year	Opening Population	New Admission	Re-Admission	Total Admissions	Discharges	Deaths	Closing Population
1986/87	730	6	11	17	108	17	622
1987/88	622	6	14	20	48	10	584
1988/89	584	6	27	33	23	10	584
1989/90	584	11	11	22	12	11	583
1990/91	583	4	20	24	19	9	579
1991/92	579	9	20	29	23	11	574
1992/93	574	5	8	13	18	10	559
1993/94	559	3	8	11	10	12	548

09-4C Manitoba Developmental Centre

Expenditures by Sub-Appropriation	Actual 1993/94 \$	Estimate 1993/94 SY	Variance Over/(Under)	Expl. No.
Total Salaries	20,236.0	619.26 20,371.9	(135.9)	
Other Expenditures	2,602.0	2,910.3	(308.3)	

Child Day Care

The objectives of the Child Day Care Branch in 1993/94 were:

- to support the development of accessible, high-quality child care by assisting day care centres and homes to meet established standards of care;
- to promote positive developmental care for children;
- to support parental participation in day care services; and
- to support inclusion of children with special needs in day care, including children with disabilities and children of families in crisis.

The Child Day Care Branch is responsible for:

- establishing minimum licensing standards for day care centres and family day care homes under *The Community Child Day Care Standards Act*, and licensing and monitoring facilities according to these standards;
- providing financial assistance for day care fees on behalf of eligible parents with children attending day care centres and homes;
- providing grants and program assistance to eligible community groups and individuals who provide child care services; and
- classifying all child care workers who work in day care centres in Manitoba.

Licensed day care is provided for children 12 years of age or under in seven categories of centres or homes, as follows:

- full-time day care centres — six or more preschool-age children are cared for on a full-time basis;
- school-age day care centres — nine or more children enrolled in Kindergarten to Grade 6 are cared for during out-of-school hours;
- nursery schools — four or more infants or six or more preschool-age children are cared for on a part-time basis;
- occasional day care centres — six or more children are cared for on a casual basis;
- family day care homes — up to eight preschool and school-age children, including no more than five preschool children, are cared for in a private home;
- group day care homes — up to twelve children, of whom not more than three are less than two years of age, are cared for in one of the homes of the two people providing care; and
- private home day care — up to four preschool and school-age children are cared for in a private home where a licence is optional.

In March 1993, changes to the Child Day Care Program were announced, which took effect in April 1993.

Subsidized day care, which had been at a level of approximately 10,000 children, was capped at 9,600 children. The capping was achieved through attrition. Each licensed facility was allocated a maximum number of subsidized cases (children), which was determined based on demographic information and the previous utilization rate of subsidy at the facility.

Parents who receive subsidy were required to pay an additional \$1.40 per day per child toward the cost of care. The length of time parents receive subsidy while seeking employment was reduced from eight weeks to two weeks twice a year. Students seeking employment during the summer months and returning to school in September could receive subsidy for two weeks, rather than eight weeks, once a year.

Families qualify for fee subsidy on the basis of criteria of need (employment, seeking employment, education, medical need, special social need), as well as an assessment of family income. The criteria under which families qualified for subsidy support did not change in 1993/94. The amount of provincial subsidy a family is eligible to receive continued to be based on family size, composition, income and cost of day care.

The licensing of new day care spaces was frozen for a period of time in 1993. The parameters of the freeze were later amended, allowing those facilities that signed an Acknowledgement to become licensed. The Acknowledgement confirms the understanding that no provincial grants or subsidies will be provided to the facility.

In 1993/94, the operating grants for non-profit day care centres and family day care homes were reduced by 4 percent. The guaranteed fee payment for privately owned day care centres was reduced by 4 percent. Operating grants to nursery schools were reduced by 50 percent.

Operating grants continued to be based upon the number of licensed spaces in the facility, the type of care offered, the hours of care offered and the ages of the children enrolled. The maximum amount for each grant was established by regulation.

Additional funding available to fully funded day care centres caring for children with physical, mental and emotional disabilities was provided in the form of grants for staffing, additional start-up costs and staff training, and was administered through the Children With Disabilities Program.

The Children With Disabilities Program places children with physical disabilities, developmental delays or emotional and/or behavioural problems into day care settings, including day care centres, family day care homes and nursery schools. The program provides supports and grants to eligible child care facilities and offers children an opportunity to reach their developmental potential in a community environment which fosters positive attitudes towards the disabled. The number of children participating directly in this program in 1993/94 was 579.

The educational requirements necessary for child care workers and the dates by which these must be completed are specified by regulation under *The Community Child Day Care Standards Act*. Individuals may be classified at the Child Care Worker Assistant or Child Care Worker (CCW) I, II or III levels. Classification at the CCW II and III levels requires formal education, or may be awarded upon a demonstration of on-the-job abilities through a competency based assessment.

A total of 1,072 child care workers applied to Child Day Care and received classifications in 1993/94. There were 11 candidates who successfully completed the Competency Based Assessment (CBA) and were classified at the Child Care Worker II level by Child Day Care in 1993/94. Child Day Care's CBA Program has been offered since 1987.

Child Day Care provides information to parents and interested individuals about child care services and options. An "Intake Line" is operated during regular office hours, and is also accessible through a government toll-free telephone number. Information sessions are provided in the evenings to individuals and groups interested in establishing a day care centre or becoming a licensed family day care provider.

In 1993/94, Manitoba continued to receive federal cost-sharing under the provisions of the Canada Assistance Plan for grant and subsidy expenditures made on behalf of subsidized children in non-profit day care centres and family day care homes.

Day Care Centres and Homes Total Facilities and Spaces

Day Care Centres	1992/93		1993/94	
	No. of Centres	No. of Spaces	No. of Centres	No. of Spaces
Fully Funded	400	12,015	402	12,050
Partially Funded and Unfunded Non-Profit	70	2,011	74	2,102
Private	41	1,537	42	1,568
Total	511	15,563	518	15,720

Day Care Homes	1992/93		1993/94	
	No. of Homes	No. of Spaces	No. of Homes	No. of Spaces
Fully Funded	342	1,908	302	1,723
Partially Funded and Unfunded Non-Profit	280	1,644	258	1,545
Total	622	3,552	560	3,268

Fully Funded Day Care Centres and Homes

As of March 31, 1994

Region	Day Care Centres		Day Care Homes		Total	
	No. of Centres	No. of Spaces	No. of Homes	No. of Spaces	No. of Facilities	No. of Spaces
Winnipeg	221	7,764	141	751	362	8,515
Westman	51	1,172	77	476	128	1,648
Eastman	33	773	7	39	40	812
Central/ South Central	41	918	31	163	72	1,081
Interlake	19	447	19	116	38	563
Parklands	16	323	10	64	26	387
Norman	8	230	12	83	20	313
Thompson	13	423	5	31	18	454
Total	402	12,050	302	1,723	704	13,773

Partially Funded and Unfunded Non-Profit Day Care Centres and Homes

As of March 31, 1994

Region	Day Care Centres		Day Care Homes		Total	
	No. of Centres	No. of Spaces	No. of Homes	No. of Spaces	No. of Facilities	No. of Spaces
Winnipeg	58	1,738	168	991	226	2,729
Westman	5	86	54	334	59	420
Eastman	1	20	11	64	12	84
Central/ South Central	4	83	6	32	10	115
Interlake	4	107	10	61	14	168
Parklands	—	—	4	25	4	25
Norman	1	28	4	30	5	58
Thompson	1	40	1	8	2	48
Total	74	2,102	258	1,545	332	3,647

Private Day Care Centres

As Of March 31, 1994

Region	Total No. of Facilities	Total No. of Spaces
Winnipeg	38	1,452
Westman	4	116
Total	42	1,568

Licensing Orders, Suspensions, Refusals

1993/94

Facilities	Number of Licensing Orders*	Licence Suspensions/Refusals
Non-profit day care centres	3	—
Private day care centres	2	—
Day care homes	2	—
Total	7	—

* A licensing order is issued under Section 18 of *The Community Child Day Care Standards Act* when serious violations of licensing regulations occur.

