

CIRCULAR

Date: September 21, 2020

CIRCULAR NUMBER: COVID-19: 2020-144

To: All Early Learning and Child Care Facilities

Subject: Letter to parents/guardians informing them of a confirmed positive case at an early learning and child care facility

Type: Information Only

Effective Date: September 21, 2020

To align with the Department of Education, all licensed facilities are encouraged to send a letter informing parent/guardians when there is a confirmed positive case of COVID-19 in the facility.

We recognize the importance of maintaining open communication with parents/guardians about the safety and health of their children all throughout this pandemic.

Please complete the highlighted sections of the attached template letter to use when Public Health directs you that it is necessary to communicate with parents/guardians about a confirmed positive case at your facility.

Thank you for your continued cooperation,

Christina Moody, A/Assistant Deputy Minister
Children and Youth Services

Attachment