

EARLY LEARNING AND CHILD CARE PROGRAM CIRCULAR

Date: March 09, 2022

CIRCULAR NUMBER: ELCC-2022-05

To: All licensed child care facilities, Early Learning and Child Care Branch,
Child Care Subsidy Program

Subject: Business Improvement Grant

Effective Date: April 1, 2021

Type: <input type="checkbox"/> Policy	<input checked="" type="checkbox"/> All Facilities	<input type="checkbox"/> Action Required
<input type="checkbox"/> Procedure	<input type="checkbox"/> Centres	<input checked="" type="checkbox"/> Information Only
<input type="checkbox"/> Licensing	<input type="checkbox"/> Nursery Schools	
<input checked="" type="checkbox"/> Financial	<input type="checkbox"/> Family/Group Homes	
<input type="checkbox"/> Subsidy		

This circular is being sent to all licensed early learning and child care (ELCC) facilities to advise of a Business Improvement Grant up to a maximum of \$5,000 for child care centres and \$2,500 for family child care homes.

Manitoba's first two-year Action Plan under the Canada-Manitoba Canada-Wide Early Learning and Child Care Agreement dedicates funds for business management improvements at licensed early learning and child care facilities.

With moving towards a Canada-Wide system for parent fees and to support increased flexibility and responsiveness of regulated programs, business management tools are important investments toward child care system improvements and facility operations.

The Business Improvement Grant provides one-time funding for equipment and training supporting the transition to increased quality of child care services. This includes funding to purchase new, or to upgrade a facility's technology to support core business management functions and reporting.

Eligibility

Eligible expenses are for facilities to upgrade or secure technology solutions and equipment to meet business needs, including:

- New equipment or software that may include but is not limited to: computers, phones and related device security software etc.
- Training related to equipment and software.
- Annual subscriptions for software.
- Enhancements associated with existing software.

Software eligibility includes software not previously covered under the Child Care Administration and Management Software Benefit.

Costs eligible must be purchased between April 1, 2021 – March 31, 2022

Funding Available

The funding is available up to a maximum of \$5,000 for child care centres and \$2,500 for family child care homes.

To Apply

Complete the Business Development Grant Request Form, attach all eligible receipts.

Submission deadline: March 31, 2022:

Business Improvement Grant Request Form:

<https://forms.gov.mb.ca/business-improvement-grant>

For additional inquiries, email cdcfacility@gov.mb.ca or call Child Care Information Services at 204-945-0776 or toll-free: 1-888-213-4754.

Thank you for your ongoing patience as we continue to adapt ELCC systems and services to meet the needs of Manitoba families and children, and the early learning and child care sector.

Early Learning and Child Care