09-4D Child Day Care

Expenditures by Sub-Appropriation	Actual 1993/94 \$	Estimate 1993/94 SY	Estimate 1993/94 \$	Variance Over/(Under)	Expl. No.
Total Salaries	1,878.7	48.26	1,818.9	59.8	
Other Expenditures	547.1		510.7	36.4	
Financial Assistance and Grants	40,943.4		45,137.4	(4,194.0)	1
Total Other Expenditures	41,490.5		45,648.1	(4,157.6)	

1. Utilization of subsidized cases declined.

Child and Family Services

The Child and Family Services Division is responsible for the delivery of a range of high-quality social services to strengthen and support Manitoba families. The primary goal of the divisional programs is to support family unity. However, when families are unable to fully carry out their responsibilities, divisional programs provide for the protection and well-being of family members. When the rights of children and families are in conflict, the Child and Family Services Division ensures that the needs of children are met.

The major objectives of this division are:

- to provide central program management for child and family services programs;
- to provide program and administrative direction and funding support for services which are mandated under *The Child and Family Services Act* and are delivered by child and family services agencies and regional offices, and for specialized services provided by other agencies;
- to provide short-term care and shelter for youth who require placement in a secure setting;
- to provide social service support to Court of Queen's Bench, Family Division, through information/referral, mediation, conciliation counselling, and court-ordered assessments; and
- to provide program and administrative direction and funding support to community-based agencies which offer services to abused women, to their children, and to abusers; and to women's resource centres which assist women to make informed decisions in their lives.

The programs and services administered by the division are delivered through three program branches: Child and Family Support (including Seven Oaks Centre), Family Conciliation, and Family Dispute Services.

Administration

The staff of the division's Administration Branch consists of the Assistant Deputy Minister, and advisory and support staff. The objectives of the branch are to manage, direct, and support divisional programs to ensure effective service delivery within available budgetary and human resources, to facilitate the development of effective management practices within divisional programs, to promote external agency accountability necessary to ensure compliance with legislation and the administrative and funding guidelines of the department, to coordinate the divisional budget process to ensure that adequate resources are available for divisional programs, and to coordinate divisional planning and policy development to ensure that the division's programs identify and meet changing client needs.

The objectives of the Child and Family Services Division are achieved through the following activities:

- provision of divisional comptrollership and quality control through direction of, consultation with, and assistance to program branches, to ensure that program commitments are met within available budgetary resources;
- direction and coordination of divisional financial management processes including budget preparation, monitoring, and reporting;
- direction and coordination of the development of policy, program, and service delivery options consistent with governmental and departmental objectives and the changing needs of client groups;
- direction, coordination, and monitoring of the implementation of service purchase agreements with

agencies in receipt of funding through the division; and

- initiation of and participation in the cross-system coordination of services, such as interdepartmental committees and working groups, and First Nations organizations.

During 1993/94, accomplishments for the Administration Branch included:

- coordination of the 1994/95 estimates process for the division in accordance with departmental and Treasury Board guidelines and target dates;
- continued coordination of short- and long-term initiatives such as: Environmentally Sensitive Issues Committee, Child Abuse Registry Review Committee, Conflict of Interest, Freedom of Information, Affirmative Action, French Language Services, Service Purchase Agreements, and Audit Action Plans;
- maintenance and refinement of a divisional administrative, program and financial overview package, which includes all branches within the division;
- continued improvement of timing and accuracy of correspondence and submissions regarding divisional activities; implementation of automated tracking/filing systems; and
- coordination of the development of a plan to control volumes and costs of children in care and to provide support services designed to prevent children from coming into care, as well as to assist children to exit formal care.

In addition to these accomplishments, ongoing activities in 1993/94 included:

- provision of regular management consultation and support to program branches in order to assist them in meeting their objectives;
- provision of leadership and assistance to the divisional program branches in the development of program indicators to reflect program activities and expenditures; and
- ongoing maintenance of divisional quality control, and tracking systems.

09-5A Administration

Expenditures by Sub-Appropriation	Actual 1993/94 \$	Estimate 1993/94 SY	\$	Variance Over/(Under)	Expl. No.
Total Salaries	311.8	7.00	363.0	(51.2)	
Other Expenditures	44.6		59.6	(15.0)	

Child and Family Support and Seven Oaks Centre

Child and Family Support

The Child and Family Support Branch has responsibility for the administration of *The Child and Family Services Act*. Services under the Act include support of community groups, assistance to families, child protection, child placement, and services to minor and single parents. The branch is also responsible for the operation of the Seven Oaks Centre, a secure, protective residential facility for children.

The objectives of the Child and Family Support Branch include:

- to plan and develop a comprehensive continuum of child and family services throughout the province, designed to support, supplement, and where necessary, substitute for parental care and supervision; and
- to ensure the delivery of high-quality services by external agencies and regional offices, in accordance with provincial statutory requirements, policy direction, and budgetary allocations.

The Child and Family Support Branch operates as a central directorate and provides administrative, program, and funding support to external agencies and regional offices to ensure the delivery of the following services:

- strengthening families to enable children to remain in their own homes;
- investigating allegations of child abuse;
- protecting children at risk of abuse and neglect;
- providing support to pregnant adolescents and young parents;
- providing substitute parental care, including foster and residential care homes; and
- placing children for adoption.

Child and family services are provided through a network of external agencies and regional offices, which are mandated to provide services under *The Child and Family Services Act*, and by ancillary and related service organizations that provide a range of preventative and supportive services to children, families, and to minor and single parents.

The Child and Family Support Branch also maintains the Central Adoption, the Post-Adoption, and the Child Abuse Registries; and an Interprovincial Desk, which facilitates the interprovincial movement of children, and the transmission of child protection alerts.

The Act provides for the licensing and funding of placement resources for children, including foster homes, group homes, and child care treatment centres. Foster homes are approved by the mandated agencies and regional offices; group homes and treatment centres are licensed by the department's Residential Care Licensing Branch, and are funded through the Child and Family Support Branch.

The majority of services and programs funded by the Child and Family Support Branch are cost-shared under the Canada Assistance Plan.

Activities carried out by the Child and Family Support Branch include:

- **Planning** - design and coordination of a strategic planning process for service providers and community agencies within the child and family services system, and the planning and development of a provincial Child and Family Services Information System;
- **Quality Assurance and Program Evaluation** - establishment of standards of service delivery and evaluation of agency programs in relation to those service standards;
- **Policy and Legislation** - identification of policy development issues, review of legislation, preparation of legislative changes and regulations, and implementation of new policies and legislation in the child and family services system;
- **Service Promotion and Support** - promotion of high-quality services delivered by agencies through consultation, training, research, and evaluation;
- **Budgeting and Funding** - funding of child and family services agencies, including the development of budgets, funding mechanisms and contractual relationships; the reviewing of financial requirements and results; and the maintenance of accountability for public funds; and
- **Centralized Provincial Services** - administration of centralized provincial services, including the Adoption and the Post-Adoption Registries, and the Child Abuse Registry.

Planning

The Child and Family Support Branch planning activities in 1993/94 reflected government priorities related to program and financial accountability, quality of services, and volume management issues. Child and Family Support Branch activities resulted in the following accomplishments:

- completion of a major review of services to expectant and single adolescent parents;
- consolidation of maternity home services in one facility (i.e. Villa Rosa Inc.);
- initiation of service and funding agreements with designated agencies funded by the division to clearly specify the nature and quantity of service to be provided by the agency, and the level and type of funding to be provided by government;
- increased involvement in cross-system coordination efforts on behalf of special needs children (e.g. Interdepartmental Committee for emotionally/behaviourally disturbed children/adolescents, Healthy Child Policy Review Committee, Review of Child and Adolescent Mental Health Services in Winnipeg);
- cooperative implementation with Winnipeg Child and Family Services of a Competency-Based Training Program developed by the Institute of Human Services, Columbus, Ohio, for all child and family services supervisors throughout the province; and
- development of a strategic plan concerning the management of the volume of children in care.

Quality Assurance and Program Evaluation

The Child and Family Support Branch significantly increased quality assurance and program monitoring and evaluation activities in 1993/94:

- eight detailed program reviews of child and family services agencies/regions and seven reviews of residential care facilities were undertaken;

- upon completion of the reviews, extensive consultation and support were provided, at the request of agencies and facilities, in the development of action plans to address the reviews' recommendations; and
- in addition to the Competency-Based Training initiative, 22 issue-specific workshops involving 592 participants, were delivered.

