



**Licensing Order /
Ordre relatif aux licences**

Family Services
Early Learning and Child Care

219-114 Garry Street
Winnipeg MB R3C 4V6
(204) 945-0776
Toll Free: 1-888-213-4754

Services à la famille
Apprentissage et de garde
des Jeunes enfants

219-114, rue Garry
Winnipeg MB R3C 4V6
(204) 945-0776
Sans frais: 1-888-213-4754

To / Destinataire: The Young Men's & Young Women's Christian Association of Winnipeg Inc.			
Centre/Home Name / Nom de la garderie: St. James Y Family Child Care			
Location / Adresse: 3550 Portage Avenue		Facility No. / Numéro d'établissement: 1261	
Winnipeg, Manitoba		Postal Code / Code Postal: R3K 0Z8	
Licence No. / Numéro de licence: 89968	Dated / Licence datée du: February 10, 2016	For the period from / Pour la période du: January 1, 2016	to / au: March 31, 2016

**THIS ORDER REQUIRES COMPLIANCE WITH THE FOLLOWING REGULATIONS /
CET ORDRE EXIGE LE RESPECT DES RÈGLEMENTS SUIVANTS:**

Regulation Number / Numéro du règlement	Violation / Infraction	Required Compliance Date / Le règlement doit être respecté à partir du
	<p>WHEREAS it has been reported to Manitoba Early Learning and Child Care ("MELCC") that on January 26, 2016 a 4 year old child enrolled at the St. James Y Family Child Care (the "Centre") was left unsupervised by Centre Staff in the school age room of the Centre.</p> <p>The Centre's incident reports were requested and reviewed by MELCC. The reports described how a Centre Staff (#1) covering another Centre Staff's (#2) lunch break, was left in charge of a group of 8 preschool children. This Centre Staff (#1) however thought she was supervising 7 children as she was unaware that an 8th child had fallen asleep in the "library area" of the room. At approximately 12:56 p.m. this Centre Staff (#1) took the 7 preschool children from the school age room to the adjoining "play structure" room and left the 4 year old child who was still asleep, in the school age room.</p> <p>It was also reported that when the Centre Staff (#2) returned from lunch and met up with her group in the "play structure" room, it was discovered that the 4 year old was not with the group. The Centre Staff (#1) immediately returned to the school age room and found the preschool child asleep in the "library area".</p>	

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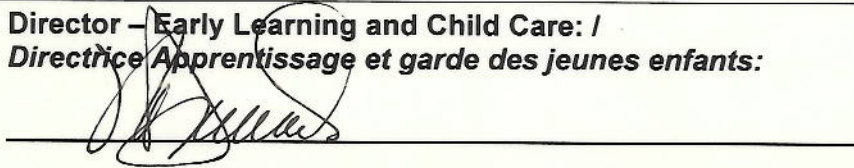
Child Care Co-ordinator / Coordonnateur des garderies d'enfants: Carmen Zubin
Address / Adresse: 785 Keewatin Street, Winnipeg, MB R3X 3B9
Phone Number / Numéro de téléphone: 204-938-5945

**THIS ORDER MUST BE CLEARLY
POSTED FOR THE INFORMATION OF
ALL PARENTS/**

**CET ORDRE DOIT ÊTRE AFFICHÉ À
LA VUE DE TOUS LES PARENTS**

**Director – Early Learning and Child Care: /
Directrice Apprentissage et garde des jeunes enfants:**

**Date /
Date : February 10, 2016**





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Act s. 3(1)	AND WHEREAS , the licensee fails to meet <i>The Community Child Care Standards Act</i> and Manitoba Regulation 62/86 as hereinafter provided. 3(1) Every person providing child care shall at all times provide an environment that is conducive to the health, safety and well-being of the children.	
8(1)	And Manitoba Regulation 62/86 (the "Regulation") sections: 8(1) Every licensee shall ensure that children attending the child care centre are supervised at all times.	
8(1.1)	8(1.1) The licensee shall ensure that the supervision referred to in subsection (1), whether direct supervision or indirect supervision, (a) protects the health and safety of each child; and (b) is appropriate to each child's developmental age.	
	AND WHEREAS this order is being issued pursuant to section 18 of the Act, which states:	

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Act s.18	<p>18 Where the director</p> <p>(a) is satisfied that any facility described in a licence is not being operated and maintained in compliance with the requirements or standards prescribed in the regulations for that type of facility; or</p> <p>(b) the director believes that a facility described in a licence is being operated and maintained in a manner that is hazardous to the health, safety or well-being of children receiving child care in the facility;</p> <p>the director may, by written order, require the person operating the facility to take such measures as shall be specified in the order, and within such time limits as may be specified in the order, to remedy the non-compliance or to remove the hazard, as the case may be and shall serve a copy of the order on the person operating the facility.</p> <p>AND WHEREAS the Director believes this Licensing Order is necessary to protect the health, safety or well-being of children receiving care at the Centre, the DIRECTOR HEREBY ORDERS THAT:</p>	

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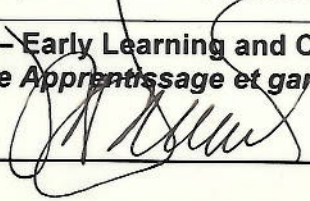
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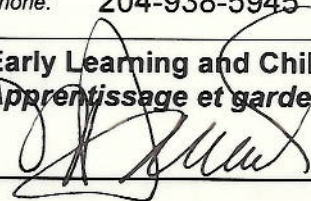
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8(1)	(1) Children in attendance at the Centre are to be supervised at all times.	IMMEDIATELY
8(1.1)	(2) A written plan must be submitted to the Child Care Co-ordinator and approved by the Director describing: (a) how staff will ensure children are accounted for at all times including: while inside the Centre, during outdoor play; and, on any outings/field trips away from the Centre; (b) how children will be transitioned to and from all play spaces and how children are accounted for at all such times.	February 19, 2016
8(1.1)	(3) No field trips away from the Centre may be conducted until the above-noted plan has been submitted to the Child Care Co-ordinator and approved by the Director.	IMMEDIATELY
8(1.1)	(4) Once the written plan as noted in (2) has been approved, it must be reviewed by all Centre staff.	March 4, 2016

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8(1.1)	<p>(5) All Centre staff must participate in a workshop related to the child care legislation with respect to supervision which is to be arranged and conducted by the Child Care Co-ordinator.</p> <p>(6) All parents with children currently enrolled at the Centre must be informed by the Licensee, of this order.</p> <p>This Order must remain in a prominent place within the Centre at all times and is not to be removed until authorized by the Director of Manitoba Early Learning and Child Care.</p> <p>This Order may be appealed to the SOCIAL SERVICES APPEAL BOARD within (30) days of receiving notice of the order.</p>	<p>March 4, 2016</p> <p>IMMEDIATELY</p>

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