



Consumer Protection & Government Services
Automobile Injury Compensation Appeal Commission
301-428 Portage Avenue, Winnipeg, MB R3C 0E2
T 204-945-4155 Toll Free 1-855-548-7443 F 204-948-2402
Email autoinjury@gov.mb.ca www.manitoba.ca

Notice of Appeal

Contact Information:

First Name	Last Name	
_____	_____	
Daytime phone number	Alternate phone number	Email address
_____	_____	_____

Residential Address:

Number	Street Name	Street type	Unit number	P.O. Box
_____	_____	_____	_____	_____
City/Town/Municipality	Province/State	Postal/Zip code	Country	
_____	_____	_____	_____	

Mailing Address:

Same as Residential Address: Yes No

If no, please provide details below:

Number	Street Name	Street type	Unit number	P.O. Box
_____	_____	_____	_____	_____
City/Town/Municipality	Province/State	Postal/Zip code	Country	
_____	_____	_____	_____	

Alternative Address:

Please provide an alternate address, if for some reason the Commission cannot reach you (optional):

Number	Street Name	Street type	Unit number	P.O. Box
_____	_____	_____	_____	_____
City/Town/Municipality	Province/State	Postal/Zip code	Country	
_____	_____	_____	_____	
Alternate phone number	Alternate Email address			
_____	_____			

YOU ARE REQUIRED TO NOTIFY THE COMMISSION IN WRITING IF YOUR CONTACT INFORMATION OR ADDRESS CHANGES.

Appeal Information:

Date of MPIC Internal
Review Decision

MPIC Internal Review
Decision Number

Date of Accident

I do not agree with MPIC's decision for the following reason(s):

Additional Appeal(s):

I have additional appeal(s) to list: Yes No

If yes, please provide on a separate piece of paper using the format above and attach to this form.

Representation:

Will someone else be representing you? Yes No

If yes, please indicate who that will be: _____

Lawyer (please provide the name of the lawyer and the law firm): _____

Family Member Advocate

Claimant Adviser Office: *I request that the Commission forward my application to the Claimant Adviser Office.*

By selecting a representative, you hereby authorize that the representative will act on your behalf in all matters of your appeal. Please note that the Commission will communicate directly with your representative and not with you.

Representative Information (if applicable, provide your representative's contact information):

First Name

Last Name

Daytime phone number

Alternate phone number

Email address

Representative Mailing Address:

Number

Street Name

Street type

Unit number

P.O. Box

City/Town/Municipality

Province/State

Postal/Zip code

Country

Mediation

Mediation is an informal and confidential process in which a neutral third party (the Mediator) helps the parties to resolve issues in dispute. By helping to clarify issues, the Mediator will work with both parties to find solutions that are agreeable to both parties.

Mediation is offered by the Automobile Injury Mediation (AIM) office. For more information on the services provided by AIM please see page 4.

In addition to proceeding with this appeal at the Commission, I request the option of Mediation. I consent to the Commission providing documents related to this appeal to the Automobile Injury Mediation Office for the purpose of mediation of this appeal. I understand that by agreeing to mediation, I am not giving up my right to appeal.

I request the option of Mediation Yes No

Supporting Documents:

If available, please include a copy of your MPIC Internal Review Decision.

Upon review of the information provided, if additional documents are required from you, AICAC staff will contact you using the information provided in the Contact Information section of this form.

By checking this box I declare that:

- All information given in this Notice of Appeal is true in every respect
- I will notify the Automobile Injury Compensation Appeal Commission if there are any changes that may be relevant to my appeal

Signature: _____ Date: _____

This information is collected under the authority of the Manitoba Public Insurance Corporation Act.
This information is used for the purposes of conducting the appeal hearing and arriving at a decision.

If you need assistance completing this form, please call AICAC at (204) 945-4155 or toll free at 1 (855) 548-7443.

MEDIATION INFORMATION

What is Mediation?