Policy and Legislation

Activities in this area in 1993/94 involved the ongoing development and updating of standards and continuing documentation of comments and recommendations for legislative change. Extensive policy development activity was undertaken related to volume management of children in care, resulting in a shift in service emphasis within the child and family service system. The policy changes, which take effect in 1994/95, are founded on the values of family preservation and permanence, family support, and family responsibility. The policy changes allow for the provision of new funds and increased flexibility with existing funds, to enable agencies/regions to develop/enhance programs and services that support families in order that children can remain at home or return home more quickly.

Service Promotion and Support

In 1993/94, there was continued emphasis on the provision of program consultation and support to agencies, regional offices, and other service organizations through individual and group meetings (e.g. council meetings), workshops, agency visits, records management, and forms distribution. Achievements resulting from this activity were:

- continued communication and collaboration on policy and program planning through joint consultation with executive and regional directors and senior staff; and
- staff training and staged implementation of the Child and Family Services Information System.

Budgeting and Funding

As part of continued direction by government for improved financial management, efficiency, and increased accountability, Child and Family Support Branch activities resulted in the following accomplishments for 1993/94:

- development of a Management Plan concerning the volume of children in care, to set the stage for funding and policy changes in 1994/95 that will require enhanced accountability and reporting;
- reduction in overall staffing costs for both branch and funded agencies as a result of corporate closures;
- implementation of additional service and funding agreements with agencies to improve accountability for the use of government funds; and
- provision of additional funding to Winnipeg Child and Family Services to deal with increasing volume and cost of children in care, as well as other contingent costs.

Funding is provided to three main agency groupings:

- i. Mandated Agencies/Regions**
- ii. Child Care Treatment Centres/Residential Care Facilities**
- iii. Other External Agencies/Central Programs**

i. Mandated Agencies/Regions

Funding is in support of the following:

- Central Support/Program Grants - These grants provide funding for Central Support, Services to Communities and Families, Protective Family Services, and Children in Care.
- Service Project Grants - These grants are in support of specifically approved projects for caseworkers to work in a support service (preventative) capacity with children in families at risk.
- Child Specific Sexual Abuse Grants - These funds are in support of initiatives in the province's child abuse programs.
- Basic Maintenance - These payments are mainly to cover the basic cost of children in care and are paid by agencies to foster parents.
- Special Rate/Needs - These funds are in support of the special needs costs for all children in care, and the special rate costs associated with children in care that are classified as Level II-IV.
- Exceptional Circumstances Fund - This fund is centrally administered by the department to help offset the high cost of Level V placements.
- Support Services - These funds are in support of the provision of homemakers, aides, and child care workers provided for children, both in the children's own homes to strengthen and maintain families, and in alternative placements.

Included in this category are five community-based child and family services agencies, seven Native child and family services agencies, and five regional offices.

Child and Family Services Agencies:

Winnipeg Child and Family Services
Child and Family Services of Central Manitoba
Child and Family Services of Western Manitoba
Jewish Child and Family Service
Churchill Health Centre

Native Agencies:

Dakota Ojibway Child and Family Services
West Region Child and Family Services
Southeast Child and Family Services
Anishinaabe Child and Family Services (East - Intertribal)
Anishinaabe Child and Family Services (West)
Awasis Agency of Northern Manitoba
The Cree Nation Child and Family Caring Agency

Regional Offices:

Eastman (including Sagkeeng Child and Family Services Inc.)
Interlake
Parklands
Norman
Thompson

ii. Child Care Treatment Centres/Residential Care Facilities

Funding is in support of the following:

- Central Support/Program Grants - Institutions - These grants provide funding for central support and specialized programs operated by the four child care institutions.
- Child Sexual Abuse Grants - These funds are in support of initiatives in the province's child abuse programs.
- Residential Care Facilities - These funds are in support of the placement costs of clients in group homes or child care institutions, and are paid directly to the facility. Admissions to Level IV and Level V facilities are screened by the branch.
- Residential Support Services - These funds are in support of supplementary child care workers to provide additional support for individual high-needs children placed in residential care facilities.

Included in this category are 48 residential care facilities (333 beds) operated by 4 child care institutions and 17 other organizations/agencies.

Child Care Treatment Centres

Children's Home of Winnipeg
Knowles Centre Inc.
Marymount Inc.
Macdonald Youth Services

17 Residential Group Home Organizations/Agencies

B & L Homes for Children
Child and Family Services of Western Manitoba
Church of God in Christ
Churchill Health Centre
Green Pastures Retreat
Haldorsson Group Homes
Hydra House
Jewish Child and Family Centre
Jessie Home
Naturas Inc.
Pathway Homes
Project Neechewam
Quest Group Home Services
St. Amant Centre
Starhawk Child Care Services
The Pas Children's Home
Virden House

iii. Other External Agencies/Central Programs

External Agencies

Included in this category are 17 agencies that receive funding from the department for a variety of child and family service programs:

Ma Mawi-Wi-Chi-Itata Centre, Inc.
Native Women's Transition Centre, Inc.
Manitoba Metis Federation Inc.
Villa Rosa Inc.
The Salvation Army (Lindenview Residence)
Family Services of Winnipeg Inc. (Family Support Program)
Health Sciences Centre (Child Protection Centre)
Rossbrook House Inc.
Pregnancy Distress Service Inc.
The Pas Action Centre Inc.
University of Manitoba (Psychological Service Centre)
Big Brothers Association of Winnipeg Inc.
Big Sisters Association of Winnipeg Inc.
Big Brothers and Sisters of Brandon Inc.
Big Brothers and Sisters of Morden/Winkler and District Inc.
Big Brothers and Sisters of Portage la Prairie Inc.
Youth for Christ (Winnipeg) Incorporated

Central Programs

Included in this category are:

Child Abuse Initiatives (funds in support of the province's child abuse programs)
Child and Family Support Branch Central Programs (Repatriation of children from Manitoba to their home province, repatriation of adoption placements, adoption subsidies, Foster Parents' Insurance program).

Centralized Provincial Services

The Child and Family Support Branch has responsibility for coordinating and providing specific services including the Central Adoption Registry, the Post-Adoption Registry, the Child Abuse Registry, and the Interprovincial Desk.

In 1993/94, activities in this area resulted in:

- the placement of 93 children through the Central Adoption Registry;
- 1,167 new registrations on the Post-Adoption Registry, and 302 reunions facilitated on behalf of registrants;
- the reporting to Manitoba agencies and regional offices of 2,387 alleged physically and sexually abused children;
- the recording, as at March 31, 1993, of a total of 793 abusers and 439 child victims on the Child Abuse Registry; and
- the processing of a total of 850 cases by the Interprovincial Desk.

Number of Children by Present Status Who Have Been Placed¹ By Reporting Agency
as at March 31, 1994 (numbers include both federal and provincial responsibility)

Service Providers	1991/92				1992/93				1993/94			
	Wards	VPA ²	Other	Total	Wards	VPA ²	Other	Total	Wards	VPA ²	Other	Total
Child and Family Services Agencies												
Winnipeg Child and Family Services	1,672	722	10	2,404	1,806	861	15	2,682	1,940	915	38	2,893
Child and Family Services of Central Manitoba	108	59	—	167	118	52	—	170	120	42	—	162
Child and Family Services of Western Manitoba	176	41	—	217	200	48	—	248	191	30	—	221
Jewish Child and Family Service	2	5	3	10	—	8	1	9	1	3	2	6 ⁶
Churchill Health Centre	8	3	3	14	3	2	—	5	7	5	1	13 ⁶
Sub-Total	1,966	830	16	2,812	2,127	971	16	3,114	2,259	995	41	3,295
Native Agencies												
Dakota Ojibway Child and Family Services	332	88	—	420	328	65	—	393	256	24	—	280
West Region Child and Family Services	149	95	—	244	165	86	—	251	171 ⁷	12 ⁷	23 ⁷	206 ⁶
Southeast Child and Family Services	75	182	—	257	—	—	—	n/a ⁸	158 ⁷	142 ⁷	68 ⁷	368 ⁶
Anishinaabe Child and Family Services - East	43	102	11	156	69	79	—	148	62	40	—	102
Anishinaabe Child and Family Services - West	97	128	4	229	60 ⁴	67 ⁴	—	127 ⁴	102 ⁷	72 ⁷	29 ⁷	203 ⁶
Awasis Agency of Northern Manitoba	517	132	—	649	539	145	—	684	246	79	25	350
Cree Nation Child and Family Caring Agency ⁵	—	—	—	—	—	—	—	—	156	26	57	239
Sub-Total	1,213	727	15	1,955	1,161	442	—	1,603	1,151	395	202	1,748
Regional Offices												
Winnipeg (STOR) ³	1	—	—	1	—	—	—	—	—	—	—	—
Eastman	34	42	3	79	57	32	—	89	54	37	3	94
Interlake	63	55	2	120	64	61	6	131	57	51	3	111
Parklands	112	31	1	144	104	25	8	137	107	19	14	140
Norman	51	17	3	71	67	19	4	90	60	12	5	77
Thompson	216	14	—	230	245	21	—	266	212	19	24	255
Sub-Total	477	159	9	645	537	158	18	713	490	138	49	677
TOTAL	3,656	1,716	40	5,412	3,825	1,571	34	5,430	3,900	1,528	292	5,720

