

**Licensing Order /  
Ordre relatif aux licences**

Manitoba  
Family Services  
And Consumer Affairs  
Early Learning and Child Care

219-114 Garry Street  
Winnipeg MB R3C 4V6  
(204) 945-0776  
Toll Free: 1-888-213-4754

Services à la famille  
et Consommation Manitoba  
Apprentissage et de garde des  
Jeunes enfants

219-114, rue Garry  
Winnipeg MB R3C 4V6  
(204) 945-0776  
Sans frais: 1-888-213-4754

To / Destinataire: <b>Kings Park Day Care Centre Inc.</b>	
Centre/Home Name / Nom de la garderie: <b>Kings Park Day Care Centre Inc.</b>	
Location / Adresse: <b>D - 230 Dalhousie Drive</b>	Facility No. / Numéro d'établissement: <b>1027</b>
<b>Winnipeg, Manitoba</b>	Postal Code / Code Postal: <b>R3T 2Z1</b>
Licence No. / Numéro de licence: <b>76658</b>	Dated / Licence datée du: <b>Sept. 19, 2011</b>
For the period from / Pour la période du: <b>Sept 6, 2011</b>	to / au: <b>March 31, 2012</b>

**THIS ORDER REQUIRES COMPLIANCE WITH THE FOLLOWING REGULATIONS /  
CET ORDRE EXIGE LE RESPECT DES RÈGLEMENTS SUIVANTS:**

Regulation Number / Numéro du règlement	Violation / Infraction	Required Compliance Date / Le règlement doit être respecté à partir du
8(1)	WHEREAS on September 30, 2011, one child under the age of five left the playground adjacent to Kings Park Day Care Centre Inc. (the Centre) unescorted by any staff and was found by his parent standing on the outside of the fenced playground. In addition to allowing the child to remain unsupervised outside the Centre, it was reported that when the child was returned to the Centre, staff were not aware of his absence.	
6(2)	AND WHEREAS on October 18, 2011, the area child care coordinator observed (a) 28 preschool children in attendance at the Centre despite the attendance record listing only 27 children as present; (b) the gate to the playground left unlocked while children at play; (c) no staff located in the area of the unlocked gate despite the requirement for direct supervision;	
8(1)	(d) a school age child leaving the playground and entering the Centre via a publicly accessible entrance without supervision; and (e) failure of playground staff to communicate to staff indoors that a child was re-entering the Centre.  AND WHEREAS another recent report of a child leaving the Centre unsupervised was previously made and concerns about children not being accounted for was raised with the Centre	

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Child Care Co-ordinator / Coordonnateur des garderies d'enfants: <b>Lisa Ludwig</b>
Address / Adresse: <b>Unit 6- 677 Stafford Street Winnipeg, Manitoba</b>
Phone Number / Numéro de téléphone: <b>(204) 938-5298</b>

**THIS ORDER MUST BE CLEARLY  
POSTED FOR THE INFORMATION OF  
ALL PARENTS/**

**CET ORDRE DOIT ÊTRE AFFICHÉ À  
LA VUE DE TOUS LES PARENTS**

**Director – Early Learning and Child Care: /  
Directrice Apprentissage et garde des jeunes enfants:**

**Date /  
Date :**

**October 21, 2011**

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	<p>AND WHEREAS directions have previously been given to the Centre about supervision of outdoor space and locking of the playground gate</p> <p>AND WHEREAS the foregoing violates <i>The Community Child Care Standards Act</i> ("the Act") section 3(1), which states:</p> <p>3(1) Every person providing child care shall at all times provide an environment that is conducive to the health, safety and well-being of the children.</p> <p>and Manitoba Regulation 62/86 (the "Regulation") sections:</p> <p>6(2) Every licensee shall</p> <p>(a) keep daily attendance reports with respect to each child enrolled in the child care centre, which indicate the arrival time and departure time of each child;</p> <p>...</p> <p>8(1) Every licensee shall ensure that children attending the child care centre are supervised at all times.</p> <p>8(1.1) The licensee shall ensure that the supervision referred to in subsection (1), whether direct supervision or indirect supervision,</p>	

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	<p>(a) protects the health and safety of each child; and</p> <p>(b) is appropriate to each child's developmental age.</p> <p>AND WHEREAS this order is being issued pursuant to section 18 of the Act which states:</p> <p>18. Where the Director ....</p> <p>(a) is satisfied that any facility described in a licence is not being operated and maintained in compliance with the requirements or standards prescribed in the regulations for that type of facility; or</p> <p>(b) believes that a facility described in a licence is being operated and maintained in a manner that is hazardous to the health, safety or well-being of children receiving child care in the facility;</p> <p>the Director may, by written order, require the person operating the facility to take such measures as shall be specified in the order, and within such time limits as may be specified in the order, to remedy the non-compliance or to remove the hazard, as the case may be and shall serve a copy of the order on the person operating the facility.</p>	

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8(1)  8(1.1)	<p>AND WHEREAS the Director believes this Licensing Order is necessary to protect the health, safety or well-being of children receiving care at the Centre.</p> <p><b>THE DIRECTOR HEREBY ORDERS THAT:</b></p> <p>(1) Children are to be supervised at all times.</p> <p>(2) A written plan must be submitted to the area child care coordinator and approved by the Director describing:</p> <p>(a) how children will be supervised during outdoor play and on any outings/field trips away from the Centre;</p> <p>(b) how staff will ensure children are accounted for during outdoor play and on any outings/field trips away from the Centre;</p> <p>(c) how staff monitor the entrance(s) into the Centre as well as the gate exiting from the outdoor playground; and</p> <p>(d) how children will be transitioned to and from outdoor play.</p>	<p><b>IMMEDIATELY</b></p> <p><b>October 27, 2011</b></p>

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8(1) and 8(1.1)	(3) All children are to be directly supervised until such time as the above-noted written plan has been submitted to the area child care coordinator and approved by the Director.	<b>IMMEDIATELY</b>
8(1.1)	(4) No outings/field trips away from the Centre may be conducted until the above-noted written plan has been submitted to the area child care coordinator and approved by the Director.	<b>IMMEDIATELY</b>
8(1.1)	(5) Until further notice a minimum of two staff must be present during outdoor play in the adjacent and enclosed playground.	<b>IMMEDIATELY</b>
8(1.1)	(6) The gate on the fence surrounding the playground adjacent to the Centre must always be securely locked and staff must be situated in the area to provide direct supervision and to ensure that no children leave the Centre playground without supervision.	<b>IMMEDIATELY</b>
6(2)	(7) An attendance recording system must be developed to accurately reflect the number of children in care at all times. It must include the names and number of children within small groupings, as well as the total number of children in care. This recording system must be submitted to the area child care co-ordinator in writing and approved by the Director.	<b>October 27, 2011</b>

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6(2) and 8(1)	<p>(8) All centre staff must attend a workshop related to child care legislation with respect to supervision and attendance records, to be arranged and conducted by the area child care co-ordinator.</p> <p>(9) All parents with children currently enrolled in the Centre must be informed, by the Licensee, of this Order.</p> <p><b>This Order must remain in a prominent place within the Centre at all times and is not to be removed until authorized by the Director of Manitoba Early Learning and Child Care.</b></p> <p><b>THIS ORDER MAY BE APPEALED TO SOCIAL SERVICES APPEAL BOARD WITHIN (30) DAYS OF RECEIVING NOTICE OF THIS ORDER.</b></p>	<p><b>November 18, 2011</b></p> <p><b>IMMEDIATELY</b></p>

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