Mediation is an informal and confidential process in which a neutral third party (the Mediator) helps the parties to resolve issues in dispute. By helping to clarify issues, the Mediator will work with both parties to find solutions which are agreeable to both parties.

What Cases Are Not Eligible for Mediation?

Any matter which involves the appeal of an issue relating to s. 160 (a) of the Manitoba Public Insurance Act will not be eligible for mediation. This shall include any matter where s. 160 (a) is the only issue on appeal as well as any matter where there are a number of issues on appeal including a s. 160 (a) issue.

Who is the Mediator?

The Mediator is independent of Manitoba Public Insurance ("MPI") and the Automobile Injury Compensation Appeal Commission ("The Commission"). The Mediator does not take sides. The Mediator does not impose a decision.

The Mediation Process

There are two steps to the mediation process:

Pre-Mediation Meeting: The Mediator will meet with each party separately before the mediation session. During your pre-mediation, no one from will attend. Everything discussed between you and the Mediator is confidential. The Mediator will clarify the issues to ensure that your view is understood and will discuss what you hope to achieve at mediation in light of MP I legislation.

Mediation Session: Both parties will be present at this meeting. The Mediator sets an atmosphere in which each party has a chance to be heard. Each party is given the opportunity to describe the issues from their perspective, as well as their needs and goals. The Mediator helps define the areas of disagreement as well as consensus and explore possible solutions. The Mediator assists the parties in reaching their own agreement. The discussions that take place during mediation are confidential.

When does Mediation take place?

Mediation will occur after a Notice of Appeal of an Internal Review Decision has been filed and well before your appeal hearing is scheduled.

What happens after Mediation?

If the issues are resolved, the Mediator prepares an Agreement that is binding on both parties. For any issues that are not resolved at mediation, you may continue with your appeal to The Commission. The Commission is not informed of what was discussed at mediation. Advantages of Mediation

- Informal, Respectful Process: Mediation promotes respectful communication
- No Cost: Mediation is provided at no cost to you
- Protects Privacy: Mediation is confidential

The Claimant Adviser Office

and You



What is the Claimant Adviser Office?

The Claimant Adviser Office is an advocacy office, completely independent from the Manitoba Public Insurance Corporation and the Automobile Injury Compensation Appeal Commission (the Appeal Commission). This office has been created to help people who want to appeal Manitoba Public Insurance decisions about bodily injury claims to the Appeal Commission.

The assistance of the Claimant Adviser Office is only available after a bodily injury claim decision has been issued in writing by the Manitoba Public Insurance Corporation's Internal Review Office.

Appealing a bodily injury claim decision

If you are not satisfied with the Case Manager's decision you have 60 days to apply in writing for an internal review of the decision.

If you disagree with the Internal Review Office's written decision, you have 90 days to file a Notice of Appeal with the Appeal Commission. The Claimant Adviser Office can help you do this.

What services does the Claimant Adviser Office offer?

- A Claimant Adviser can:
- explain how the Manitoba Public Insurance Act and regulations apply to your bodily injury claim
 - help you appeal to the Appeal Commission
 - advise about the details of the appeal process and evidence needed

- carry out investigations and inspections
 - obtain expert opinions
 - represent you during your appeal hearing
- The Claimant Adviser Office:
- is fully accessible to people with disabilities.
 - keeps your personal information strictly confidential

Is there a fee for service?

Claimant Adviser Office services are free of charge.

Clients may need to pay for additional medical reports required for an appeal. If the charges exceed limits payable by Manitoba Public Insurance.

How can I contact the Claimant Adviser Office?

Claimant Adviser Office
200-330 Portage Ave.
Winnipeg, Manitoba R3C 0C4

Phone: 945-7433
Toll-free: 1-800-282-8069, ex 7433
Deaf Access Line TTY: 1-800-855-0511
Fax: 948-9357

E-mail: cao@gov.mb.ca.

Hours: 8:30 a.m. to 4:30 p.m.
Monday to Friday