1. *"Placed" refers to those placements other than the home of the child's parents or persons in whose care the child has been at the time of agency/regional office placement.*
2. *Voluntary Placement Agreement.*
3. *The Winnipeg Region provides Services To Other Regions whose children are in placement in Winnipeg, and who require supervision.*
4. *Provincial cases only.*
5. *Mandated as of December 1, 1993.*
6. *Children in pay care only.*
7. *Estimated.*
8. *n/a - not available at time of printing.*

Number of Children by Placement Placed by Reporting Agency

(as at March 31, 1994)

Service Providers	Foster Homes		Residential Care ¹	Other Placement Resources	Selected Adoption Probation	Other Non-Pay Care Living Arrangements ²	Total
	Regular Rate	Special Rate					
Child and Family Services Agencies							
Winnipeg Child and Family Services	856	806	215	466	121	429	2,893
Child and Family Services of Central Manitoba	36	67	8	9	20	22	162
Child and Family Services of Western Manitoba	37	82	16	7	24	55	221
Jewish Child and Family Service	1	3	2	—	—	—	6 ⁵
Churchill Health Centre	8	—	5	—	—	—	13 ⁵
Sub-Total	938	958	246	482	165	506	3,295
Native Agencies							
Dakota Ojibway Child and Family Services	172	77	11	20	—	—	280
West Region Child and Family Services	104 ⁴	102 ⁴	—	—	—	—	206 ⁵
Southeast Child and Family Services	289 ⁴	79 ⁴	—	—	—	—	368 ⁵
Anishinaabe Child and Family Services - East	86	—	—	—	—	—	102
Anishinaabe Child and Family Services - West	113 ⁴	88 ⁴	2 ⁴	—	—	—	203 ⁵
Awasis Agency of Northern Manitoba	201	41	13	5	1	89	350
Cree Nation Child and Family Caring Agency ³	142	11	13	1	1	71	239
Sub-Total	1,107	414	39	26	2	160	1,748
Regional Offices							
Eastman	58	—	4	10	—	6	94
Interlake	54	31	—	3	—	23	111
Parklands	52	43	1	11	1	32	140
Norman	33	14	8	5	3	14	77
Thompson	88	32	36	54	2	43	255
Sub-Total	285	136	49	83	6	118	677
TOTAL	2,330	1,508	334	591	173	784	5,720

1. Includes private group homes, own-agency group homes, and residential treatment centres.

2. Includes Seven Oaks Centre, St. Amant, Manitoba Youth Centre, hospitals and other facilities.

3. Mandated as of December 1, 1993.

4. Estimated.

5. Children in pay care only.

Child Maintenance Provincial Days of Care

1993/94

Agency/Region	Foster & Special Rate Care			Residential Care ¹	Seven Oaks Centre	Total
	Regular Rate	Special Rate	Sub-Total			
Child and Family Services Agencies						
Winnipeg Child and Family Services	297,407	451,837	749,244	68,377	5,657	823,278
Child and Family Services of Central Manitoba	16,967	26,705	43,672	3,362	92	47,126
Child and Family Services of Western Manitoba	15,980	28,256	44,236	5,626	—	49,862
Jewish Child and Family Service	27	1,085	1,112	876	8	1,996
Churchill Health Centre	1,362	—	1,362	1,216	—	2,578
Sub-total	331,743	507,883	839,626	79,457	5,757	924,840
Native Agencies						
Dakota Ojibway Child and Family Services	7,810	4,683	12,493	125	419	13,037
West Region Child and Family Services	13,678	11,423	25,101	—	2	25,103
Southeast Child and Family Services	17,872	3,930	21,802	—	227	22,029
Anishinaabe Child and Family Services - East	21,235	8,341	29,576	854	44	30,474
Anishinaabe Child and Family Services - West	26,094	12,449	38,543	796	468	39,807
Awasis Agency of Northern Manitoba	26,960	2,367	29,327	181	650	30,158
Sub-total	113,649	43,193	156,842	1,956	1,810	160,608
Regional Offices						
Eastman	15,180	8,791	23,971	2,003	45	26,019
Interlake	18,013	12,082	30,095	1,547	360	32,002
Parklands	23,038	14,059	37,097	393	16	37,506
Norman	14,657	6,839	21,496	3,181	50	24,727
Thompson	39,272	25,241	64,513	11,566	422	76,501
Sub-total	110,160	67,012	177,172	18,690	893	196,755
Total	555,552	618,088	1,173,640	100,103	8,460	1,282,203

1. Includes group homes and child care treatment centres.

Provincial Caseload by Category

(as at March 31, 1994)

Service Providers	Number of Children in Care	Number of Families Receiving Services	Number of Unmarried Adolescent Parents	Total
Child and Family Services Agencies				
Winnipeg Child and Family Services	2,893	3,737	439	7,069
Child and Family Services of Central Manitoba	162	618	32	812
Child and Family Services of Western Manitoba	221	792	56	1,069
Jewish Child and Family Service	6 ¹	n/a	n/a	6 ¹
Churchill Health Centre	13 ¹	n/a	n/a	13 ¹
Sub-Total	3,295	5,147	527	8,969
Native Agencies				
Dakota Ojibway Child and Family Services	280	459	16	755
West Region Child and Family Services	206 ¹	n/a	n/a	206 ¹
Southeast Child and Family Services	368 ¹	n/a	n/a	368 ¹
Anishinaabe Child and Family Services - East	102	212	72	386
Anishinaabe Child and Family Services - West	203 ¹	n/a	n/a	206 ¹
Awasis Agency of Northern Manitoba	350	757	67	1,174
Cree Nation Child and Family Caring Agency	239	—	—	239
Sub-Total	1,748	1,428	155	3,331
Regional Offices				
Eastman	94	234	1	329
Interlake	111	170	14	295
Parklands	140	312	26	478
Norman	77	138	3	218
Thompson	255	359	48	662
Sub-Total	677	1,213	92	1,982
TOTAL	5,720	7,788	774	14,282

1. Children in pay care only

n/a - not available at time of printing

History of Funding (\$000)

Service Provider	1991/92	1992/93	1993/94
Child and Family Services Agencies			
Winnipeg Child and Family Services	43,152.5	45,556.4	47,774.0
Child and Family Services of Central Manitoba	3,068.7	3,294.7	3,239.2
Child and Family Services of Western Manitoba	4,258.6	4,533.9	4,435.8
Jewish Child and Family Service	127.0	157.7	191.1
Churchill Health Centre	68.4	76.4	41.1
Sub-Total	50,675.2	53,619.1	55,681.2
Native Agencies			
Dakota Ojibway Child and Family Services	743.8	644.8	607.9
West Region Child and Family Services	1,214.2	1,264.7	1,257.5
Southeast Child and Family Services	747.0	839.2	789.1
Anishinaabe Child and Family Services - East	1,735.5	1,450.2	1,295.3
Anishinaabe Child and Family Services - West	1,663.1	1,650.4	1,539.3
Awasis Agency of Northern Manitoba	1,250.3	1,215.3	1,168.1
Sub-Total	7,353.9	7,064.6	6,657.2
Regional Offices			
Winnipeg (STOR) ¹	20.4	—	—
Eastman	590.6	890.7	888.4
Interlake	904.1	1,242.1	1,065.7
Parklands	1,454.7	1,318.6	1,150.1
Norman	894.2	849.0	919.1
Thompson	2,447.6	2,931.8	2,666.7
Sub-Total	6,311.6	7,232.2	6,690.0
Directorate Programs	241.3	167.7	285.3
MANDATED AGENCIES SUB-TOTAL	64,582.0	68,083.6	69,313.7
Treatment Centres - Grants	3,603.0	3,547.2	3,436.7
Residential Care	12,946.4	14,257.4	13,737.7
Other Agencies/Programs	6,532.4	7,806.4	6,180.7
TOTAL	87,663.8	93,694.6	92,668.8

87

1. The Winnipeg Region provides Services To Other Regions whose children are in placement in Winnipeg, and who require supervision.

