

CIRCULAR

Date: May 28, 2021

CIRCULAR NUMBER: COVID-19 2020-180r *revised information is in bold*

To: Early Learning and Child Care (ELCC) Facilities

Subject: After hours contact with ELCC facilities

Type: Policy

Procedure

Effective Date: **Immediately**

The Department of Families provides public health with contact information for child care facilities across the province, including facility and board chair phone numbers and email addresses as listed on Child Care Online.

It is important that contact information is up-to-date so that public health can reach you to provide direction if an exposure has occurred and to support effective contact tracing. Timely notification is even more critical now, with the added risk posed by variants of concern. As such, we ask that you ensure that the information for your facility in Child Care Online is up-to-date.

Senior management, board chairs and/or owner/operators should **be available to respond to public health and continue** to check emails and voicemails after hours and on weekends, in case public health has reached out to advise of a suspected or confirmed COVID-19 case connected to their facility.

Thank you for your continued partnership and cooperation in this challenging time.