

**CIRCULAR**

**Date:** December 11, 2020

**CIRCULAR NUMBER:** 2020-15

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**To:** Early Learning and Child Care Facilities

**Subject:** **Manitoba Child Care Search**

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**Type:**       Policy                                       For Internal Reference Only  
                  Procedure                                       Information Only

**Effective Date:** Immediately

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In COVID-19 Circular 2020-56 “Temporary Licensed Child Care Search Tool” (now called Manitoba Child Care Search), facilities were encouraged to access their account and update their information in order to help Manitoba families find immediate child care.

The process for updating your account is being simplified. Beginning December 14, 2020, you will begin receiving an automated weekly email from the Manitoba Child Care Search (MCCS) platform ([www.manitoba.ca/childcaresearch](http://www.manitoba.ca/childcaresearch)). The email will provide a direct link to your facility’s online profile where you are required to update your facility information, maximum space capacity and vacancies. This will ensure that families can view the most up-to-date information when searching for licensed child care facilities that meet their needs, and facilities will be able to quickly fill any vacancies that they may have. Successfully completing the update will eliminate the need for standard weekly emails and calls from your child care coordinator that request this same information.

In the attached appendix, you will find a short guide showing how to update your information after clicking on the link found in the email you receive.

We value the important contributions of the child care sector, and your tireless efforts during Manitoba’s COVID-19 response. We encourage you to visit the Engage Manitoba website at <https://engagemb.ca/> to contribute your ideas and concerns as the government wants to hear directly from Manitobans in the continued collaborative planning process.

If you have any questions, please email [cdcinfo@gov.mb.ca](mailto:cdcinfo@gov.mb.ca) or call Manitoba Government Inquiry at 204-945-3744 or toll free 1-866-MANITOBA (1-866-626-4862).

Thank you.

Christy Holnbeck, Assistant Deputy Minister  
Child and Youth Services