Report on Alleged Physically & Sexually Abused Children in Manitoba

Source	1991/92	1992/93	1993/94
Child and Family Services Agencies			
Winnipeg Child and Family Services	930	1,006	1,011
Child and Family Services of Central Manitoba	300	342	296
Child and Family Services of Western Manitoba	73	96	101
Jewish Child and Family Service	7	10	19
Churchill Health Centre	31	26	7
Sub-total	1,341	1,480	1,434
Native Agencies			
Dakota Ojibway Child and Family Services	110	27	135
West Region Child and Family Services	8	128	161
Southeast Child and Family Services	42	79	97
Anishinaabe Child and Family Services - East	36	n/a	—
Anishinaabe Child and Family Services - West	20	n/a	67
Awasis Agency of Northern Manitoba	53	n/a	78
Cree Nation Child and Family Caring Agency ¹	—	—	39
Sub-total	269	234	577
Regional Offices			
Eastman	40	43	21
Interlake	172	145	132
Parklands	2	83	100
Norman	155	96	23
Thompson	161	44	100
Sub-total	530	411	376
Total	2,140	2,125	2,387
Age of Child			
Under 1 year	43	54	40
1 - 3 years	293	319	320
4 - 10 years	1,022	1,038	1,094
11 - 15 years	642	578	622
16 and over	138	136	166
Unknown	2	0	28
Total	2,140	2,125	2,270²
Sex of Child			
Male	768	802	916
Female	1,372	1,323	1,466
Total	2,140	2,125	2,382³

1. Mandated as of December 1, 1993.

2. Information incomplete.

3. Five children not reported.

Adoption Services

	1991/92	1992/93	1993/94
Selected Manitoba Placements ¹	119	108	90
Selected Out-of-Province Placements	2	3	3
Total Selected Adoptions	121	111	93
Private ² Placements Opened	34	38	47
De Facto ³ Placements Opened	19	21	21

1 Selected Adoption - A child is placed for adoption with approved applicants by the director or agency having permanent guardianship of the child.

2 Private Adoption - A child may be adopted by persons with whom he/she has been placed directly by the biological parent.

3 De Facto - A child may be adopted by persons who have had him/her in their custody without financial assistance for at least three years.

09-5B Child and Family Support

Expenditures by Sub-Appropriation	Actual 1993/94 \$	Estimate 1993/94 SY	Variance Over/(Under)	Expl. No.	
Total Salaries	2,095.0	48.26	2,101.4	(6.4)	
Other Expenditures	2,498.5		2,211.3	287.2	
Maintenance of Children and External Agencies	92,668.8		88,103.7	4,565.1	1.
First Nations Task Force	54.0		54.0	-	
Total Other Expenditures	95,221.3		90,369.0	4,852.3	

1. The variance is primarily attributable to an increase in volume in foster care, partially offset by implementation of expenditure management measures.

Seven Oaks Centre

The Seven Oaks Centre is a provincial residential facility for children, designated as a place of safety under *The Child and Family Services Act*. The facility provides temporary emergency shelter and secure and protective residential care for children who:

- present an immediate danger to themselves or others; and
- demonstrate an inability to live in a less secure setting.

Major activities during 1993/94 included:

- the addition of a consulting psychiatrist and a full-time mental health worker to the staff; and
- the provision of care to 333 children.

Seven Oaks Centre Case Count

Residents	1991/92	1992/93	1993/94
Children Resident at April 1	24	22	22
Admissions	393	375	311
Discharges	395	375	309
Children Resident at March 31	22	22	24
Number of Days Care	8,526	8,393	8,460

09-5C Seven Oaks Centre

Expenditures by Sub-Appropriation	Actual 1993/94 \$	Estimate 1993/94 SY	Estimate 1993/94 \$	Variance Over/(Under)	Expl. No.
Total Salaries	2,001.9	42.00	1,589.9	412.0	
Other Expenditures	260.9		276.8	(15.9)	

Family Conciliation

The Court of Queen's Bench, Family Division, was officially established in 1984/85. The Family Conciliation Branch is the social service component of that Court Division.

During 1989/90, the Family Division, Court of Queen's Bench, and the Family Conciliation Branch expanded their services throughout the province. Family conciliation services are provided in Winnipeg directly by the Family Conciliation Branch, and in other areas of the province by regional office staff (funded by the Regional Operations Branch of the department in Brandon, Flin Flon, The Pas, and Thompson).

The objective of the Family Conciliation Branch is to ensure the availability of a range of high-quality dispute resolution services to families disrupted by separation or divorce, and where continued parenting of the children is of primary concern.

The objectives of the Family Conciliation Branch are achieved through the following activities:

- administration of family conciliation services (Winnipeg), which provides social service support to the Family Division of the Court of Queen's Bench, including information/referral, court-ordered assessments, mediation, counselling, and group programs;
- development and monitoring of program policies and service standards across the province; and
- provision of training, consultation, and leadership in the development of regional services.

These activities involve the provision of the following services:

- **Information and Referral** is an intake service. Individuals and families are assisted in identifying problems and possible solutions, are informed of community services which may be appropriate to their situation, and are referred accordingly.
- **Conciliation Counselling** is brief, separation-related counselling focused on parents' and children's adjustment to family reorganization.
- **Mediation** is structured, short-term intervention to assist families in developing a parenting plan, to maintain a continuing relationship amongst children, parents, and extended family, and to protect children from parental conflict. This is a preferred intervention for resolving custody/access conflicts.
- **Court-Ordered Assessment Reports** provide comprehensive family assessments, professional opinions, and recommendations to the Court concerning the best interests of children in custody, access, and guardianship matters.
- **Orientation Seminars** are held weekly to orient parents to the services of the Family Conciliation Branch. Most importantly, the two-hour seminar educates and focuses parents on the needs of their children in the context of divorce. The seminar is an essential first step to mediation and has improved the outcome of the process.
- **Children's Workshops** assist children with the trauma, loss, and reorganization of divorce. Two models are used: monthly after-school workshops and a ten-week session for children living in families experiencing severe access conflict.
- **Mediation Training** is provided to other professionals working with families, particularly in the area of child and family services. Four-day seminars are held twice annually.

Family Conciliation Group Programs - (Winnipeg Only)

No. of Participants	1991/92	1992/93	1993/94
Orientation Seminars	647	622	884
Children's Workshops	32	53	18

During 1993/94, accomplishments for the Family Conciliation Branch included:

- provision of high-quality family conciliation services, reaching more than 2,000 families;
- utilization of the conciliation counselling service by approximately 50 Manitoba families;
- provision of mediation services to approximately 600 families throughout the province, with the court referring 40 percent, the lawyers referring 22 percent, self-referrals making up 30 percent, and other referrals from community agencies comprising 7 percent;
- a total of 194 court-ordered assessment reports throughout the province;
- delivery of children's workshops and orientation seminars to 900 clients; and
- provision of conflict resolution training to approximately 100 child and family services professionals.

In addition to these accomplishments, ongoing activities in 1993/94 involved:

- continued public information and education, through numerous presentations and meetings, to inform the public of the service and the needs of divorcing families;
- continued education to describe the service to lawyers and the courts, to encourage more appropriate referral and utilization of the service;
- review and determination of effective educational programming for divorcing/separating parents and their children; and
- ongoing development and review of program guidelines.

09-5D Family Conciliation

Expenditures by Sub-Appropriation	Actual 1993/94 \$	Estimate 1993/94 SY	Variance Over/(Under)	Expl. No.
Total Salaries	617.7	15.00	646.9	(29.2)
Other Expenditures	139.6		164.9	(25.3)

Family Dispute Services

The Family Dispute Services Branch was created in 1985. The objective of the branch is to plan and develop a continuum of services for the elimination of abuse against women by their partners through the provision of policy, administrative direction, and funding support to specialized services for abused women, their children, and abusers; and to women's resource centres, which assist women to make informed decisions in their lives.

The activities carried out by the Family Dispute Services Branch are as follows:

- development of policies and program standards for shelters, residential second stage programs, crisis offices, and women's resource centres;
- provision of grants, and monitoring and evaluation of agencies' financial operations and service delivery to ensure accountability for public funds; and
- provision of program consultation and support to external agencies.

These activities involve the provision of the following:

- **Wife Abuse Program**
- **Women's Resource Centres**

Wife Abuse Program

The purpose of the Wife Abuse program is to support the development and maintenance of services to women who are victims of violence, through the provision of funding and consultation to community-based agencies which offer crisis and support services. The branch also develops and monitors program policies, and has developed service standards for shelters.

The funding to community-based wife abuse services is provided by grants from the Family Dispute Services Branch, and by per diem funding for residential bednights from Income Security and Regional Operations. Grants are in support of administration, short-term crisis services, counselling, children's counselling, and follow-up services to support women in re-establishing themselves independent of their abusers. Other grants paid to specific agencies are in support of fee waiver bednights and crisis line operations. Grants are also provided for other specialized counselling and treatment programs for victims, children who have witnessed family violence, and abusers.

In 1993/94, the Family Dispute Services Branch funded 25 organizations to assist Manitoban women abused by a partner.

- 10 Wife Abuse Shelters:
 - Eastman Crisis Centre Inc.
 - Ikwe-Widdjiitiwin Inc.
 - Parkland Crisis Centre Inc.
 - Portage Women's Shelter Inc.
 - Selkirk Cooperative on Abuse Against Women, Inc.
 - South Central Committee on Family Violence Inc.
 - The Pas Committee for Women in Crisis Inc.
 - Thompson Crisis Centre Inc.
 - Young Men's/Young Women's Christian Association of Winnipeg Inc. (Osborne House)
 - Young Women's Christian Association of Brandon (Westman Women's Shelter)

- 2 Crisis Lines:
 - Winnipeg Regional Line (Osborne House)
 - Provincial Toll-Free Line (Ikwe-Widdjitiwin Inc.)
- 3 Crisis Offices:
 - Evergreen Women's Resource Centre Inc.
 - Lakeshore Women's Resource Centre Inc.
 - Swan Valley Crisis Centre Inc.
- 4 Committees:
 - Killarney and District Committee on Family Violence Inc.
 - Minnedosa and Area Committee Inc.
 - Russell Concerned Citizens Inc.
 - Snow Lake Centre on Family Violence Inc.
- 4 Residential Second Stage Programs:
 - Samaritan House Ministries Inc.
 - W.I.S.H. (Women in Second Stage Housing) Inc.
 - Swan Valley Crisis Centre Inc.
 - L'Entre-temps des Franco-Manitobaines Inc.
- 5 Urban Support Programs:
 - Age and Opportunity Inc. (Elder Abuse Resource Centre)
 - Immigrant Women's Association of Manitoba Inc.
 - Klinik Inc. (Evolve Program)
 - Ma Mawi-Wi-Chi-Itata Centre Inc.
 - Women's Post Treatment Centre Inc.

Number of Residential Bednights - Wife Abuse Shelter Services

Type of Agency	1991/92	1992/93	1993/94
Shelters	34,275	40,001	38,185
Crisis Offices	101	125	230
Committees	18	2	2
Total	34,394	40,128	38,417

Number of Abused Women and Their Children Accommodated by Crisis Services

Type of Agency	1991/92		1992/93		1993/94	
	Women	Children	Women	Children	Women	Children
Shelter	2,362	3,444	2,706	4,108	2,657	3,814
Crisis Office	25	26	21	21	34	47
Committee	4	14	2	0	2	0
Total	2,391	3,484	2,729	4,129	2,693	3,861

Number of Clients Using Other Wife Abuse Services

Type of Agency	1991/92	1992/93	1993/94
Shelter (Non-residential)	7,899	8,211	7,053
Crisis Office (Non-residential)	739	1,128	1,414
Committee (Non-residential)	344	208	248
Second Stage	114	324	341
Urban Support Program	3,113	3,142	3,947
Total	12,209	13,013	13,003

Number of Calls Received by Crisis Lines

Type of Service	1991/92	1992/93	1993/94
Winnipeg Region	14,033	15,587	10,673
Provincial Toll Free	17,248	21,180	27,073
Other Crisis Lines	38,495	42,892	34,571
Total	66,776	79,659	72,317

Women's Resource Centres

Women's Resource Centres provide information, programs, services, and training to assist women in making informed choices in their lives. Resource centres also undertake community development activities to assist women in the achievement of social, economic, and/or legal reforms.

For the 1993/94 fiscal year, the Family Dispute Services Branch funded four women's resource centres:

- Fort Garry Women's Resource Centre Inc.
- North End Women's Centre Inc.
- Northern Women's Resource Service Inc.
- Pluri-elles (Manitoba) Inc.

Number of Clients Served by Women's Resource Centres

	1991/92	1992/93	1993/94
Total	21,397	27,914	35,065

During 1993/94, accomplishments for the Family Dispute Services Branch included:

- provision of financial support to 25 domestic violence service agencies which provide shelter, support, and/or treatment for approximately 17,000 clients who are affected by family violence;
- provision of financial support to four women's resource centres for the delivery of services to approximately 35,000 women and their families;
- extension of funding to *L'Entre temps des Franco-Manitobaines Inc.* to provide residential second stage program to francophone women who have left abusive relationships;
- development and Implementation of administrative and program standards for shelters, residential second stage programs, crisis offices, and women's resource centres, to ensure efficient and effective service delivery; and
- negotiation of service purchase agreements for shelters, residential second stage programs, crisis offices, and women's resource centres.

Ongoing activities during the 1993/94 fiscal year were as follows:

- provision of ongoing consultation with 29 funded agencies to solicit input into major policy issues, and to resolve specific operational issues;
- development of a prototype service purchase agreement for negotiation with urban support programs;
- implementation of administrative and program standards for shelters, crisis offices, residential second stage programs, and women's resource centres, to ensure efficient and effective service delivery; and
- development of administrative and program standards for urban support programs.

History of Funding to External Agencies by Type of Service (\$000)

Category	1991/92	1992/93	1993/94
Shelters	\$ 992.6	\$2,128.7	\$1,927.1
Fee Waiver	62.5	18.6	10.6
Crisis Lines	402.7	415.0	393.7
Follow-Up Services	139.4	286.9	254.8
Children's Counselling Services	n/a	190.8	112.8
Facility Grants	n/a	429.3	501.1
Shelter Sub-total	1,597.2	3,469.3	3,200.1
Crisis Offices	53.5	55.1	53.4
Committees	16.9	17.5	11.1
Second Stage	142.4	146.8	199.2
Urban Support Program	772.8	893.8	879.2
Women's Resource Centres	479.7	529.2	512.3
Total	\$3,062.5	\$5,111.7	\$4,855.3

n/a - not available at time of printing

09-5E Family Dispute Services

Expenditures by Sub-Appropriation	Actual 1993/94 \$	Estimate 1993/94 SY	\$	Variance Over/(Under)	Expl. No.
Total Salaries	305.3	6.00	274.3	31.0	
Other Expenditures	78.2		90.5	(12.3)	
External Agencies	4,855.3		5,037.2	(181.9)	
Total Other Expenditures	4,933.5		5,127.7	(194.2)	

Social Services Advisory Committee

The Social Services Advisory Committee is established by *The Social Services Administration Act* and appointed by the Lieutenant-Governor-in-Council. The Committee serves as an independent appeal board, to apply the legislation governing financial assistance programs, the licensing of day care centres and residential care facilities, as well as eligibility for the Vocational Rehabilitation of Disabled Persons Program.

The jurisdiction of the Committee as an appeal board for the social assistance programs, including the Municipal Assistance Program, is set out in Section 9 of *The Social Allowances Act* and in Subsection 451(4) of *The Municipal Act*. It is in the capacity of an appeal board for these programs that the Committee hears appeals throughout Manitoba with regard to denial, cancellation, suspension and variance of the amounts of assistance that have been granted. In addition, appeals concerning denial of the right to apply for assistance, and concerning an unreasonable delay in making a decision are heard. Final orders or decisions of the Committee may be subject to appeal to the Court of Appeal, when permission has been obtained from a Judge representing that Court. Permission may be granted only when the jurisdiction of the Committee or a point of law are in question.

The Committee also hears appeals related to Child Day Care subsidies to parents and guardians, and appeals with respect to 55 PLUS - A Manitoba Income Supplement.

In accordance with Section 13 of *The Social Services Administration Act*, appeals regarding the denial, suspension or cancellation of a licence or letter of approval relating to a residential care facility or child care facility (day care centres or homes, or foster homes) are heard by the Committee as well. These decisions of the Committee may be open to appeal to the Court of Queen's Bench.

The Committee also hears appeals with regard to the Vocational Rehabilitation of Disabled Persons Program, under Regulation 1/90 of *The Social Services Administration Act*. Appeals may be filed against the decision of the Director to refuse an application on the grounds that the applicant does not meet the eligibility criteria.

In its advisory capacity, the Committee considers matters referred to it by the Minister, and responds by way of a report. The Committee also draws to the attention of the Minister issues which arise from hearings that may have implications for the department.

During the hearings, or in its decision letters, the Committee may draw an appellant's attention to other available services. In this regard, the Committee members undertake to keep themselves informed about relevant agencies, programs and policies.

In 1993/94, a total of 1,401 appeals were received by the Social Services Advisory Committee.

09-1D Social Services Advisory Committee

Expenditures by Sub-Appropriation	Actual	Estimate		Variance Over/(Under)	Expl. No.
	1993/94 \$	SY	1993/94 \$		
Total Salaries	143.5	3.00	117.7	25.8	
Other Expenditures	170.7		149.6	21.1	

Social Services Advisory Committee
Appeals Received by Basis of Appeal and Disposition
1992/93 and 1993/94

Basis of Appeal	Disposition													
	Appeals Received		Allowed		Dismissed		Withdrawn		Did Not Appear		Outside Jurisdiction		Appeals Pending	
	1992/93 ¹	1993/94 ²	1992/93	1993/94	1992/93	1993/94	1992/93	1993/94	1992/93	1993/94	1992/93	1993/94	1992/93	1993/94
Not Allowed to Apply	10	7	—	—	—	2	8	5	1	—	1	—	—	—
Decisions Delayed	3	10	—	2	1	1	1	7	—	—	1	—	—	—
Application Denied	400	363	21	25	189	166	147	129	28	33	12	9	3	1
Suspended/ Withheld	120	255	2	2	53	138	43	72	22	42	—	1	—	—
Cancelled	284	301	14	19	126	147	111	100	21	25	5	9	7	1
Varied	54	50	3	5	28	16	18	22	4	7	1	—	—	—
Assistance Insufficient	327	406	25	44	133	154	134	162	21	35	11	6	3	5
None	31	9	—	—	—	—	4	3	—	—	27	6	—	—
TOTAL	1,229	1,401	65	97	530	624	466	500	97	142	58	31	13	7

1. Includes 50 appeals against the Child Day Care Program (including 2 licensing); 6 appeals against the office of Residential Care Licensing; 17 against 55 PLUS - A Manitoba Income Supplement; 2 against the Vocational Rehabilitation of Disabled Persons Program; and 0 against Homemaker Services.
2. Includes 37 appeals against the Child Day Care Program (including 1 licensing and 1 terms and conditions); 5 against the office of Residential Care Licensing; 18 against 55 PLUS - A Manitoba Income Supplement; 3 against the Vocational Rehabilitation of Disabled Persons Program; and 0 against Homemaker Services.

Social Services Advisory Committee
Disposition of Appeals Received by Program
 1992/93 and 1993/94

Program	Disposition													
	Appeals Received		Allowed		Dismissed		Withdrawn		Did Not Appear		Outside Jurisdiction		Appeals Pending	
	1992/93	1993/94	1992/93	1993/94	1992/93	1993/94	1992/93	1993/94	1992/93	1993/94	1992/93	1993/94	1992/93	1993/94
Municipal Assistance	528	751	39	45	224	370	182	218	71	106	12	11	1	1
Social Allowances	625	587	24	48	288	235	233	247	25	33	44	18	10	6
Day Care														
- Subsidy	48	35	-	2	13	8	33	24	-	1	1	-	1	-
- Licensing	1	1	-	-	1	-	-	1	-	-	-	-	-	-
- Terms & Conditions	1	1	-	-	-	-	1	1	-	-	-	-	-	-
55 PLUS - A Manitoba Income Supplement	17	18	-	-	2	6	14	8	-	2	1	2	-	-
Residential Care	6	5	1	1	1	4	2	-	1	-	-	-	1	-
Vocational Rehabilitation for Disabled Persons	3	3	1	1	1	1	1	1	-	-	-	-	-	-
Homemaker Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	1,229	1,401	65	97	530	624	466	500	97	142	58	31	13	7

Department of Family Services

Revenue Summary by Source (\$000)

for the year ended March 31, 1994, with comparative figures for the previous year

Actual 1992-1993	Actual 1993-1994	Increases (Decreases)	Expl. No.	Appropriation	Actual 1993-1994	Estimate 1993-1994	Variance	Expl. No.
Current Operating Programs:								
Other Revenue:								
209.8	209.8	0.0		(1) Levy for Local Government Welfare purposes in unorganized Territories	209.8	210.0	(0.2)	
1,703.5	1,726.4	22.9		(2) Vital Statistics	1,726.4	1,885.0	(158.6)	
6,243.4	8,335.7	2,092.3	1	(3) Sundry Items	8,335.7	6,734.7	1,601.0	1
\$8,156.7	\$10,271.9	\$2,115.2		Sub-total	\$10,271.9	\$8,829.7	\$1,442.2	
Government of Canada:								
277,588.9	290,614.7	13,025.8	2	(1) Canada Assistance Plan	290,614.7	284,150.4	6,464.3	2
2,858.2	2,971.8	113.6		(2) Vocational Rehabilitation for Disabled Persons	2,971.8	2,755.0	216.8	
3.0	3.0	0.0		(3) Other Items	3.0	0.0	3.0	
\$280,450.1	\$293,589.5	\$13,139.4		Sub-total	\$293,589.5	\$286,905.4	\$6,684.1	
\$288,606.8	\$303,861.4	\$15,254.6		Total Revenue	\$303,861.4	\$295,735.1	\$8,126.3	

Explanation Number:

1. Increase in 1993/94 Sundry Items over 1992/93 results from greater recoveries in social allowances programs and child tax benefits.
2. Increase in 1993/94 CAP revenues results primarily from increased expenditures in programs under this agreement and additional revenue for prior years.

Department of Family Services
Five-Year Expenditure and Staffing Summary by Appropriation (\$000)
for the years ended March 31, 1990 - March 31, 1994

Appropriation	Actual/*Adjusted Expenditures									
	1989-90		1990-91		1991-92		1992-93		1993-94	
	SY	\$	SY	\$	SY	\$	SY	\$	SY	\$
09-1 Administration & Finance	147.26	6,088.7	154.26	6,559.7	155.26	6,898.0	151.26	7,650.5	147.26	7,621.9
09-2 Registration & Licensing	39.00	1,395.4	39.00	1,393.4	38.32	1,453.6	37.32	1,651.4	37.32	1,583.1
09-3 Income Security & Regional Operations	622.27	283,654.3	612.27	313,575.0	602.01	357,616.3	590.29	409,758.3	587.09	412,890.4
09-4 Rehabilitation, Community Living & Day Care	726.51	107,909.3	726.51	122,230.1	725.51	125,203.7	721.00	137,500.6	712.00	127,136.1
09-5 Child & Family Services	128.00	85,368.4	125.26	91,799.8	122.26	99,847.3	120.26	107,041.6	118.26	105,931.6
Total	1,664.00	484,416.1	1,658.26	535,558.0	1,644.32	591,018.9	1,621.09	663,602.4	1,602.41	655,163.1

* Adjusted figures reflect historical data on a comparable basis in those appropriations affected by a reorganization, during the years under review.

**Department of Family Services
Expenditure Summary**

for fiscal year ended March 31, 1994, with comparative figures for the previous year

Estimate 1993/94	Appropriation	Actual 1993/94	Actual 1992/93	Increase (Decrease)	Expl. No.
09-1 Administration and Finance					
20.6	(a) Minister's Salary	20.5	20.5	0.0	
408.6	(b) Executive Support				
	Salaries	434.9	414.6	20.3	
83.9	Other Expenditures	87.8	105.8	(18.0)	
	(c) Children's Advocate				
172.8	Salaries	165.9	21.5	144.4	
111.3	Other Expenditures	105.1	104.4	0.7	
	(d) Social Services Advisory Committee				
117.7	Salaries	143.5	151.7	(8.2)	
149.6	Other Expenditures	170.7	170.0	0.7	
	(e-1) Financial & Administrative Services				
1,885.7	Salaries	1,898.4	1,886.8	11.6	
547.7	Other Expenditures	538.4	543.9	(5.5)	
	(e-2) Program Budgeting & Reporting				
336.7	Salaries	246.9	323.7	(76.8)	
80.6	Other Expenditures	71.3	69.5	1.8	
	(e-3) Human Resource Services				
849.6	Salaries	935.1	902.7	32.4	
138.9	Other Expenditures	137.7	137.8	(0.1)	
	(e-4) Information Systems				
1,006.4	Salaries	992.2	1,031.5	(39.3)	
151.8	Other Expenditures	149.1	139.0	10.1	
	(e-5) Policy & Planning				
762.0	Salaries	717.9	783.6	(65.7)	
329.1	Other Expenditures	307.2	340.7	(33.5)	

**Department of Family Services
Expenditure Summary**

for fiscal year ended March 31, 1994, with comparative figures for the previous year

Estimate 1993/94	Appropriation	Actual 1993/94	Actual 1992/93	Increase (Decrease)	Expl. No.
	(e-6) Internal Audit				
251.4	Salaries	253.8	235.9	17.9	
24.9	Other Expenditures	22.3	25.6	(3.3)	
	(e-7) Agency Relations Bureau				
201.1	Salaries	189.8	199.2	(9.4)	
42.0	Other Expenditures	33.4	42.1	(8.7)	
\$7,672.4	Total 09-1	\$7,621.9	\$7,650.5	(\$28.6)	
	09-2 Registration and Licensing				
	(a) Vital Statistics				
894.5	Salaries	875.7	892.1	(16.4)	
419.9	Other Expenditures	409.2	447.3	(38.1)	
	(b) Residential Care Licensing				
271.5	Salaries	274.3	283.5	(9.2)	
27.3	Other Expenditures	23.9	28.5	(4.6)	
\$1,613.2	Total 09-2	\$1,583.1	\$1,651.4	(\$68.3)	

**Department of Family Services
Expenditure Summary**

for fiscal year ended March 31, 1994, with comparative figures for the previous year

Estimate 1993/94	Appropriation	Actual 1993/94	Actual 1992/93	Increase (Decrease)	Expl. No.
09-3 Income Security & Regional Operations					
	(a) Central Directorate				
1,073.3	Salaries	1,071.5	1,104.7	(33.2)	
694.4	Other Expenditures	693.3	746.9	(53.6)	
	(b) Income Maintenance Programs				
236,802.0	Social Allowances	229,975.6	235,211.2	(5,235.6)	1
14,727.4	Health Services	14,307.0	15,599.3	(1,292.3)	
111,055.6	Municipal Assistance	118,077.8	108,002.9	10,074.9	2
9,410.0	Income Assistance for the Disabled	9,097.8	8,216.7	881.1	3
	(c) Income Supplement Programs				
700.7	Salaries	697.4	679.1	18.3	
277.2	Other Expenditures	206.8	255.8	(49.0)	
14,102.7	Financial Assistance	13,362.9	13,241.3	121.6	
	(d) Regional Operations				
20,073.1	Salaries	20,112.9	20,745.8	(632.9)	
5,741.6	Other Expenditures	5,287.4	5,954.6	(667.2)	
\$414,658.0	Total 09-3	\$412,890.4	\$409,758.3	\$3,132.1	

**Department of Family Services
Expenditure Summary**

for fiscal year ended March 31, 1994, with comparative figures for the previous year

Estimate 1993/94	Appropriation	Actual 1993/94	Actual 1992/93	Increase (Decrease)	Expl. No.
	09-4 Rehabilitation, Community Living & Day Care				
	(a) Administration				
614.3	Salaries	590.8	557.9	32.9	
232.0	Other Expenditures	170.3	181.4	(11.1)	
	(b) Community Living & Vocational Rehabilitation Programs				
	(1) Adult Services				
1,110.6	Salaries	1,081.9	1,094.9	(13.0)	
413.4	Other Expenditures	259.3	423.0	(163.7)	
38,586.8	Financial Assistance & External Agencies	38,230.8	39,216.3	(985.5)	
	(2) Children's Special Services				
223.9	Salaries	214.7	222.9	(8.2)	
83.7	Other Expenditures	64.8	72.3	(7.5)	
20,590.5	Financial Assistance & External Agencies	20,316.3	20,958.8	(642.5)	
	(c) Manitoba Developmental Centre				
20,371.9	Salaries	20,236.0	20,974.1	(738.1)	
2,910.3	Other Expenditures	2,602.0	2,749.9	(147.9)	
	(d) Child Day Care				
1,818.9	Salaries	1,878.7	1,798.2	80.5	
510.7	Other Expenditures	547.1	533.3	13.8	
45,137.4	Financial Assistance & External Agencies	40,943.4	48,717.6	(7,774.2)	4
\$132,604.4	Total 09-4	\$127,136.1	\$137,500.6	(\$10,364.5)	

**Department of Family Services
Expenditure Summary**

for fiscal year ended March 31, 1994, with comparative figures for the previous year

Estimate 1993/94	Appropriation	Actual 1993/94	Actual 1992/93	Increase (Decrease)	Expl. No.
09-5 Child & Family Services					
	(a) Administration				
363.0	Salaries	311.8	327.7	(15.9)	
59.6	Other Expenditures	44.6	59.5	(14.9)	
	(b) Child & Family Support				
2,101.4	Salaries	2,095.0	1,974.9	120.1	
2,211.3	Other Expenditures	2,498.5	2,382.5	116.0	
88,103.7	Maintenance of Children & External Agencies	92,668.8	93,644.6	(975.8)	
54.0	First Nations	54.0	216.0	(162.0)	
	(c) Seven Oaks Centre				
1,589.9	Salaries	2,001.9	1,861.1	140.8	
276.8	Other Expenditures	260.9	269.4	(8.5)	
	(d) Family Conciliation				
646.9	Salaries	617.7	680.2	(62.5)	
164.9	Other Expenditures	139.6	136.0	3.6	
	(e) Family Dispute				
274.3	Salaries	305.3	283.6	21.7	
90.5	Other Expenditures	78.2	94.4	(16.2)	
5,037.2	External Agencies	4,855.3	5,111.7	(256.4)	
\$100,973.5	Total 09-5	\$105,931.6	\$107,041.6	(\$1,110.0)	
\$657,521.5	Total Family Services	\$655,163.1	\$663,602.4	(\$8,439.3)	

108

Explanation Number:

1. The 2.2 percent decrease is primarily due to a caseload decrease of 2.7 percent, and a decrease in the cost per case.
2. The 9.3 percent increase is primarily due to a caseload growth of 8.2 percent, and an increase in the provincial share of assistance costs.
3. The 10.7 percent increase is primarily due to an increased benefit effective January, 1993.
4. The 16.0 percent decrease in Child Day Care is due to the caseload decrease for financial assistance.

NOTE: 1992/93 data has been reorganized to reflect the 1993/94 structure.